



**CITY OF ELY COUNCIL  
SESSIONS HOUSE  
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**MINUTES OF A VIRTUAL MEETING OF THE CITY OF ELY COUNCIL HELD AT 7.00 PM ON  
MONDAY, 11TH JANUARY 2021**

**PRESENT:** Mrs T Coulson - Clerk to the Council

Cllr S Austen, Mayor

Cllr R Denness

Cllr I Lindsay

Cllr A Whelan

Cllr M Rouse

*County Cllr A Bailey*

Cllr A Arnold

Cllr R Morgan

Cllr K Wilkins

Cllr S Bellow

Cllr E Every (arrived 7.32 pm)

Cllr C Whelan

Cllr C Phillips

Cllr D Warman

Cllr E Carlsson Browne

**NOT PRESENT:** Cllr M Downey

**1. APOLOGIES**

No apologies were received. However, Cllr Every had informed the Clerk she would be arriving late, due to having to attend another meeting.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations.

**3. DECLARATIONS OF INTERESTS**

There were no declarations of interests.

**4. MINUTES OF THE LAST MEETING HELD ON THE 30TH NOVEMBER 2020 AND MATTERS ARISING**

Minutes of the last meeting held on the 30th November 2020 were agreed and will be signed as a true record. Pages 1875, 1876, 1877, 1878, 1879, 1880 and 1881 refer. Matters arising:- Page 1877, Item 14 – Cllr Rouse reported there had been a meeting of the Friends of Session House and he will be providing an update to the Assets Committee meeting on the 12th January.

**5. CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements.

**6. QUESTION TIME**

As there were no members of the public present, there were no questions raised.

## 7. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

County Cllr Bailey gave a verbal report. She informed members the County Council were very focused on Covid-19 and will be budget setting soon. There is still going to be a budget gap, even with the significant Government financial support, but there are methods to close this. She reiterated that Councils needed to get the message out to residents to follow the Government's guidelines regarding Covid-19. Letters will be going out to inform those that need to shield and Council support hub is in full flow. She felt schools had done a superb job, at such short notice. Unfortunately, adult social care was in a difficult place, with new outbreaks in care homes. However, from the 15th January all care home residents and staff will be offered the vaccine. She also gave an update on the situation with regards to infection rates and hospital capacity in Cambridgeshire. The County Council had made a bid for rapid testing and if successful could implement from the 1st February.

Cllr A Whelan, in her capacity as a District Councillor, informed members that ECDC had revised the wording of their Equality & Diversity Policy, taking on board the recommendations this Council had made. This will be considered for approval shortly.

Cllr C Whelan, in her capacity as a District Councillor had attended the Operational Services Meeting.

Cllr Rouse thanked County Cllr Bailey for her report and all the hard work she is undertaking in her Council roles.

*County Cllr Bailey left the meeting at 7.23 pm.*

## 8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor and her consort had judged the City Centre Christmas window competition and attended the Pantomime performance at the Maltings.

## 9. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

## 10. INFORMATION ONLY ITEMS

The following information only items were received:-

Street Naming and Numbering:- 25 new dwellings, 1-14 The Old Tannery (West), 38 Forehill, Ely & 15-25 The Old Tannery, (East), 2 Broad Street, Ely; The Annexe, Bishop Woodford House, Barton Road, Ely

Notification of Road Closures:- Deacons Lane, Ely (8 – 17.2.21); Lynn Road (at Chettisham Business Park), Ely – 1 – 3.2.21; Prickwillow Road, Ely – 9 -12.2.21

