

CITY OF ELY COUNCIL SESSIONS HOUSE LYNN ROAD ELY CB7 4EG

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### MINUTES OF A VIRTUAL MEETING OF THE CITY OF ELY COUNCIL HELD AT 7.00 PM ON MONDAY, 7TH SEPTEMBER 2020

PRESENT: Mrs T Coulson - Clerk to the Council

Cllr S Austen, MayorCllr A ArnoldCllr C WhelanCllr S BellowCllr R MorganCllr C PhillipsCllr I LindsayCllr K WilkinsCllr D WarmanCllr A WhelanCllr E EveryCllr R Denness

Cllr M Rouse

2 Parishioners County Cllr A Bailey S McKenzie, ECDC

NOT PRESENT: Cllr M Downey

The Chairman held a one minute's silence in honour of past Mayor and councillor, John Willson who had passed away on the 4th September.

### 1. APOLOGIES

Apologies were received from Cllr E Carlsson Browne.

### 2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

### 3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

# **4. MINUTES OF THE LAST MEETING HELD ON THE 27TH JULY 2020 AND MATTERS ARISING** Minutes of the last meeting held on the 27th July 2020 were agreed and will be signed as a true record. Pages 1854, 1855, 1856. 1857, 1858 and 1859 refer. There were no matters arising.

### 5. TO RECEIVE A PRESENTATION FROM SHONA MCKENZIE, EAST CAMBS COMMUNITY SAFETY PARTNERSHIP

Shona McKenzie from the East Cambs Community Safety Partnership gave a presentation, explaining what the Partnership did and projects they have delivered. Cllr Morgan asked for the statistics on modern slavery, domestic abuse and domestic homicide within East Cambs, which were provided. She did agree to share future statistics when available with the Council. The Mayor thanked her for a very informative presentation.

Shona McKenzie left the meeting at 7.30 pm

### 6. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements.

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### 7. OUESTION TIME

A representative from the Splashpad Group asked Council what the outcomes of the discussions of the CIL Working Group were with regards to supporting the provision of a Splashpad in Ely. She asked if members of the Splashpad Group could meet with the CIL Working Group, as they would like to discuss the Paradise site as a viable location for this facility. She felt the Splashpad would be a valuable and positive asset for Ely. This item was discussed later under item 13.

A parishioner representing the East Cambridgeshire Access Group informed Council that the Group has continued to make comments on a weekly basis of all planning applications for the District. In July of last year, the Council passed a motion regarding Inclusiveness, at which it was stated the Group would establish links with local groups. The East Cambridgeshire Access Group had not been contacted and she could not find any documents relating to any work this Group had undertaken and no annual report had been produced, as agreed when the motion was passed. The Council had also not elected a representative to be on the Access Group. The Clerk explained that a Councillor had shown an interest and was determining if this would be possible with their employment. Cllr A Whelan apologised for this Group not moving forward and assured the parishioner she would ensure they were proactive in the future. Cllr Phillips agreed to be involved with this Group and help them move forward with their set aims.

A parishioner had submitted a question prior to the meeting, which the Clerk read out. They had asked when the Speedwatch checks would recommence, as they were concerned about speeding traffic on Lynn Road and Cambridge Road, Ely. The Clerk had contacted the Speedwatch Co-ordinator, who was presently unable to undertake these, due to medical conditions and Covid-19. They had been unable to get any of the other volunteers to take this on, so no checks are planned to be undertaken. If there were any new people that wished to become a volunteer, these can be trained at the current time.

### 8. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

County Cllr Bailey, gave her report, a copy of which is attached to and forms part of these minutes. She also informed members the large puddle at the Cambridge Road zebra crossing had now been fixed. There have also been concerns over the safety of this crossing, due to speeding vehicles. To address this the County Council will need to undertake a speed survey to obtain data. She will be contacting the City of Ely Council to see if it is possible to move one of the Council's MVAs closer to the crossing to undertake this survey. If this highlighted the need for changes at this crossing it could be suitable for a possible LHI bid. Cllr Every confirmed there was a meeting to discuss the LHI bids and she agreed to include Cambridge Road on this. Cllr Warman asked when the pop-up cycleways and safer routes for pedestrians bid would be put in place. Cllr Bailey explained how these bids worked and unfortunately the bid for Forehill had not been successful in the first tranche of these. In Ely only the extension of the cycleway at Castlehythe and changes to Cam Drive roundabout had been successful. The unsuccessful bids now go into tranche 2. However, they have to be permanent schemes and she did not think that due to the width of the pavement that Forehill would be able to meet this criterion.

