



POLICY FOR ERECTING MEMORIALS

The following policy has been implemented to ensure the future safety of memorials within Ely Cemetery. It should be adhered to in conjunction with the rules of the cemetery. It applies to all new memorials and those removed for additional inscriptions or any other reason and then returned to the Cemetery.

1. All memorials up to 2ft in height will be erected using threaded 12mm stainless-steel pins and a ground anchor system (with the exception of Desktop memorials and grave decorations), as recommended by the National Association of Memorial Masons (NAMM), or British Register of Accredited Memorial Masons (BRAMM). All memorials must fit proportionately within the area of the foundation slab. If further technical information is required, please contact the Estates Manager.
2. All memorials over 2ft in height and not exceeding 4ft in height will be erected, using threaded 16mm stainless-steel pins and a ground anchor system as recommended by the NAMM, or BRAMM. These will be erected using a slab of 18" deep x 3' wide x 3" high. If further technical information is required, please refer to the NAMM website, www.namm.org.uk or contact the Estates Manager.
3. In section CON E where a plot has been reserved since 1st July 2017, a double width memorial is permitted. These will be erected as per the above but using a slab of 18" deep and 5ft wide
4. Permission for a memorial will only be given if the application meets the Council's policy for erecting memorials and that the erected memorial remains in a satisfactory condition at all times. The Council accepts no responsibility for the upkeep and repair of memorials as this is a responsibility of the owner of the Exclusive Right or their next of kin.
- 5 All memorial applications must adhere to the Rules of the Cemetery, available on request.
- 6 The permit must be presented to the Estates Manager on arrival at the Cemetery. The memorial will be erected in the presence of a member of staff at a mutually convenient time and within the Cemetery opening hours.
- 7 The memorial masons name and grave number are to be inscribed on the reverse of the stone. The memorial mason erecting the memorial needs to be BRAMM or NAMM registered and hold the appropriate fixers licence.
- 8 In the event that any part of this policy is not adhered to, The City of Ely Council reserves the right to remove the memorial, the cost of which will be passed on to the Memorial Company.
- 9 The City of Ely Council has available for hire together with a qualified operator, for a fee (as per the cemetery fee form), Gantry Lifting equipment if required.

This policy will be reviewed on an annual basis.

Reviewed and approved 22nd May 2023

Signed

Cllr C Phillips – Chairman of the Council