## 11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – Cllr A Whelan presented a report of a meeting held on the 7th December 2020, which was approved. Members noted the updated report detailing the financial losses to the Council in relation to Covid-19. Current losses were approximately £143,733 (up to 30th November 2020). Cllr A Whelan proposed the acceptance of the recommendation to set the precept for 2021/2022 at £613,419, which was a 2% increase on last years precept. This was seconded by Cllr C Whelan and unanimously approved. The recommendations from the Governance Working Group regarding Committee membership increasing from 5 to 6 councillors from May; a Christmas Lights Sub-Committee being formed, consisting of Councillors, volunteers from the Christmas Lights and Switch-On event groups, the Deputy Clerk and the Tourism and Town Centre Manager and reporting back to both the Assets and Tourism and Town Centre Committees; adoption of the draft Standing Orders in relation to all these proposed changes, were proposed for approval and adoption by Cllr Rouse and seconded by Cllr Phillips. These were then all unanimously approved, subject to two slight amendments within the proposed Standing Orders. The recommendations from the CIL Working Group for approval of agreed funding requests from CIL for the Queen Adelaide Village Hall for £8,875 and the Climate & Environment Committee for £71,000 for the LHI scheme proposals for 21/22 were proposed by Cllr Austen, seconded by Cllr Morgan and unanimously approved. The new Grants Policy was proposed by Cllr A Whelan for approval and adoption. This was seconded by Cllr Lindsay and unanimously approved. It was also noted that the procurement process for the replacement of the chairs at the Maltings, at a cost of £3800 had received approval to commence.

## 11. COMMITTEE REPORTS CONTINUED .....

(ii) CLIMATE AND ENVIRONMENT – Cllr Lindsay presented a report of a meeting held on the 14th December 2020, which was approved. The update regarding Highways and tree works were noted. The Outdoor Sport and Leisure Facilities in Ely Working Group had a meeting to discuss the possible provision of a Splashpad and an Action Plan has been drawn up. Discussions are now on going regarding a possible site for this. Fund raising cannot begin until a site has been secured.

(iii) ASSETS – no report as the Committee had not met. Next meeting is on the 12th January 2021.

(iv) TOURISM AND TOWN CENTRE COMMITTEE – Cllr Warman presented a report of a meeting held on the 15th December 2020, which was approved. Members noted the update from the Tourism and Town Centre Manager on the service and the Town Centre. The principle of forming a ‘Friends of Oliver Cromwell’s House’ had been discussed. It was agreed this would be worth pursuing, as could be very beneficial. The Tourism and Town Centre Manager and Cllr Wilkins will lead this forward. Members had agreed to the extension of the part-time Business Liaison Assistant’s contract to the 31st March 2021 and the amendment of the Senior Tourist Information Assistant’s job description. Cllr Warman proposed that both of these recommendations be approved by Full Council. This was seconded by Cllr Austen and unanimously approved.

## 12. REPORTS FROM EXTERNAL MEETINGS

Prickwillow Village Council – members noted the notes of a meeting held on the 11th August 2020

City of Ely Allotments & Gardens Association – members noted the notes of a meeting held on the 18th November 2020.

## 13. FINANCE

Members approved the following payments:-

### *Direct debit payments and BACS payments*

Lex Autolease	695.29	Paid by direct debit
Lex Autolease	383.70	Paid by direct debit
Worldpay	94.04	Paid by direct debit
Worldpay	36.90	Paid by direct debit
Chess ICT Ltd	218.53	Paid by direct debit
ESPO	229.56	Paid by direct debit
ESPO	843.92	Paid by direct debit
ESPO	114.24	Paid by direct debit
ECDC	948.00	Paid by direct debit
ECDC	923.00	Paid by direct debit
ECDC	499.00	Paid by direct debit
ECDC	1821.00	Paid by direct debit
ECDC	279.00	Paid by direct debit
ECDC	948.00	Paid by direct debit
ECDC	923.00	Paid by direct debit
ECDC	499.00	Paid by direct debit
ECDC	1821.00	Paid by direct debit
ECDC	279.00	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
Virgin Media	62.40	Paid by direct debit
FuelGenie	277.64	Paid by direct debit
FuelGenie	148.28	Paid by direct debit
Cybertill Ltd	63.29	Paid by direct debit
Haven Power Ltd	34.28	Paid by direct debit
Haven Power Ltd	35.43	Paid by direct debit
Barclays	116.40	Paid by direct debit
Barclays	89.00	Paid by direct debit
Shire Leasing	242.70	Paid by direct debit