County Cllr Bailey left the meeting at 7.53 pm.

Cllr Every, gave a report in her capacity as a District Councillor. She reported on the work of ECDC's Post Covid Working Group.

### 9. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had undertaken a Saturday Market walkabout; attended the VJ Day wreath laying and had a walkabout of Ely; attended the KD Theatre outside pantomime in the Dean's Garden and visited Bar 62 to meet with the scrub sewers.

### 10. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

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### 11. INFORMATION ONLY ITEMS

The following information only items were received:-

Street Naming and Numbering:- 1 Willowbrook, Branch Bank, Prickwillow, Ely; 54A Main Street, Prickwillow, Ely; The Stables, 15 The Hamlet, Chettisham, Ely

Notification of Road Closures:- Ely Footpath 11, Ely North footpath (section near Ely Road, Queen Adelaide) 10.10 – 2.11.20

Letter from Anglian Water regarding their strategic water network programme - route planning in your area

### 12. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – Cllr A Whelan presented a report of a meeting held on the 3rd August, which was approved. New terms of reference for this Committee were approved. Members noted the updated report detailing the financial losses to the Council during the period of lockdown and since then, in relation to Covid-19. Current losses were approximately £110,000. Updates regarding the general power of competence, from the Governance Working Group and regarding the Council's Strategic Plan were noted. Members had agreed the rewording of the revised Employer's Discretions Policy Statement on Local Government Pension Scheme. The Policy will be amended and submitted to the LGSS as required. Cllr Downey would be drafting the content of the next Elyi edition with regards to the Council's support of the BLM movement. Cllr Rouse will also provide some content to this article, with regard to the virtual Mayor Making on the 13th July. The Clerk informed members the staff's annual pay rise had now been agreed at 2.75%, which is negotiated nationally.

(ii) CLIMATE AND ENVIRONMENT – Cllr Lindsay presented a report of a meeting held on the 10th August, which was approved. New terms of reference for this Committee were approved. It was unanimously agreed this year's floral displays were very impressive. Updates regarding highways, the Climate Change Working Group and the CCTV Working Group were noted. Cllr Lindsay informed members the restoration of the Prickwillow War memorial had now been completed. Cllr Rouse asked if the Mayor would be prepared to undertake a modest rededication of the memorial close to Remembrance Day, as there had been new names added and amendments made. She agreed to this request. Cllr Lindsay was still awaiting confirmation from Prickwillow Village Council as to how much they would be contributing towards the cost of this work.

(iii) ASSETS – Cllr Morgan presented a report of a meeting held on the 24th August, which was approved. New terms of reference for this Committee were approved. Cllr Morgan informed members a request had been made to the CIL Working Group for funding for an information board for the cemetery and a feature bench on the mound at the cemetery. Cllr Arnold informed members of the Heritage Open Day at the Cemetery, which was being arranged by the Tourism and Town Centre Manager and the informal open day, arranged by the Friends of the Cemetery. These will be both be held on the 12th September. Sessions House will also be part of this day, with two tours and Cllr Rouse giving a talk on the history of the building. Cllr Arnold also informed members of the forgotten headstones at the cemetery, which have been arranged in a secluded part of the cemetery. These were very interesting and he invited members to visit the cemetery to have a look at these.

Cllr Morgan proposed that in view of the confidential nature of the business to be transacted, regarding item 12 (iii) of these minutes, that this be considered in private and that the power of exclusion of the public, under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 be exercised. This was seconded by Cllr Austen and members agreed to go into Committee at the end of the meeting.

(iv) TOURISM AND TOWN CENTRE COMMITTEE – Cllr Warman presented a report of a meeting held on the 17th August, which was approved. New terms of reference for this Committee were approved. Cllr Wilkins had agreed to undertake the role of Lead for this Committee in relation to Oliver Cromwell House and tourism. Members noted the update from the Tourism and Town Centre Manager regarding the service and the town centre. Footfall and income in Oliver Cromwell House had continued to increase, since it had reopened on the 4th July. The decision to cancel the Apple Festival this year was noted. Open Heritage Weekend arrangements were currently being finalised and publicised. Two members of the staff had resigned and the Committee will be reviewing these roles before considering the replacement of these.

