



**CITY OF ELY COUNCIL
SESSIONS HOUSE
LYNN ROAD
ELY CB7 4EG**

**Tel: 01353 661016 Fax: 01353 667057
E-mail: info@cityofelycouncil.org.uk**

**MINUTES OF A VIRTUAL MEETING OF THE CITY OF ELY COUNCIL HELD AT 7.00 PM ON
MONDAY, 30TH NOVEMBER 2020**

PRESENT: Mrs T Coulson - Clerk to the Council

Cllr S Austen, Mayor

Cllr R Denness

Cllr I Lindsay

Cllr A Whelan

Cllr M Rouse

1 parishioner

Cllr A Arnold

Cllr R Morgan

Cllr K Wilkins

Cllr E Every

Cllr M Downey

County Cllr A Bailey

Cllr C Whelan

Cllr C Phillips

Cllr D Warman

Cllr E Carlsson Browne

NOT PRESENT: Cllr S Bellow

1. APOLOGIES

No apologies were received.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

4. MINUTES OF THE LAST MEETING HELD ON THE 19TH OCTOBER 2020 AND MATTERS ARISING

Minutes of the last meeting held on the 19th October 2020 were agreed and will be signed as a true record. Pages 1868, 1869, 1870, 1871, 1872, 1873 and 1874 refer. There were no matters arising.

5. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements.

6. QUESTION TIME

A member of the public present, informed Councillors that they had recently attended a funeral at Ely Cemetery and they wanted to congratulate the staff and Council on keeping it so nice. The Clerk, on behalf of a parishioner asked a question of Councillors. When considering item 14, a proposal to form the Friends of the Sessions House, would they also consider forming the Friends of the Maltings and Oliver Cromwell House. This could not be discussed under this item, but it was agreed the Committees responsible for these buildings would be asked to discuss the principle, of forming such a group at their next meeting.

7. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

County Cllr Bailey gave a verbal report. She informed members the County Council were considering their budget for next year. Before Covid-19 had hit they had estimated there would be a budget gap of £4 million and they were confident that they could have dealt with this, but now with Covid-19 and despite Government support they were looking at a £21 million gap, going into next year. They were awaiting more details and did have some options, but the Council will have to make some difficult decisions. The CC is working on proposals for a neighbourhood care pilot, which will shortly be rolled out through the Communities Programme. East Cambridgeshire will be a pilot area for this. She reported the BP roundabout improvements had been completed 5 weeks early and under budget. Consultation regarding the Lancaster Way roundabout had been completed and options for improvements are currently being drawn up. Tranche 2 of the cycleway schemes would see traffic flow monitoring to help decide what would be appropriate for Ely. There was exciting news regarding the Princess of Wales Hospital redevelopment and this will be moving forward, but funding would need to be secured. It was agreed that the retention of the Welney Ward was critical, the Minor Injury Unit would become a Local Urgent Care hub and they were seeking confirmation of the CCG with regard to their commissioning intentions. St Mary's Surgery had also received planning permission and was awaiting confirmation with regard to funding. She asked Cllr Denness if she had received the double yellow line proposals for Ely that she had submitted to her. Cllr Denness confirmed she had and that she would be contacting her shortly with regard to these.

Cllr Every, in her capacity as a County Councillor and a District Councillor, gave a full report, which is attached to and forms part of these minutes.

Cllr A Whelan, in her capacity as a District Councillor, informed members she had attended the Finance & Assets Committee and confirmed the CIL allocation from ECDC funds, towards the expansion of St Mary's Surgery. She also congratulated ECDC, as they were not suffering financially and even expected to be underspent this year. She spoke about the deterioration in the gender pay gap and although ECDC did not legally need to report this, they do. Unfortunately, this gap had deteriorated in the last 12 months.

County Cllr Bailey left the meeting at 7.39 pm.