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**13. FINANCE CONTINUED .....**

Francotyp Postalia Ltd	250.00	Paid by direct debit
Francotyp Postalia Ltd	43.20	Paid by direct debit
Greene King B& R Ltd	634.94	Paid by direct debit
British Telecommunications	48.00	Paid by direct debit
British Telecommunications	48.00	Paid by direct debit
Liquidline Ltd	124.10	Paid by direct debit
Plan Communications Ltd	116.99	Paid by direct debit
Plan Communications Ltd	116.99	Paid by direct debit
Total Gas & Power	149.55	Paid by direct debit
Total Gas & Power	1361.02	Paid by direct debit
Total Gas & Power	216.93	Paid by direct debit
British Telecommunications	260.29	Paid by direct debit
Barclaycard	297.38	Paid by direct debit
Greene King B& R Ltd	247.36	Paid by direct debit
Caterfix Ltd	217.20	Paid by BACS
Heathcote & Ivory Ltd	383.40	Paid by BACS
CamAlarms Ltd	333.40	Paid by BACS
Heightsafe Systems Ltd	660.00	Paid by BACS
Love Lane	27.00	Paid by BACS
K Merrison	68.00	Paid by BACS
Andrew Martin Photography Ltd	126.00	Paid by BACS
VisitEngland	278.10	Paid by BACS
Sterling Cleaning Services	51.41	Paid by BACS
Mr R Todd	354.00	Paid by BACS
Truelink Ltd	816.00	Paid by BACS
St Botolphs Brewery	25.00	Paid by BACS
Gordon Harrison	213.21	Paid by BACS
S Blake	148.50	Paid by BACS
Argos Business Solutions Ltd	24.50	Paid by BACS
Trade UK	48.42	Paid by BACS
H C Electrical	314.60	Paid by BACS
Jewson Ltd	13.00	Paid by BACS

*The following invoices had been paid prior to the Full Council, due to due date of payment with the approval of the Chairman*

Jewson Ltd	27.53	113516
Konica Minolta Bus Sols Ltd	194.33	113517
Ensign Solutions Ltd	6.00	113518
Thomas Ridley & Son Ltd	231.70	113519
Aztek Services Ltd	113.59	113520
SLCC	346.00	113521
Warren Access	786.60	113522
Securitas Security Services	54.65	113523
SMBE Direct Ltd	126.00	113524
Elveden Farms Ltd	2694.00	113525
ATS Heritage Ltd	300.00	113526
Nisbets	139.76	113527
Gawn Associates Ltd	564.00	113528
Thurlow Nunn Standen Ltd	153.72	113534
Infiniti Graphics (Ely) Ltd	41.99	113529
Amazon Payments UK Ltd	72.55	113530
Jewson Ltd	19.15	113531
Amazon Payments UK Ltd	157.15	113532
PPL PRS Ltd	1108.82	113533

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**13. FINANCE CONTINUED .....**

Total Gas & Power	12.11	113535
City Cycle Centre	67.69	113536
Konica Minolta Bus Sols Ltd	24.78	113537
Association of NHS Charities	149.04	113539

*The following invoices had not been paid prior to the meeting*

ESPO	228.12	113540
G & J Peck Ltd	323.75	113541
Churches Fire Security Ltd	823.47	113542
Amazon Payments UK Ltd	174.87	113544
ECDC	1635.66	113546
Verve Digital Ltd	120.00	113548
Ensign Solutions Ltd	20.40	113549
Soham Pest Control	99.00	113545
CoolerAid Ltd	4.74	113547

**Payments relating to staff since meeting on the 30th November 2020**

Salaries and wages	£27,866.59
Inland Revenue (tax & NI)	£8,025.25
Pension fund payments	£8,623.24

**19. FINANCE CONTINUED .....**

**Members noted and approved the bank reconciliation against the accounts for the period ending the 30th November and the 31st December 2020.**

The meeting closed at 7.52 pm.

*Due to enforced social distancing caused by the Coronavirus, this meeting took place by video communication, accessed by the Zoom meetings facility.*