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### 13. WORKING GROUP REPORTS

CIL Working Group – Members noted the notes of a meeting held on the 4th August. A discussion regarding whether this Council could fund the request for a Splashpad through CIL monies was undertaken and concern was raised regarding the cost of yearly maintenance and whether this Council could afford to commit to this. It was agreed to form a small Working Group, consisting of Cllrs A Whelan, Every, Rouse, Denness and Phillips. They would look at the Splashpad request in a more focused way, but also the request for a skate park and a BMX track, which will give structure to allow the Council to make a formal decision as to whether they should support any of these requested facilities. Approval was also given to fund a bench at a cost of £399.99 and 3 notice boards at a cost of £1539.45 for the cemetery.

Covid Working Group - Cllr Bellow presented notes of a meeting of this Group held on the 29th July, which were noted.

Governance Working Group – Cllr C Whelan presented notes of a meeting of this Group held on the 4th August, where the consultation on the Members Code of Conduct was discussed. Members agreed to support the recommendations within this consultation. Cllr C Whelan will provide clarification as to the roles of Chairman and Lead on the new Committees.

A parishioner left the meeting at 8.27 pm

### 14. REPORTS FROM EXTERNAL MEETINGS

Executive Review Group Ely Museum – members noted the notes of a meeting held on the 10th August 2020.

### 15. TO NOTE AND APPROVE THE ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2020

Members noted the completion of the limited assurance review of the Council's annual return for the year ended 31st March 2020 by the external auditors, PKF Littlejohn LLP. On the basis of their review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in their opinion the information in Sections 1 and 2 of the AGAR was in accordance with proper practices and no other matters had come to their attention giving cause for concern that relevant legislation and regulatory requirements had not been met

A parishioner left the meeting at 8.42 pm.

### 16. TO MAKE COMMENTS ON THE A142/LANCASTER WAY ROUNDABOUT CONSULTATION FROM CAMBS COUNTY COUNCIL

It was unanimously agreed that Councillors would make comments as individuals.

## 17. TO DISCUSS REQUEST FROM STUNTNEY VILLAGE COUNCIL TO SUPPORT A PROPOSAL TO RENAME PART OF THE ELY SOUTHERN BYPASS TO "SEEKINGS WAY"

Councillors unanimously agreed to support this proposal, to rename part of the Ely Southern Bypass. It was suggested Stuntney Village Council should consider using his full name and naming it "Reg Seekings Way". Cllr Lindsay will bring this up at the next Stuntney Village Council meeting.

### 18. FINANCE

Members approved the following payments:-

Direct debit payments and	BACS payments	
Lex Autolease	695.29	Paid by direct debit
Lex Autolease	695.59	Paid by direct debit
Total Gas & Power	41.82	Paid by direct debit
Total Gas & Power	144.49	Paid by direct debit
Total Gas & Power	1395.42	Paid by direct debit
Total Gas & Power	146.16	Paid by direct debit
Worldpay	93.66	Paid by direct debit
Worldpay	82.75	Paid by direct debit
Chess ICT Ltd	219.52	Paid by direct debit
ESPO	80.96	Paid by direct debit
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18. FINANCE CONTINUED			
ESPO	140.29	Paid by direct debit	
ESPO	131.83	Paid by direct debit	
ESPO	48.55	Paid by direct debit	
British Telecommunications	262.75	Paid by direct debit	
Barclaycard	1101.02	Paid by direct debit	
ECDC	948.00	Paid by direct debit	
ECDC	923.00	Paid by direct debit	
ECDC	499.00	Paid by direct debit	
ECDC	1821.00	Paid by direct debit	
ECDC	279.00	Paid by direct debit	
Virgin Media	62.40	Paid by direct debit	
Virgin Media	62.40	Paid by direct debit	
Virgin Media	62.40	Paid by direct debit	
Virgin Media	62.40	Paid by direct debit	
Plan Communications Ltd	117.90	Paid by direct debit	
FuelGenie	368.06	Paid by direct debit	
Cybertill Ltd	62.93	Paid by direct debit	
Haven Power Ltd	35.43	Paid by direct debit	
Haven Power Ltd	35.43	Paid by direct debit	
S Blake	368.50	Paid by BACS	
CamAlarms Ltd	142.34	Paid by BACS	
Bright Publishing Ltd	180.00	Paid by BACS	
1st Call (Hire & Sales) Ltd	9.60	Paid by BACS	
Sandringham Apple Juice	130.00	Paid by BACS	
Ensign Solutions Ltd	28.80	Paid by BACS	
White's Catering	250.00	Paid by BACS	
Barclays	99.55	Paid by direct debit	
Lemon Tree Deli Café	86.40	Paid by BACS	
T Berni	175.00	Paid by BACS	

