



## CITY OF ELY COUNCIL

### DECISION LIST FROM THE PERSONNEL, FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON THE 11TH APRIL 2022 AT 7.00 PM AT THE MALTINGS, SHIP LANE, ELY

#### DECISION LIST DATED 16.04.22, SUBJECT TO CALL IN AS PER THE COUNCIL STANDING ORDER 4. s

AGENDA ITEM NO	ITEM	ISSUE	DECISION	ACTION BY
4	Budget Update	To receive a budget update	A budget update up to the 28 February 2022 was noted by the members. Cllr Rouse asked if the underspend on the grants would be carried forward to the next financial year. The Clerk confirmed this would be.	<b>Clerk</b>
5	Update from the Governance Working Group	To receive an update from the Governance Working Group	The notes of the meeting held on the 8th March 2022 were noted and agreed. The amendments to the Standing Orders regarding substitutes at meetings was discussed and revised Standing Orders will be proposed for acceptance at the next Full Council meeting. It was agreed that the Council will put information on its website and Facebook page about the elections in May 2023, early next year. This will be to inform the public of what is involved and hopefully encourage more individuals to stand. The Communications Working Group will also discuss this and consider how to put this information out in the public domain.	<b>Clerk/ Communications Working Group</b>
7	Update from the CIL Sub-Committee and to Receive CIL Expenditure Analysis Update	To receive an update from the CIL Sub-Committee and to receive CIL expenditure analysis update	Minutes from the CIL Sub-Committee meeting held on the 8th April were approved. The request from the Assets Committee for 20% community element, CIL funding for the refurbishment projects planned for the Malting were agreed to a value of £13,176.32. These included stage curtains, lighting upgrade, sound system upgrade, disabled toilet upgrade, urinals and water softener. Members also noted the CIL expenditure analysis update.	<b>Clerk/ Deputy Clerk</b>

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8	Update from the Inclusivity Working Group	To receive an update from the Inclusivity Working Group	Minutes of the meeting held on the 14th February were approved. It was agreed to arrange unconscious bias training for councillors.	<b>Inclusivity Working Group</b>
9	Update from the North Ely Hub and Community Working Group	To receive an update from the North Ely Hub and Community Working Group	Cllr Every informed members this Working Group had not met. However, the next meeting will be open to all councillors as it is necessary to discuss the presentation from the last Full Council regarding the plans for the new community hub in the North of Ely.	<b>All Councillors</b>
11	Communications/PR	To receive an update from the Communications/PR Working Group	This Group had not met, but Cllr C Whelan informed members that there will be another photography competition, the poster for which had already been circulated to members for comments. The theme will be 'Capture the Spirit of Ely during this Jubilee' The Youth budget of £500 will be used to fund the prizes.	<b>Cllr C Whelan</b>
12	To Approve the Re-appointment of the Internal Auditor for the Financial Year 2022/23	To approve the re-appointment of the Internal Auditor for the Financial Year 2022/23	Cllr A Whelan proposed the Council re-appoint the Internal Auditor for the financial year 2022/23. This was seconded by Cllr C Whelan and unanimously agreed.	<b>Clerk</b>
14	Personnel Issues	To consider any personnel issues	The Clerk requested formal approval of the appointment of the part-time Tourist Information Assistant, Mrs L Price. This was unanimously approved by all members	<b>Clerk</b>
15	Any Other Business	To consider any another business items	Computer/IT support – The Clerk informed members that the IT consultant used by the Council was no longer going to be providing this service. The Council had received a quote from a company at a cost of £2,224 for the first year. They will provide continuous support to the Council's 3 sites, but not individual councillors. Members felt this was an acceptable cost and unanimously approved their appointment.	<b>Deputy Clerk</b>

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15	Any Other Business	To consider any other business items	<p>ADeC Memorandum of Agreement – The Clerk informed members she had met with the Chief Executive of Babylon Arts to discuss the agreement for 2022/23. They were happy with the current terms but had requested the Council allow them a further 4 full days use of the whole of the Maltings for live theatre events. This would increase the community use of the building. Members agreed to this request in principle, but it will be recommended for approval at the next Full Council meeting.</p> <p>The Clerk informed members the Tourism &amp; Town Centre Manager had raised with the Clerk whether permanent staff members at OCH could be paid for events. Currently contracts state that all extra time is to be taken as time-off-in-lieu. Members considered this request and there were concerns regarding this. It was agreed that the Clerk would look at the events this could be applicable to and provide costings for this. This will be discussed further at the next meeting.</p>	<p><b>Clerk/Full Council</b></p> <p><b>Clerk</b></p>