8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended the Remembrance Sunday wreath laying at the War Memorial; the re-dedication of Prickwillow War Memorial and wreath laying on Remembrance Sunday; the Armistice Day wreath laying at the War Memorial; made a video of support for the Arthur Rank, Ely 5K race; introduction to Mini Ely Rocks at OCH and undertook a Christmas lights video for the annual switch-on, which was a virtual event this year. Cllr A Whelan thanked Ely Rock Eels for what they have achieved and it was agreed the Mayor would write a letter congratulating them on this and how wonderful their rocks were.

9. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

10. INFORMATION ONLY ITEMS

The following information only items were received:-

Street Naming and Numbering:- The Old Paddock, 12 The Hamlet, Chettisham, Ely

Notification of Road Closures:- Queen Adelaide Way, Ely (11.1.21-5.3.21); Padnal Bank, Queen Adelaide, Ely (11.1.21-19.2.21); Putney Hill Road, Prickwillow, Ely(04.1.21-02.04.21) all for carriageway resurfacing. Queen Adelaide BGK Level Crossing, Ely Road, Queen Adelaide, Ely (31.1.21-31.01.21). Market Place, Ely (11.1.21-13.1.21) new water connection, approx. junction with Brays Lane. Old Brewery Close, St Catherines, Ely and Stewards Close, Stuntney (1.1.21-30.6.21)

Thank you letters from the Stained Glass Museum, CamSAR and Prickwillow Engine Trust for the grants they received from the Council.

11. COMMITTEE REPORTS

- (i) **PERSONNEL, FINANCE AND GOVERNANCE** – Cllr A Whelan presented a report of a meeting held on the 26th October, which was approved. Members noted the updated report detailing the financial losses to the Council in relation to Covid-19. Current losses were approximately £142,256. The current situation with regard to the Council's reserves was also noted. Cllr A Whelan proposed the approval and adoption of the new Standing Order with regard to Working Groups. This was seconded by Cllr C Whelan and unanimously approved. Updates from the Governance Working Group, the Strategic Plan Working Group, the CIL Working Group and the Youth Strategy Working Group were noted. Cllr A Whelan proposed the approval and adoption of the Press and Media Policy and the Virtual Council Meetings Policy. This was seconded by Cllr C Whelan and unanimously approved.
- (ii) **CLIMATE AND ENVIRONMENT** – Cllr Lindsay presented a report of a meeting held on the 2nd November, which was approved. The proposed budgets for 2021/22 were noted. The contractor, Cranbrook Plants' quote for provision of the 2021 floral displays was approved. Updates from the CCTV and the Outdoor Sport and Leisure Facilities in Ely Working Groups were noted. The update from the City of Ely Allotments & Gardens Association was also noted. Following refurbishment of the Prickwillow War Memorial by this Council, a short re-dedication of this would take place on Remembrance Sunday. This would involve residents, the Mayor and members of the Royal British Legion. Cllr Lindsay informed members he had been very concerned about the amount of litter around the Station and the under the railway bridge at Station Road. He had reported this to ECDC and within 2 days they had sent a team down to remove all this. He had been very impressed in the service they had provided.
- (iii) **ASSETS** – Cllr Morgan presented a report of a meeting held on the 16th November, which was approved. He gave an update on the Maltings Cottage. Cllr Phillips gave an update on the cemetery and recreation areas. He will now be having monthly meetings with the Deputy Clerk and the Estates Manager. At their recent meeting they had identified an area for review at the Paradise play area. Although, the equipment is well maintained and well used, it is getting very tired. The Deputy Clerk will look at proposals for moving this forward. Within the cemetery an area had been identified for the creation of a sensory garden. Costings for this will be brought to the next Assets Committee meeting. Cllr Rouse suggested seeds or plants could be gifted to this area, in memory of loved ones. The amendment to the Policy for Erecting Memorials was unanimously approved. The Clerk informed members the monkey tower, which the Deputy Clerk was going to obtain three quotes for, was a unique piece of equipment and she had not been able to obtain comparable quotes. Members therefore, unanimously agreed to approve the purchase of this. The proposed budgets for 2021/22 were noted.
- (iv) **TOURISM AND TOWN CENTRE COMMITTEE** – Cllr Warman presented a report of a meeting held on the 9th November, which was approved. Members noted the update from the Tourism and Town Centre Manager on the service and the Town Centre. It was also noted that further work would be required for the 2021/22 budget for this service. Due to the second Lockdown this service was not currently permitted to operate. It will re-open on the 2nd December. Members were very pleased with the service that was being provided and thanked the Tourism & Town Centre Manager for all the good ideas for tours and initiatives that she has produced.

