



CITY OF ELY COUNCIL

DECISION LIST FROM THE FULL COUNCIL MEETING HELD ON THE 22ND MAY 2023 AT 7.00 PM AT THE MALTINGS, SHIP LANE, ELY

AGENDA ITEM NO	ITEM	ISSUE	DECISION	ACTION BY
1	Apologies and Reasons for Absence	To note any apologies and reasons for absence from Councillors.	No apologies were received.	
2	Councillor Requests for Dispensations	To note any Councillor requests for dispensations.	No requests for dispensations were made	
3	Declarations of Interests	To note any declaration of interests from Councillors.	There were no declarations of interest.	
4	Minutes of the last meeting held on the 3rd April 2023 and Matters Arising and Minutes of the Annual Council Meeting and Mayor Making held on the 15th May 2023 and Matters Arising	To agree the minutes of the last meetings and any matters arising from these.	Minutes of the last meeting held on the 3rd April 2023 were agreed and signed as a true record. They were signed by the Chairman. Pages 2022, 2023, 2024, 2025, 2026, 2027 and 2028 refer. There were no matters arising. Minutes of the Annual Council Meeting and Mayor Making held on the 15th May 2023 were agreed and signed as a true record. Pages 2029, 2030, 2031, 2032, 2033, 2034, 2035 and 2036 refer. There were no matters arising.	
5	Chairman's Announcements	To receive announcements from the Chairman	The Chairman welcomed all to the meeting and thanked those who were in attendance that wished to be considered for co-option. He welcomed the two new councillors, Cllr Gardner and Cllr Moss-Eccardt. He thanked everyone that came to the Mayor Making, which was a fine occasion, but now the Council would get down to twelve months of hard work.	

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6	Question Time	To receive questions from members of the public	There were no questions from members of the public.	
7	Reports from County Councillors and District Councillors	To receive reports from County Councillors and District Councillors	A written report was received from County Cllrs Coutts and A Whelan. A copy of which will be attached to the minutes. District Councillors Wade and Pitt reported that as new councillors they had received induction training but not attended any meetings as yet.	
8	Mayor's Engagements and Report	To receive a report from the Mayor on the engagements they had attended	The Mayor had no engagements to report. The Deputy Mayor had attended the Huntingdon Town Parade by USAF 401 Command Support Wing to mark the 5th anniversary of them receiving the Freedom of the City.	
9	Planning	To receive a report from the Chairman of the Planning Committee on the planning applications considered at the meetings prior to the Full Council meeting	Cllr Morgan gave a report on the last planning meeting.	
10	Information Only Items	To receive and note items for information only	Councillors noted the items for information only.	
11	Committee Reports	To receive reports of Committee meetings	<p>Councillors noted the reports from the Committee meetings:- Personnel, Finance & Governance, Climate and Environment and Tourism & Town Centre – decisions will be detailed in minutes, plus in Committee decision lists issued after the meetings.</p> <p>Personnel, Finance & Governance – Cllr Pitt presented a report of a meeting held on the 17th April 2023, which were noted and approved. Cllr Morgan proposed the approval of the recommendations of the review of the Council's policies and procedures and included the new Premises Age Verification Policy. This was seconded by</p>	

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11	Committee Reports	To receive reports of Committee meetings	<p>Cllr Gardner and unanimously approved. The Chairman will sign all the policies. Cllr Moss-Eccardt had requested an addition to the Council's Standing Orders, which will be considered at the next Personnel, Finance and Governance meeting. Cllr Wade proposed the adoption of the Alcohol and Drug Policy and the Training Development Policy. This was seconded by Cllr Moss-Eccardt and unanimously approved. The Chairman will sign the policies. Cllr Denness proposed approval of the Council's annual review of the Risk Management Procedures. This was seconded by Cllr Austen and unanimously approved. Cllr Wade proposed the approval of the annual review of the Council's direct debit payments. This was seconded by Cllr Warman and unanimously approved. Cllr Morgan proposed the approval of the annual internal audit review undertaken by the Mayor and Deputy Mayor. This was seconded by Cllr Wade and unanimously approved. Cllr Morgan proposed the approval of the RFO's review of the annual internal audit terms of reference and internal audit plan, which clearly shows the Council has undertaken all the necessary checks and procedures to ensure compliance with the Annual Statement of Governance. This was seconded by Cllr Gardner and unanimously agreed. Cllr Morgan proposed the formal adoption of the Smoking Policy, which was seconded by Cllr Austen and unanimously approved. The Chairman will sign the policy.</p>	<p>Chairman</p> <p>Clerk</p> <p>Chairman</p> <p>Clerk</p> <p>Chairman</p>

