



CITY OF ELY COUNCIL

DECISION LIST FROM THE FULL COUNCIL MEETING HELD ON THE 27TH SEPTEMBER 2022 AT 7.00 PM

AGENDA ITEM NO	ITEM	ISSUE	DECISION	ACTION BY
1	Apologies and Reasons for Absence	To note any apologies and reasons for absence from Councillors.	Apologies were received from Cllrs Every, Bellow and A Whelan. Their reasons for absence were accepted.	
2	Councillor Requests for Dispensations	To note any Councillor requests for dispensations.	No requests for dispensations were received.	
3	Declarations of Interests	To note any declaration of interests from Councillors.	There were no declarations of interest.	
4	Minutes of the last meeting held on the 15th August 2022 and Matters Arising	To agree the minutes of the last meeting and any matters arising from these.	Minutes of the last meeting held on the 15th August 2022 were agreed and signed as a true record, subject to the addition of Cllrs Austen and Warman in the present list. They were signed by the Chairman. Pages 1980, 1981, 1982, 1983, 1984, 1985, 1986 and 1987 refer. There were no matters arising.	
5	Update on Annual Grant Given to Ely Museum by the Council from Elie Hughes, Curator of Ely Museum	To receive an update on annual grant given to Ely Museum	Elie Hughes thanked the Council for their continued support with the annual grant and explained what this was spent on as outlined in the Service Level Agreement. She gave an overview of the Museum's current financial situation.	
6	Chairman's Announcements	To receive any announcements from the Chairman.	The Chairman said that since the Council had last met there was now a new King and a new Prime Minister. He thanked all those who were involved in the arrangements, behind the scenes, here in Ely with regard to the passing of Queen Elizabeth of Blessed and Glorious Memory and the accession of King Charles III as our lawful and rightful Liege Lord. He thanked the Clerk and also the butchers, David Bent and Adrian Cornwell, who as well as running a	

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6	Chairman's Announcements	To receive any announcements from the Chairman.	shop on the Market Place, have also been very busy flying and lowering the Union flag over the mourning period.	
7	Question Time	To receive questions from members of the public.	A parishioner raised the question as to how the Council undertakes better communication with regards to what the Council is doing. They had raised this at previous meetings and was awaiting a response from the Communications & PR Working Group. Cllr C Whelan informed the parishioner that the Working Group had met and discussed this. They had agreed that a paper newsletter was cost prohibitive and did not have a delivery network to distribute to the whole parish. Most of the Council's communication is either on-line through the website or the Council's Facebook page. It was agreed the Clerk would put dates of meetings in the Elyi. It was suggested that there could be a noticeboard near the Maltings so hard copies of agendas could be displayed in here as well as at the Council offices at Lynn Road. It was agreed the Communications & PR Working Group would discuss this further at their next meeting.	Clerk Comms/ PR Working Group
8	Reports from County Councillors and District Councillors	To receive reports from County Councillors and District Councillors.	A written report was received from County Cllrs Coutts and A Whelan. A copy of which will be attached to the minutes. There were no reports from District Councillors as the planned meetings had been rescheduled.	

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9	Mayor's Engagements and Report	To receive a report from the Mayor on the engagements they had attended.	The Mayor had presented prizes to the winners of the Young Person's Photography Competition; arranged for the Red Ensign flag to be flown for Merchant Navy Day; read out aloud the Proclamation of King Charles III as Sovereign outside the Cathedral West door; read the lesson at Choral Evensong following the Proclamation; attended an Act of Remembrance for the late Queen in Ely Cathedral; attended a National Moment of Reflection at the War Memorial arranged by the Royal British Legion; attended the Collation of the Ven. Richard Harlow as new Archdeacon of Huntingdon and Wisbech at the parish church of St Peter & St Paul, Wisbech and attended Ely Photographic Club's annual exhibition at Babylon Gallery. The Deputy Mayor had attended EARTH's open day; the Ely Ribe Association's buffet lunch; March's Armed Forces Fayre and Ely Library to present the Summer Reading Programme Rewards. .	
10	Planning	To receive a report from the Chairman of the Planning Committee on the planning applications considered at the meetings prior to the Full Council meeting.	Cllr Lindsay gave a report on the last planning meeting. Cllr Phillips will chair the next meeting in Cllr Lindsay's absence.	
11	Information Only Items	To receive and note items for information only.	Councillors noted the items for information only.	
12	Committee Reports	To receive reports of Committee meetings	Councillors noted the reports from the Committee meetings:- Personnel, Finance & Governance, Assets, Climate & Environment and Tourism and Town Centre minutes – decisions will be detailed in minutes, plus in Committee decision lists issued after the meetings.	

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12	Committee Reports	To receive reports of Committee meetings	<p>Personnel, Finance & Governance – Cllr C Whelan presented a report of a meeting held on the 30th August, which was approved. It was unanimously agreed to move the funds from the Hallmark Account into the Deposit Account. The CIL expenditure analysis was noted. It was also agreed there would be a page on the Council’s website which would give information regarding CIL, including approved projects over £50,000. This would help the Council with engaging in consultation with its parishioners. Grant application recommendations were recommended for approval by Cllr C Whelan. Cllr Austen seconded this and this was unanimously approved. It was agreed to award £1000 to EARTH as they had produced up to date accounts. No award will be made to Temper Theatre as a response had not been received by the Clerk for further information. Additional funding will be considered for the Ely Ribe Association for a twinning event in 2023/24, when the budget is being prepared. It was agreed to amend some wording on the Council’s ‘About’ page.</p> <p>Climate & Environment – Cllr Denness presented a report of a meeting held on the 22nd August 2022, which was approved. Cllr Denness reported the Green Fair to be held on Cross Green on the 10th September had been cancelled. Councillors had agreed to recommend to the next Full Council that at a request of East Cambs CAN the Council signs up to the 5 climate change promises as part of the Friends of the Earth initiative to encourage parish councils to tackle the threat. Cllr Denness will arrange to meet with the Mayor of the Cambridgeshire & Peterborough Combined Authority to discuss the local transport plan</p>	<p>Cllr Every</p> <p>Corporate & Civic Services Officer</p> <p>Clerk</p> <p>Cllr Denness</p>