Cllr K Wilkins left the meeting at 8.00 pm.

12. WORKING GROUP REPORTS

There were no Working Group reports.

13. REPORTS FROM EXTERNAL MEETINGS

Executive Review Group Ely Museum – members noted the notes of a meeting held on the 19th October 2020.

Update from Ely Museum Curator – noted by members.

Stuntney Village Council – members noted the notes of a meeting and the AGM held on the 11th November 2020.

Cllr Phillips informed Councillors there would be a meeting of Ely Trinity Dole on the 3rd December, which Cllr Denness and himself represented the Council on.

14. TO CONSIDER PROPOSAL BY CLLR EVERY TO FORM THE FRIENDS OF THE SESSIONS HOUSE

Following a proposal from Cllr Every, which was seconded by Cllr Lindsay, it was unanimously resolved to form the Friends of the Sessions House. The Friends of Sessions House will be set up in a similar format to that of the already formed Friends of Ely Cemetery. The next steps will be to finalise the Constitution and rules.

15. TO CONSIDER CAMBRIDGESHIRE AND PETERBOROUGH MINERALS WASTE AND LOCAL PLAN – PROPOSED MAIN MODIFICATIONS CONSULTATION

It was unanimously agreed, that Cllr Lindsay as the Chairman of Planning, would look at this consultation in detail and submit comments, if felt necessary.

16. TO PUT FORWARD SUGGESTIONS FOR ROAD NAMES WITHIN THE NEW DEVELOPMENT ON LYNN ROAD, CHETTISHAM, ELY

As this is an area where there is a site for significant scientific interest nearby and the area is well known for rare orchids, members felt a very suitable name would be Orchid Fields.

17. TO CONSIDER THE CONSULTATION FROM ECDC REGARDING THE PROPOSAL TO NAME A SECTION OF THE ELY SOUTHERN BYPASS “SEEKINGS WAY”

Members unanimously agreed to support this proposal.

18. TO CONSIDER SUGGESTED ROAD NAMES FOR NEW DEVELOPMENT NORTH OF CAM DRIVE, ELY

Members unanimously agreed that as the theme of orchard fruit was being used, which had been suggested for this development, that they would fully support the names suggested.

The parishioner left the meeting at 8.27 pm.

19. FINANCE

Members approved the following payments:-

Direct debit payments and BACS payments

| | | |
|----------------------------|---------|----------------------|
| Lex Autolease | 695.29 | Paid by direct debit |
| Lex Autolease | 383.70 | Paid by direct debit |
| Lex Autolease | 695.29 | Paid by direct debit |
| Lex Autolease | 383.70 | Paid by direct debit |
| Total Gas & Power | 48.52 | Paid by direct debit |
| Total Gas & Power | 1440.31 | Paid by direct debit |
| Total Gas & Power | 198.67 | Paid by direct debit |
| Total Gas & Power | 41.04 | Paid by direct debit |
| Total Gas & Power | 142.21 | Paid by direct debit |
| Total Gas & Power | 1336.08 | Paid by direct debit |
| Total Gas & Power | 143.86 | Paid by direct debit |
| Worldpay | 153.76 | Paid by direct debit |
| Worldpay | 245.56 | Paid by direct debit |
| Chess ICT Ltd | 219.83 | Paid by direct debit |
| Chess ICT Ltd | 221.69 | Paid by direct debit |
| ESPO | 71.62 | Paid by direct debit |
| ESPO | 135.77 | Paid by direct debit |
| ESPO | 121.79 | Paid by direct debit |
| ESPO | 292.02 | Paid by direct debit |
| ESPO | 221.29 | Paid by direct debit |
| ESPO | 835.74 | Paid by direct debit |
| ESPO | 100.10 | Paid by direct debit |
| British Telecommunications | 260.51 | Paid by direct debit |
| British Telecommunications | 258.71 | Paid by direct debit |
| Barclaycard | 1614.13 | Paid by direct debit |
| Barclaycard | 700.50 | Paid by direct debit |
| ECDC | 948.00 | Paid by direct debit |
| ECDC | 923.00 | Paid by direct debit |
| ECDC | 499.00 | Paid by direct debit |

