



CITY OF ELY COUNCIL  
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**MINUTES OF MEETING OF THE CITY OF ELY COUNCIL HELD AT 7.00 PM ON MONDAY,  
5TH JULY 2021 AT THE MALTINGS, SHIP LANE, ELY.**

**PRESENT:** Mrs S Jay – Deputy Clerk to the Council

Cllr S Austen, Mayor (arrived 7.05pm) Cllr R Morgan

Cllr R Denness Cllr A Arnold

Cllr I Lindsay Cllr M Rouse

Cllr V Gavinet Cllr K Wilkins

Cllr C Whelan

Cllr C Phillips

Cllr S Bellow

Cllr M Downey

*County Cllr P Coutts*

*1 parishioner*

**The Mayor arrived at 7.05pm therefore Cllr Morgan chaired the meeting until item 7**

**1. APOLOGIES AND REASONS FOR ABSENCE**

Apologies were received from Cllrs Every, Warman & A Whelan.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations.

**3. DECLARATIONS OF INTERESTS**

There were no declarations of interests.

**4. MINUTES OF THE LAST MEETING HELD ON THE 24<sup>TH</sup> MAY 2021 AND MATTERS ARISING**

Minutes of the last meeting held on the 24<sup>th</sup> May 2021 were agreed and signed as a true record.

Pages 1901, 1902, 1903, 1904 1905 & 1906 refer.

Matters arising: Page 1903 – Item 12 Committee Reports (continued) - The Deputy Clerk advised members that a response had been received from ECDC regarding the information requested about the Country Park and the SPD. This is attached to and forms part of these minutes.

**5. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**6. TO RECEIVE REPORT FROM THE TOURISM AND TOWN CENTRE MANAGER REGARDING HOW VISIT ELY AND OLIVER CROMWELL HOUSE IS MOVING FORWARD, FOLLOWING REOPENING FROM LOCKDOWN AND THE CHALLENGES IT FACES ON GETTING BACK TO NORMALITY**

As the Tourism and Town Centre Manager was unable to attend the meeting Cllr Wilkins proposed that this item be deferred to the next Full Council meeting. This proposal was seconded by Cllr C Whelan and unanimously agreed by members.

## **7. QUESTION TIME**

A representative from East Cambs Access Group advised that they had not been able to meet due to not having a room available that would allow for social distancing. The Mayor advised there is a room for them at ECDC when restrictions are lifted.

## **8. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS**

Reports were received from County Cllrs A Whelan and Coutts and also from Cllrs A Whelan and C Whelan in their capacity as District Councillors. These reports are attached to and form part of these minutes. The Mayor requested the County Councillors look at the problems of the uneven pathways and drop kerbs in Ely West as they are getting worse. She also requested the District and County Councillors submit separate reports to Full Council.

*County Cllr Coutts left the meeting at 7.15pm.*

## **9. MAYOR'S ENGAGEMENTS & REPORT**

The Mayor had attended the Freemasons NHS Birthday celebrations and the Ely Cemetery open day.

## **10. PLANNING**

A report of the Planning Committee meeting, immediately prior to this meeting was received.

## **11. INFORMATION ONLY ITEMS**

The following information only items were received: -

Notification of Road Closures:- Ely Footpath 17 and 57 (between Mile End, Prickwillow and Upper Padnal Fen Pumping Station and Mile End Road and the junction with footpath 73), Ely 18.6.21 – 17.12.21; Footpath 23 and 24 across Southern Ely Bypass 16.8.21 – 4.9.21; Lynn Road, Ely and Downham Road, Ely 23.8.21 - 1.10.21; Between A1101 Roundabout Littleport and A142 Roundabout Ely 1.7.21 – 25.7.21

Notification of Street Naming and Numbering:- Lantern Lodge, 20 Deacons Lane, Ely; 6A Springhead Lane, Ely; 27, 27A and 27B Newnham Street, Ely

## **12. COMMITTEE REPORTS**

(i) PERSONNEL, FINANCE & GOVERNANCE – to receive CIL Sub-Committee minutes of the 2.6.21 and to formally approve the grant award to the Ely Folk Festival of £500, as agreed by email with councillors.

The Chairman presented a report of the CIL Sub-Committee minutes held on the 2<sup>nd</sup> June 2021, which were approved. The Deputy Clerk advised that the Clerk had sought further advice from ECDC to see if there is a legal requirement to consult parishioners on high spend levels of CIL monies. A response had been received from Emma Grima who generally advised that where there is a lot of call for spend, it is taken to consultation so that the community are involved in decisions. Members agreed to refer this matter back to the CIL Sub-Committee for them to discuss how they will consult with parishioners.

Cllr Lindsay proposed to formally approve the grant award to the Ely Folk Festival of £500, as agreed by email with Councillors, this was seconded by Cllr Phillips and unanimously agreed by members.