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11	Committee Reports	To receive reports of Committee meetings	<p>Climate & Environment – Cllr Denness presented a report of a meeting held on the 11th April 2023, which was approved. The Council will be having a stall at the next Green Fair to be held on Cross Green on the 5th August 2023. Cllr Denness is considering two proposals for the LHI bids. A feasibility study would need to be undertaken for Prickwillow Road, which would be funded from CIL. A memorial tree had been planted in the cemetery to commemorate the life of HRH Prince Philip, Duke of Edinburgh. The annual streetlight attachment license had been permitted for the floral displays. The Splashpad Group were now working on a feasibility study for the splashpad.</p> <p>Assets – No report as Committee had not met. The next meeting would be held on the 30th May. The Clerk requested that councillors approve the annual increase for the Local Needs Housing rent, as per the terms of the lease, by the RPI at January 2022 of 13.4%. Cllr Morgan proposed this be approved, which was seconded by Cllr Denness and unanimously agreed. The Mayor informed those present of the two tours on the history of the cemetery, that he would be giving at the cemetery on the 27th May.</p> <p>Tourism & Town Centre – Cllr Warman presented a report of a meeting held on the 2nd May, which was approved. The updates on the visitor numbers and the Ely Experience ticket were noted. A recruitment day for new Guides had been held with a very positive outcome and potential 5 new recruits. Feedback on the recent festive weekend was excellent and enjoyed by all. The digital signage project and the Visit Ely App were progressing and were due to be launched in mid/end June. The team were organising the Armed Forces Day to be held on Cross Green on the 24th June.</p>	<p>Cllr Denness</p> <p>Deputy Clerk</p>

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12	Reports from External Meetings	To receive reports from external meetings.	Executive Review Group – notes of a meeting held on the 17th April 2023 were noted. The Clerk informed the Service Agreement had been updated for 2023/24. It was unanimously agreed the Clerk would sign and return this to the Museum for their signature.	Clerk
13	To Consider ECDC's Consultations on the new Food and Safety Enforcement Policy and Health and Safety Enforcement Policy	To consider consultations and make comments	It was unanimously agreed that councillors would respond on an individual basis to these consultations.	
14	Approval and Signing of Lease for Office Premises at Ely Police Station	Approval and signing of lease for office premises at Ely Police Station	Cllr Pitt proposed the Council approves the lease for the office premises at Ely Police Station. This was seconded by Cllr Moss-Eccardt and unanimously approved. The Chairman signed the lease.	Chairman
15	To Consider Applications for the Co-Option of the Six Councillor Vacancies	Consideration of the applications received for the six councillor vacancies	Fourteen applications had been received for the six vacancies. Applicants had been invited to attend the meeting to speak on their application during this agenda item. Ten applicants had attended and spoke on their applications. Once they had all spoken, all those still in attendance were asked to leave the meeting as the discussion and voting on this item was undertaken in committee at the end of the meeting. Councillors followed the Council's Standing Orders with regards to voting and following this process it was agreed to elect the following applicants; L Fox, R Ward, M Banyard, M A Robinson, C Ní Dhónaill and K Holtzmann.	Clerk
16	Finance	To note and approve payments of the Council, payments relating to staff since the last meeting and note and approve the bank reconciliations.	Councillors noted the payments of the Council, payments relating to staff since the last meeting and the bank reconciliations against the accounts for the periods ending the 28th February and the 31st March 2023. Cllr Pitt proposed these all be approved, which was seconded by Cllr Austen and unanimously approved.	Clerk