1878

.....
MAYOR
11th January 2021

19. FINANCE CONTINUED

| | | |
|----------------------------------|---------|----------------------|
| ECDC | 1821.00 | Paid by direct debit |
| ECDC | 279.00 | Paid by direct debit |
| ECDC | 948.00 | Paid by direct debit |
| ECDC | 923.00 | Paid by direct debit |
| ECDC | 499.00 | Paid by direct debit |
| ECDC | 1821.00 | Paid by direct debit |
| ECDC | 279.00 | Paid by direct debit |
| Virgin Media | 62.40 | Paid by direct debit |
| Virgin Media | 62.40 | Paid by direct debit |
| Plan Communications Ltd | 116.99 | Paid by direct debit |
| FuelGenie | 308.80 | Paid by direct debit |
| Cybertill Ltd | 62.93 | Paid by direct debit |
| Haven Power Ltd | 35.43 | Paid by direct debit |
| British Telecommunications | 52.80 | Paid by direct debit |
| British Telecommunications | 52.80 | Paid by direct debit |
| Barclays | 103.95 | Paid by direct debit |
| Siemens Financial Services Ltd | 569.40 | Paid by direct debit |
| British Telecommunications | 333.73 | Paid by direct debit |
| Francotyp Postalia Ltd | 250.00 | Paid by direct debit |
| Liquidline Ltd | 204.81 | Paid by direct debit |
| S Blake | 445.50 | Paid by BACS |
| P Bowman | 11.70 | Paid by BACS |
| Love Lane | 30.00 | Paid by BACS |
| CamAlarms Ltd | 126.00 | Paid by BACS |
| Falcon Publications | 162.00 | Paid by BACS |
| Cambridge Art | 1029.00 | Paid by BACS |
| S Slezacek | 1475.00 | Paid by BACS |
| HC Electrical | 578.26 | Paid by BACS |
| S Blake | 777.50 | Paid by BACS |
| Konica Minolta Bus Sols (UK) Ltd | 288.51 | Paid by BACS |
| D Holt | 50.00 | Paid by BACS |
| Cambridge Art | 562.50 | Paid by BACS |
| Bannold | 65.63 | Paid by BACS |
| Mrs E Gardener | 35.74 | Paid by BACS |
| Amazon Payments UK Ltd | 48.98 | Paid by BACS |
| CamAlarms Ltd | 394.80 | Paid by BACS |

The following invoices had been paid prior to the Full Council, due to due date of payment with the approval of the Chairman

| | | |
|---------------------------|---------|--------------------|
| CamSAR | 750.00 | 113440 Section 137 |
| Eco Ely Trees | 900.00 | 113454 Section 137 |
| Stained Glass Museum | 500.00 | 113455 Section 137 |
| City of Ely Cricket Club | 300.00 | 113456 Section 137 |
| Pos+Ability | 200.00 | 113457 Section 137 |
| Prickwillow Engine Trust | 1000.00 | 113458 Section 137 |
| Aztek Services Ltd | 213.60 | 113459 |
| Thomas Ridley & Son Ltd | 286.33 | 113460 |
| ELA Group | 1980.27 | 113461 |
| Elyi Magazine | 100.00 | 113462 |
| Anglian Water | 64.97 | 113463 |
| Anglian Water | 39.70 | 113464 |
| Mrs E Gardener | 45.00 | 113465 |
| E Every | 43.50 | 113466 |
| The Cromwell Museum Trust | 78.75 | 113467 |