(ii) CLIMATE AND ENVIRONMENT

Cllr Lindsay presented a report of the meeting held on the 7<sup>th</sup> June 2021 which was approved. A bid for funds will be made to the Market Town Initiative to carry out works to street furniture across the City, however if unsuccessful, the City of Ely Council may have to contribute. Responsibility for bus shelters in the north of Ely may be offered to the Council, however the amount of commuted sum for these will need to be considered before a decision is made. The bus shelters on Cam Drive will be refurbished by the Estates Team and they will continue to maintain them. The Estates Team will take responsibility of inspecting the flagpole on a regular basis. The Outdoor Sport & Leisure Facilities in Ely Working Group in Ely are waiting for a decision on whether ECDC can provide land for the Splash Pad and they will be submitting a planning pre-application to ECDC for the Country Park but need to raise the funds to pay for it.

## 12. COMMITTEE REPORTS CONTINUED .....

### (iii) ASSETS

Cllr Morgan presented a report of the meeting held on the 21<sup>st</sup> June 2021 which was approved. The Sensory Garden will be called the Rose Appleyard Sensory Garden in memory of a child who died in 1861 of Typhus. The Friends of Ely Cemetery open day had been hugely successful and future open days will be planned. Cllr Phillips reported that a quote regarding the supply of a Bier is being sought. The information boards for the Cemetery have been delivered and will be installed as soon as possible. The Christmas tree had been ordered at a cost of £1600 including delivery and erection. Members agreed to change the name of the Maltings Seat Working Group to the Maltings Working Group. It had been agreed that the work to the tapestry display would be put on hold as money needs to be spent elsewhere in the Maltings. The Ribe Association have been informed of this decision.

### (iv) TOURISM AND TOWN CENTRE

Members approved the minutes of the meeting held on the 1<sup>st</sup> June 2021. Cllr Wilkins had agreed to take on the role of lead for another term. The website contract needs reviewing to accommodate the City digital signage. Meetings with ECDC and an outsourced website design company were progressing well. A meeting to discuss the welcome back fund will be held and reported to the next Tourism and Town Centre Committee meeting in July. The Business Liaison Assistant's hours will increase to 10 per week.

## 13. REPORTS FROM EXTERNAL MEETINGS

Members noted the notes of a meeting of the City of Ely Allotments and Gardens Association held on the 21<sup>st</sup> April and 20<sup>th</sup> May 2021 and the Prickwillow Village Council notes held on the 23<sup>rd</sup> March.

Members agreed to request that Prickwillow Village Council discuss at their next meeting, the provision of a concrete slab pathway adjacent to the memorial to allow disabled access. The Deputy Clerk will contact the Chairman.

Cllr Wilkins has contacted the agents of Thomas Parson Charity regarding the Deacons Lane allotments to obtain information regarding the offer of transferring them to the City of Ely Council. Cllr Lindsay reported there are 106 on the waiting list for the allotments that are currently managed by the City of Ely Allotments and Gardens Association.

Cllr Lindsay reported that Stuntney Village Council are having trouble in obtaining a cycle/pedestrian path to Ely from the County Council and may have to revert to a different route but may not be successful. Cllr Lindsay reported the Friends of Sessions House will meet next week to look at the availability of spare office space.

## 14. FINANCE

*Members approved the following payments:-*

*Direct debit payments and BACS payments*

ECDC	499.00	Paid by direct debit
ECDC	923.00	Paid by direct debit
ECDC	948.00	Paid by direct debit
ECDC	279.00	Paid by direct debit
ECDC	1821.00	Paid by direct debit
ECDC	499.00	Paid by direct debit
ECDC	923.00	Paid by direct debit
ECDC	948.00	Paid by direct debit
ECDC	279.00	Paid by direct debit
ECDC	1821.00	Paid by direct debit
Lex Autolease	695.29	Paid by direct debit
Lex Autolease	383.70	Paid by direct debit
Lex Autolease	695.29	Paid by direct debit
Lex Autolease	383.70	Paid by direct debit
Barclays	81.15	Paid by direct debit