The following invoices had been paid prior to the Full Council, due to due date of payment with the approval of the Chairman

Chanman		
PKF Littlejohn LLP	2400.00	113348
CoolerAid Ltd	14.22	113349
Nisbets	70.76	113350
Safesite Facilities Ltd	445.44	113351
Ensign Solutions Ltd	172.79	113352
S R Harradine Haulage Ltd	672.00	113353
Amazon Payments UK Ltd	69.71	113354
Konica Minolta Bus Sols Ltd	200.70	113355
Jewson Ltd	75.87	113356
Anglia Sprayers Ltd	318.56	113357
Allens Skip Hire Ltd	120.00	113358
ATS Heritage Ltd	300.00	113360
Thurlow Nunn Standen	13.38	113361
Candi's Chutney	150.00	113368
EDF Energy	274.80	113367
Trade UK	63.20	113366
G&J Peck Ltd	71.15	113365
Securitas Security Services (UK	L)Ltd 54.65	113364
Sterling Cleaning Services Ltd	50.40	113363

### 18. FINANCE CONTINUED .....

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The following invoices had not l		
ESPO	20.04	113369
S R Harradine Haulage Ltd	5688.00	113370
Ely Museum	18948.50	113371
Total Gas & Power	9.94	113372
G&J Peck Ltd	110.85	113373
Mitchell & Mayle Ltd	180.00	113374
Securitas Security Services (UK	)Ltd 651.72	
Vaughtons	1333.63	113375
Aztek Services Ltd	52.80	113376
Trade UK	20.98	113377
Amazon Payments UK Ltd	208.19	113378
Poets House	249.05	113380
Laine Productions	96.00	113382
The Local Sweet Cart Company		113384
Bon Chocolat	151.20	113381
Konica Minolta Bus Sols Ltd	260.58	113385
	366.33	113386
Mile Tree Brewery Ltd Norfolk Raider Cider	130.00	
		113387
Bannold	196.87	113388
Lime Tree Learning & Develope		
Wisbech Town Council	50.00	113390
A Kent	810.00	113391
L Moss-Eccardt	65.00	113393
RSPB	50.00	Paid by BACS
Mr R Smith	195.00	113418
G Walls	375.00	113392
Ensign Solutions Ltd	34.80	113394
Jewson Ltd	48.05	113395
Witham Oil & Paint (Soham) Lt	d 122.53	113396
Hanchets	9948.00	113402
CamAlarms Ltd	9387.60	Paid by BACS
S Blake	247.50	Paid by BACS
Ensign Solutions Ltd	76.80	113394
TLC Inns Ltd	54.00	Paid by BACS
Rialtis Business Solutions Ltd	348.00	113398
D F Holt	50.00	Paid by BACS
CoolerAid Ltd	23.70	113397
Mr P Yau	150.00	113400
Mr R Todd	84.00	Paid by BACS
FuelGenie	311.43	Paid by direct debit
Verve Digital	720.00	113415
1st Call (Hire & Sales) Ltd	119.10	113399
Allen's Skip Hire	120.00	113403
Plan Communications Ltd	117.44	Paid by direct debit
Cybertill Ltd	62.93	Paid by direct debit
Amazon Payments UK Ltd	6.69	113378
City Cycle Centre	42.90	113401
Zurich Municipal	483.82	Paid by BACS
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Worldpay	93.71	Paid by direct debit
Worldpay Engine Solutions Ltd	323.57	Paid by direct debit
Ensign Solutions Ltd	72.00	113405