19. FINANCE CONTINUED

| | | |
|------------------------------|---------|--------------------|
| CAPALC Ltd | 30.00 | 113468 |
| SLCC | 52.30 | 113469 |
| N&C Glass Ltd | 15.10 | 113470 |
| Ely Museum | 9474.25 | 113471 Section 145 |
| RBL Poppy Appeal | 44.00 | 113472 |
| ATS Heritage Ltd | 300.00 | 113473 |
| Jewson Ltd | 257.88 | 113474 |
| Cambs County Council | 7.22 | 113475 |
| E Butcher | 7.00 | 113476 |
| A Edyta | 6.00 | 113477 |
| A Bennett | 62.98 | 113478 |
| J Knighton | 21.00 | 113479 |
| Cranbrook Plants | 1500.60 | 113480 |
| Clearview Communications Ltd | 381.65 | 113481 |
| Mile Tree Brewery Ltd | 366.33 | 113482 |
| Warren Access | 1509.60 | 113483 |
| Amazon Payments UK Ltd | 378.32 | 113484 |
| Trade UK | 23.95 | 113485 |
| G & J Peck Ltd | 89.40 | 113486 |
| Cooleraid Ltd | 14.22 | 113488 |
| Ensign Solutions Ltd | 43.20 | 113489 |
| Verve Digital Ltd | 120.00 | 113490 |
| ECDC | 180.00 | 113491 |
| Securitas Security Services | 163.94 | 113492 |

The following invoices had not been paid prior to the meeting

| | | |
|--|---------|--------------|
| 1st Call (Hire & Sales) Ltd | 38.40 | 113493 |
| Bacon Lightning Protection & Maintenance Ltd | 484.80 | 113494 |
| Coffee Plus | 152.88 | 113495 |
| Aztek Services Ltd | 324.96 | 113496 |
| Local Media Publishing Ltd | 180.00 | 113497 |
| Cambridgeshire Turf Nurseries | 180.00 | 113498 |
| M Chinery-Colyer | 45.00 | 113499 |
| ESPO | 13.44 | 113500 |
| Total Gas & Power | 11.81 | 113501 |
| R Hughes | 47.57 | 113502 |
| Trade UK | 82.69 | 113503 |
| Warren Access | 1963.20 | 113504 |
| Amazon Payments UK Ltd | 20.61 | 113515 |
| CamAlarms Ltd | 333.40 | Paid by BACS |
| Allen's Skip Hire Ltd | 120.00 | 113506 |
| Infiniti Graphics (Ely) Ltd | 72.00 | 113507 |
| Gordon Harrison | 770.64 | 113508 |
| Jewson Ltd | 42.90 | 113509 |
| Simpson's Nurseries Ltd | 51.00 | 113510 |
| Konica Minolta Bus Sols (UK) Ltd | 76.26 | 113511 |
| Amazon Payments UK Ltd | 96.81 | 113512 |
| Trade UK | 61.42 | 113513 |
| Mr M Green | 100.00 | 113514 |

Payments relating to staff since meeting on the 19th October 2020

| | |
|---------------------------|------------|
| Salaries and wages | £26,794.24 |
| Inland Revenue (tax & NI) | £7,295.55 |
| Pension fund payments | £8,234.97 |

19. FINANCE CONTINUED

Members noted and approved the bank reconciliation against the accounts for the period ending the 31st October 2020

The meeting closed at 8.28 pm.

Due to enforced social distancing caused by the Coronavirus, this meeting took place by video communication, accessed by the Zoom meetings facility.

