



## CITY OF ELY COUNCIL

### DECISION LIST FROM THE PERSONNEL, FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON THE 31ST OCTOBER 2022 AT 7.00 PM AT SESSIONS HOUSE, LYNN ROAD, ELY

#### DECISION LIST DATED 02.11.22, SUBJECT TO CALL IN AS PER THE COUNCIL STANDING ORDER 4. s

AGENDA ITEM NO	ITEM	ISSUE	DECISION	ACTION BY
4	Budget Update and Setting of Budget for 2023/24	To receive a budget update and to set budget for 2023/24	Members noted the budget update up to the 30th September 2022. There were no variances of concern. Members considered the draft budget for 2023/24 with a proposed precept of £726,000, which would be an approximate increase on a Council tax band D property of 7.87%. After a very lengthy discussion it was agreed to recommend to the next Full Council meeting the acceptance of this budget and proposed precept.	<b>Full Council</b>
7	Update from CIL Sub-Committee and to Receive CIL Expenditure Analysis Update	To receive an update from the CIL Sub-Committee and to receive CIL expenditure analysis update	Minutes of the CIL Sub-Committee meeting held on the 28th September were approved. Members agreed to recommend to the next Full Council approval of the application received for a new parish noticeboard at Sessions House. The Clerk tabled an email from Mr G Hughes who had requested CIL funding for an information and marketing package designed to encourage visitors to come to Ely by train. Members felt the costs for posters and printed leaflets would not meet the criteria for CIL but the signed walking routes would. It was unanimously agreed to request this application for CIL funding be considered at the next meeting of the CIL Sub-Committee. The CIL expenditure analysis update was noted.	<b>Full Council</b>  <b>CIL Sub-Committee</b>
9	Update from the North Ely Hub and Community Working Group	To receive an update from the North Ely Hub and Community Working Group	Cllr A Whelan informed members the Working Group had met on the 25th October. They had considered revised plans for the new community hub and have confirmed to the developer that these are now acceptable. It was felt that the public should be involved and a communication strategy to do so will be produced. This will also enable the Council to gauge what	<b>NEH&amp;C WG</b>

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9	Update from the North Ely Hub and Community Working Group	To receive an update from the North Ely Hub and Community Working Group	organisations may be interested in running the building. An article will also go in the March/April edition of the Elyi to inform and consult the public on this project.	<b>Comms&amp; PR WG</b>
11	To Consider Report from Cllr Wade Regarding Supporting Documentation to the Council's Strategic Plan	To consider report from Cllr Wade	Members considered the report from Cllr Wade and agreed that this should be discussed further at the Strategic Plan Working Group.	<b>Strategic Plan Working Group</b>
12	Communications/PR	To receive an update with regards to the Communications/PR Working Group	Cllr C Whelan informed members a meeting had been held on the 12th September, although the notes had not been produced yet. It had been agreed that the production of a newsletter was not a viable option due to finances and distribution. The website was discussed and it was felt this could be improved and asked if the news items could be shown in the middle of the front page so they were more visible. The issue of personal posts being posted on the Council's Facebook was discussed and it was reiterated that only information items should be posted. The administrator does remove those felt not to be appropriate. It was agreed the Clerk would circulate the Social Media and Electronic Communication Policy to all councillors. The Clerk had requested that the Communications & PR Working Group take responsibility for identifying appropriate articles for future Elyi editions, as she had undertaken the last two and was finding this difficult with her workload. The Working Group agreed to do so and would use the Elyi Submission Plan that the Clerk had produced. Cllr C Whelan confirmed that at the next meeting they would discuss the request from a parishioner at the Full Council meeting for a noticeboard near the Maltings.	<b>Civic &amp; Corporate Services Officer</b>  <b>Clerk</b>  <b>Comms &amp; PR WG</b>
18	Personnel Issues	To consider any personnel issues and to consider the report with regard to overtime/toil review and to discuss recruitment of staff member for OCH	These items were discussed in Committee due to the confidential nature. Members agreed to refer the report with regard to the overtime/toil review to the next Full Council for consideration. Members discussed the recruitment of a staff member at OCH and unanimously agreed this post should be readvertised for full time, but with an option to consider part-time for the right candidate.	<b>Full Council</b>  <b>Tourism &amp; TC Manager</b>