**14. FINANCE CONTINUED.....**

British Telecommunications	51.60	Paid by direct debit
British Telecommunications	50.88	Paid by direct debit
ESPO	246.31	Paid by direct debit
ESPO	591.79	Paid by direct debit
ESPO	110.37	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
Cybertill Ltd	46.80	Paid by direct debit
Haven Power Ltd	35.43	Paid by direct debit
FuelGenie	350.12	Paid by direct debit
Cybertill Ltd	63.29	Paid by direct debit
Plan Communications Ltd	116.99	Paid by direct debit
Worldpay	142.16	Paid by direct debit
Worldpay	133.28	Paid by direct debit
Chess ICT Ltd	244.85	Paid by direct debit
British Telecommunications	276.22	Paid by direct debit
ESPO	211.73	Paid by direct debit
ESPO	347.57	Paid by direct debit
ESPO	93.94	Paid by direct debit
Barclaycard	831.96	Paid by direct debit
Francotyp Postalia Ltd	250.00	Paid by direct debit
Siemens Financial Services Ltd	452.40	Paid by direct debit
Liquidline Ltd	292.92	Paid by direct debit
Greene King Brewing & Retail Ltd	973.66	Paid by direct debit
Total Gas & Power	86.33	Paid by direct debit
Total Gas & Power	86.80	Paid by direct debit
Total Gas & Power	46.99	Paid by direct debit
Total Gas & Power	3143.06	Paid by direct debit
Barclays	107.95	Paid by direct debit
British Telecommunications	33.22	Paid by BACS
British Telecommunications	33.22	Paid by BACS
Greene King Brewing & Retail Ltd	702.48	Paid by direct debit
Paul Sadgrove	72.00	Paid by BACS
Clearview Communications Ltd	221.00	Paid by BACS
Paul Nunn Roofing Ltd	720.00	Paid by BACS
British Model Flying Association	735.75	Paid by BACS
CamAlarms Ltd	950.04	Paid by BACS
Star Editions Ltd	391.12	Paid by BACS
Green Wood Tree Surgery	1200.00	Paid by BACS
Shefs	2124.60	Paid by BACS
Allsigns International Ltd	170.40	Paid by BACS
S Blake	99.00	Paid by BACS
Direct Wholesale Foods	36.16	Paid by BACS

*The following invoices have already been paid prior to the Full Council, due to due date of payment with the approval of the Chairman*

Studio Nova Ltd	72.00	113641
Thomas Ridley & Son Ltd	278.65	113642
Greenworks Solutions Ltd	1344.00	113644
EDF Energy Customers Ltd	292.80	113645
Amazon Payments UK Ltd	31.27	113646

#### 14. FINANCE CONTINUED.....

Konica Minolta Bus Sols Ltd	176.26	113647
Twist of Lemon	76.00	113648
Greenworks Solutions Ltd	60.00	113649
ESPO	22.14	113650
ATS Heritage Ltd	234.00	113651
AGA Print Ltd t/a Solopress	193.00	113652
Trade UK	13.49	113653
Simpson's Nurseries Ltd	63.96	113654
City Cycle Centre	32.99	113655
Rialtas Business Solutions Ltd	321.00	113656
Ensign Solutions Ltd	227.52	113657
CoolerAid Ltd	4.74	113658
1st Call (Hire & Sales) Ltd	39.14	113659
G & J Peck Ltd	14.44	113660
Thomas Ridley & Son Ltd	126.87	113662
Mr C Braybrooke	41.00	113663
Pulse Cashflow Finance (MK) Ltd	716.40	113664
H C Electrical	1449.15	113665
Ellgia Ltd	24.85	113666
ECDC	477.19	113667
Grocer's Brokers Ltd	308.52	113668
Mile Tree Brewery Ltd	321.69	113669
E Butcher	21.60	113671
Amazon Payments UK Ltd	216.64	113672
Trade UK	13.09	113673

*The following invoices have not been paid prior to the meeting*

Total Gas & Power Ltd	13.00	113675
Trade UK	209.69	113676
Jewson Ltd	332.05	113749
Konica Minolta Bus Sols Ltd	106.03	113677
G & J Peck Ltd	100.71	113678
ECDC	3925.09	113741
ECDC	30.00	113741
City of Ely Allotments & Gardens Assoc	298.50	113680
Gordon Harrison	67.72	113742
Thomas Ridley & Son Ltd	593.93	113679
Amazon Payments UK Ltd	95.25	113743
Ely Folk Festival	500.00	113674
Caterfix Ltd	1142.64	113744
Allen's Skip Hire Ltd	120.00	113745
Eden Farm Hulley's	43.04	113746
Mitchell & Mayle Ltd	324.00	113747
Nisbets	199.14	113748
Bright Publishing Ltd	240.00	113750
Cranbrook Plants	4688.21	113751
A Reddick	57.00	113752
Fen Farm Supplies	84.79	113753
CoolerAid Ltd	31.20	113754
Aztek Services Ltd	187.20	113755
Burrows Newsagents	62.50	113756
Lory Beat Studios	150.00	Paid by BACS

**Payments relating to staff since meeting on the 24th May 2021**

Salaries and wages	£26,798.43
Inland Revenue (tax & NI)	£7,801.89
Pension fund payments	£8,679.38

**Members noted and approved the bank reconciliation against the accounts for the period ending 31<sup>st</sup> May 2021**

*The meeting closed at 7.45pm*