City of Ely Council– Cambridgeshire County Council Update – 30 November 2020

Cambridgeshire County Council

Cllr Lis Every, Cambridgeshire County Councillor – Ely North

Children and Young People Committee

There was a cross party unanimous recommendation that the proposed St Bede's Faith 11-16 Free School which has been agreed by the DfE for location one mile from Soham Village School should be challenged. Although we totally understand what an excellent school St Bede's is in Cambridge this would be a disaster for this area where we know we can accommodate the planned growth. This is just not needed in terms of school need. As a 4-form entry school it has to provide 120 places in Year 7. If not full, the CCC has prop up the school financially and if they do achieve this, we know they will be taking students from our local secondary schools which will reduce their budgets having a negative impact on the students in their schools. St Bede's were not successful locating in Waterbeach and turned down Wisbech who would have been delighted to have them. This is not how educational planning should be done.

East Cambridgeshire has been allocated 500 16-18 places which is excellent news for Bishop Laney College which has already greatly increased their numbers and are running a full range of A Levels following excellent results last year.

Discussions on school funding are on-going and extensive. Recommendations regarding the allocation of monies to the High Needs Budget and other allocations are made by the Schools Forum which has representatives from Ely primary and secondary schools.

Committees and Partnerships Committee

This committee receives 4-weekly updates on all the Covid activities and how the Think Communities (now Cambridgeshire Live) activities are managed across the County. We have a link Place Based County co-ordinator who works closely with the Community Hub of ECDC and the parishes. There is a cohesive and collaborative approach and the City of Ely Council is now consistently involved and this needs to be consolidated through the post-Covid Working Party (we have submitted a proposal to Governance Working Party to do this)

This week we will be identifying how best to allocate the additional funding that is now available for supporting those on Free School meals.

East Cambridgeshire District Council – Ely East

Covid-19 Working Party (cross party)

We apparently receive changes to the situation every 37 minutes which really challenges the team working on this led by Jo Brooks, Operations Director. The Working Party has worked with officers to identify and monitor all aspects of this and ensure that all areas are covered. The work is now done and it will pass to the Finance and Assets Committee. The only outstanding item, Cycling and Walking Survey, is moving over to the Bus Review Working Party.

Bus Review Working Party (cross party)

We have completed our survey and worked through the requests that we received plus the ward councillor input and the report is now ready to go to the Combined Authority Bus Task Force (which I sit on as representative of ECDC). We have pushed for increased, more reliable services to bring people into Ely and a circuit bus to link the station, the Hive, Princess of Wales Hospital and around the town (similar to part of the Number 15 Sainsbury bus which was removed when the funding ran out) and/or an improved and more frequent Number 9 bus (refer to agreed CIL allocation)

Operational Committee

This committee continues to monitor the climate change and environment action plan and monitor the Waste Teams performance which has been excellent. VCAEC (Ely's Volunteer Centre) was given a further budget in order to continue its work but also to expand its volunteer services working more closely with the Council and the Community Hubs. It will be a central point for all volunteering and more training will be offered for parishes and community Groups.

Community Safety Partnership

This is not run by ECDC, but is an agency partnership with a Problem Solving Group with a membership of over 20 including schools and all interested agencies and a Delivery Group which will be focusing on themes throughout the year. The current theme is the safer streets initiative and will be working with housing, enforcement, local begging issues and public safety (including our CCTV) through a newly formed Steering Group.

Youth Strategy for East Cambridgeshire

This has been much slower than I would have liked and I am pushing for this to move forward much more effectively. Collaboration with the County has resulted in the agreement that there will be a Youth Advisory Board in East Cambs in January. We need much better joined up thinking and I am working on this.

Ely Market Town Strategy

The bids that were submitted (as seen in the letter to you) have all been agreed and the next steps will be undertaken shortly. There is a time limit on spending the money by 2023 so we will of necessity see action soon. The City of Ely Council will be a stakeholder in the process of agreeing the spend for the City Centre with ECDC. The Chair of our Council is currently involved.

29.11.10