



CITY OF ELY COUNCIL
ASSETS COMMITTEE

MINUTES OF A MEETING

HELD ON MONDAY 1ST NOVEMBER 2021 AT 7.00 PM AT THE MALTINGS, SHIP LANE, ELY

PRESENT: Mrs S Jay– Deputy Clerk to the Council

Cllr R Morgan

Cllr A Arnold

Cllr M Rouse

Cllr R Denness

Cllr C Phillips

Cllr I Lindsay

Cllr E Every

The Mayor, Cllr Austen.

Bold font indicates voting member of committee

1. Apologies for absence

Apologies were received from Cllr V Ganivet.

2. To receive declarations of interests

There were no declarations of interests received.

3. To approve the minutes of the last meeting held on the 20th September 2021 and matters arising.

The minutes of the last meeting held on the 20th September 2021 were agreed by members and signed by the Chairman. Pages A24, A25 & A26 refer.

Matters arising:- Page A26, item 11 – Cllr Lindsay reported that the Royal British Legion would like a Tommy statue to be purchased next year. This matter will now be dealt with by the Climate & Environment Committee.

4. Recreation & Cemetery –

(i) To receive report from Lead Member

Cllr Phillips advised members that everything is covered under items 5 and 6 on the agenda.

5. Recreation Areas

(i) To note budget update, dated 21st October 2021 and to set budget for 2022/23.

Members noted the budget update dated the 21st October 2021, there were no significant variances. Members agreed to set the budget for 2022/23 as per the budget circulated with the agenda dated 21st October 2021.

(ii) To approve increase in price for the Park Play area of £1268.28

Members agreed to the price increase of £1268.28 for the Park Play area. The Deputy Clerk reported she has applied for 11k from Section 106 monies that had previously been allocated for this area. She advised that the lease relating to this play area is in the process of being renewed with ECDC.

The Deputy Clerk reported that Stuntney Village Council had requested a hard standing near to the basketball hoop at the Play area at Stuntney and that they have offered £2904.76 from their Rural Services grant to put towards the cost. Members agreed the Deputy Clerk will look at available options for this project and obtain quotes.

Cllr Every reported that the Paradise Management Committee had declined to have the Splash Pad on their land. Therefore, members agreed to proceed with the refurbishment of the Paradise Play Area and apply for £60k from CIL to pay for it.

6. Cemetery

(i) To note budget update, dated 21st October 2021 and to set budget for 2022/23.

Members noted the budget update dated the 21st October 2021, there were no significant variances. Members agreed to set the budget for 2022/23 as per the budget circulated with the agenda dated 21st October 2021.

(ii) To approve quotation for battery operated trimmers

Members agreed to purchase battery operated trimmers at a cost of £3900 plus VAT. This being the preferred supplier and joint cheapest received of the 3 quotes that had been obtained. This will be funded from existing budgets.

(iii) To approve quotation for pathways for Sensory Garden.

The Deputy Clerk reported that 2 quotes had been received for the pathways, a third is awaited. Members agreed for the Deputy Clerk to place an order for the cheapest quote. The approximate cost is £12k and will be funded from CIL.

(iv) Update from Friends of Ely Cemetery

Cllr Arnold reported that 3 bird boxes had been donated to the cemetery. The Estates Manager will be asked to put these up.

7. Christmas Lights –

(i) To note the budget update, dated 21st October and to set budget for 2022/23

Members noted the budget update dated the 21st October 2021, there were no significant variances. Members agreed to set the budget for 2022/23 as per the budget circulated with the agenda dated 21st October 2021

(ii) To note minutes of Christmas Lights Sub Committee meeting held on the 5th October 2021

Members noted the minutes of the meetings held on the 5th October 2021. The lights are currently being put up. Members thanked all those involved with the lights and the work that they do.

8. Sessions House

Cllr Every advised that potential hirers of the court room had requested the table be removed to allow performances to take place. Members agreed to this request.

Cllr Every and Cllr Rouse will hold a Friends of Sessions House meeting shortly. Cllr Every reported the Sessions House will be included in part of the plans for the Jubilee Celebrations.

9. Local Needs Housing Scheme issues and note the budget update, dated 21st October and to set budget for 2022/23

Members were concerned with regards to the installation of heat source pumps at the Larkfield Centre and their proximity to the Local Needs Housing scheme. It was agreed to contact the County Councillor for this area to seek their assurances that they will act quickly if noise becomes an issue for the residents of Ramsey Road and Larkfield Road.

Members agreed to promote the scheme in the next edition of the ELYi, to bring it to the attention of parishioners that may not know about it.

Members agreed to set the budget for 2022/23 as per the budget circulated with the agenda dated 21st October 2021.

10. The Maltings Complex -to receive updates on:

(i) Maltings

(i.i) To award contract for supply of replacement seating

Following the tendering process that LGSS had conducted on behalf of the Council via Crown Commercial Services for replacement retractable seating, Cllr Morgan proposed to accept the tender submitted from Wagstaff Interiors Group at a cost of £106,898.00 with 20% of the cost to be funded from CIL and the remainder from a PWLB loan. Cllr Rouse seconded this proposal, and it was unanimously agreed by members. An order will be placed, and the installation will take place in September 2022. Cllr Morgan confirmed the seating will have a space for the names of sponsorships. Cllr Every advised the Maltings Working Group will promote the availability of sponsorship in due course.

(i.ii) To request funds from General Reserves budget to enable various projects to commence in accordance with remedial works report issued at the last Assets meeting

Cllr Rouse proposed to request from Full Council, £47k from the General Reserves budget in order to proceed with vital projects at the Maltings, these being replacement hall and foyer lighting, new windows, cellar door and a water softener. This proposal was seconded by Cllr Arnold and unanimously agreed by members

Deputy Clerk reported 2 quotes had been received for stage curtains, a third is awaited. Members agreed for her to place an order for the cheapest of the 3 quotes. Approximate cost £6k. This had been agreed at the last Assets meeting to be funded from the covid restart grant.

The Deputy Clerk read out an email that had been received from a wedding customer of the Maltings. The customer praised the Manager and her team for the hard work they do and how they contributed to a successful day for her and what a credit they are to the Maltings. Members were pleased to hear this feedback and asked that the Manager be made aware of the email.

(ii) To note budget updates dated 20th October 2021 and to set budget for 2022/23 for Maltings, restaurant & cottage.

Members noted the budget update dated the 21st October 2021, there were no significant variances. Members agreed to set the budget for 2022/23 as per the budget circulated with the agenda dated 21st October 2021.

(iii) Maltings Cottage

The Mayor will formally write to ECDC and ask why it is taking so long for them to arrange the underpinning insurance claim for the cottage.

(iv) Maltings Restaurant

Cllr Morgan informed members of a recent meeting between RBK Ely Ltd, the Clerk, ECDC Environmental Health Officer, ECDC Licensing Officer and himself. This was to discuss issues that had arisen over the summer, which had impacted on residents. Everyone agreed that both RBK (Ely) Ltd and the Maltings needed to work together to ensure that these issues did not reoccur next summer. ECDC Officers were satisfied that the necessary procedures were being followed.

11. Any other business

Cllr Every reported she had met with Angela Haylock regarding 2 other possible sites for the splash pad. The RASE group will have their own meeting to discuss their pre application for planning permission. They will also need to have further discussions with ECDC about other locations.

12. Date of next meeting:

Monday 13th December 2021 at 7pm

The meeting closed at 8.20 pm