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12	Committee Reports	To receive reports of Committee meetings	<p>as the Council is concerned about how slowly the highways issues are being dealt with. The Council will look into the County Council proposals for 20 mph zones in Ely as part of the DTSA programme. Cllr Coutts' request for the installation of a pedestrian crossing at the railway station were discussed. County Cllr Coutts will be attending the next meeting to discuss this matter further. A request from a parishioner to act as a tree warden for the Council is being considered. Additional planting will be undertaken in the planters on the High Street as there had been complaints about how scruffy these looked. The Splash pad and skate park groups have decided to look again at the Hive Leisure Centre as a potential location for both amenities. Cllr Ganivet proposed a memorial bench for the late Cllr Mike Rouse should be installed at Sessions House. This was seconded by Cllr Lindsay and unanimously agreed in principle.</p> <p>Assets - Cllr Phillips presented a report of a meeting held on the 6th September 2022, which was approved. The Chapel floor cannot be professionally cleaned due to the condition of the underlay and foundations. This will now just be cleaned normally and repaired where possible. It is still hoped there will be further improvements in the Chapel in the coming year. CIL funding will be requested for a decarbonisation strategic plan for the Council's buildings at a cost in the region of £18,800. Regular meetings with the riverside residents are continuing. The Use of the Maltings Green Policy has been amended to include a clause which does not permit the hirer of the green to sublet any areas. It had been agreed not to proceed with a sound assessment of the Maltings at this time. The second applicant had expressed an interest in the</p>	Corporate & Civic Services Officer

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12	Committee Reports	To receive reports of Committee meetings	<p>Maltings Cottage and would be putting forward a proposal for consideration by the Committee. Cllr Phillips reported that the Cemetery had been part of the Heritage Open Day weekend and he had undertaken 2 tours of the cemetery. These had been very well attended and he had received very positive comments, including 'this was the best kept cemetery they had ever visited'. Cllr Lindsay had undertaken 2 tours of Sessions House, as part of this weekend. A further tour had been undertaken by a OCH Guide. These had also been well attended. He felt the content of the tours needed to be considered for next year, as he had talked about the building's history and the Guide had concentrated on the crime and punishment aspect. Cllr Phillips informed councillors 3 quotes had been obtained for further surfacing at the Paradise play area. He proposed the cheapest quote from Online Playgrounds at a cost of £2061 be approved. This was seconded by Cllr Lindsay and unanimously approved.</p> <p>Tourism and Town Centre - Cllr Warman presented a report of the meeting held on the 5th September 2022 which was approved. The report from the Tourism and Town Centre Manager was noted. The Harvest and Apple Fayre will be on the 8th October. A press release will be given very shortly on the Christmas Fayre planned for the 27th November. The update on the website development digital signal project was noted. Further discussions will take place on the signing of the Armed Forces Covenant and the outstanding Freedoms of the City.</p>	<p>Assets Committee</p> <p>Deputy Clerk</p> <p>Tourism & Town Centre Manager</p>

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13	Reports from External Meetings	To receive reports from external meetings.	<p>City of Ely Allotments and Gardens Association – minutes of meetings held on the 20th July 2022 were noted.</p> <p>Executive Review Group – notes of a meeting held on the 20th September 2022 were noted.</p> <p>Ely Trinity Dole – Cllr Phillips informed councillors he had attended a meeting of Ely Trinity Dole and the formal recommendation to amalgamate the charity with the Needham’s Foundation had been agreed. He will continue to be a trustee on the newly formed charity, representing Trinity Dole. The first meeting will be at the end of October.</p>	
14	To Note the Completion of the Annual Governance & Accountability Return for the Year Ended 31st March 2022 from PKF Littlejohn LLP	To note the completion of the Annual Governance & Accountability Return for the year ended 31st March 2022	<p>Councillors noted the completion of the Annual Governance & Accountability Return for the year ended 31st March 2022. The report stated that the AGAR was not accurately completed before submission for review as the smaller authority had not restated the 2020/21 figure when revaluing assets in Section 2, Box 9. Please note that the Practitioners’ Guide allows smaller authorities to use any reasonable valuation method, provided that the prior year figure is restated for consistency and comparability. The Clerk explained the reason for this error, which was noted and accepted. No other matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met.</p>	

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15	To Make Comments on the Cambs County Council's Transport Strategies Stakeholder Engagement 2022 Report	To comment on the County Council's Transport Strategies Stakeholder Engagement 2022 report	Councillors agreed it was more appropriate for councillors to respond as individuals on this consultation.	Councillors
16	To Formally Approve the Recommendation from the Climate & Environment Committee Meeting held on the 22nd August 2022 to Sign Up to the Five Climate Change Promises as Part of the Friends of the Earth Initiative to Encourage Parish Council's to Tackle the Threat	The formally approve recommendation regarding the five climate change promises	Cllr Lindsay proposed these five climate change promises be adopted. This was seconded by Cllr Denness and unanimously approved.	Cllr Lindsay
17	Finance	To note and approve payments of the Council	Councillors noted the payments of the Council. Cllr Morgan proposed these all be approved, which was seconded by Cllr Austen and unanimously approved.	Clerk