### Payments relating to staff since meeting on the 27th July 2020

Salaries and wages

£26,681.47

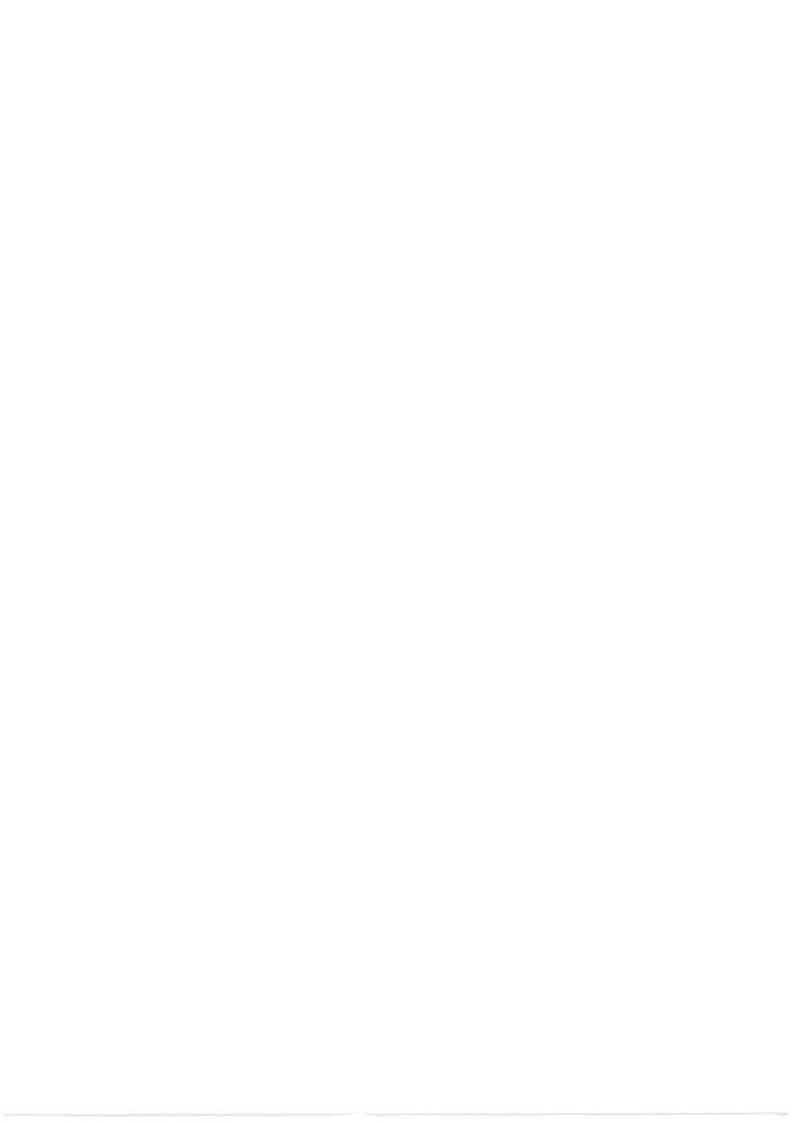
Inland Revenue (tax & NI) £7,639.94 Pension fund payments

£9,233.72

### Members noted and approved the bank reconciliation against the accounts for the period ending 31st July 2020

The meeting closed at 9.15 pm.

Due to enforced social distancing caused by the Coronavirus, this meeting took place by video communication, accessed by the Zoom meetings facility.



## Cambridgeshire County Council Update - City of Ely Council, 7th September 2020

### Covid-19

This continues to occupy a significant amount of time at the County Council but the work is now largely dealt with as part of normal business. Test and Trace continues to evolve and more responsibility is coming to the local area. Currently the national system passes responsibility to the local area after 48 hours of unsuccessful tracing - we are lobbying for this to happen more quickly so that time isn't lost. With Covid cases on the rise nationally, and people being urged to return to offices this becomes more important.

Public Health staff continue to focus on delivery of the Local Outbreak Control Plan with weekly meetings of the multi-agency Health Protection Board (the officer group overseeing the LOCP), and daily operational meetings of the Covid-19 Surveillance Cell and Outbreak Management Team. Overall rates of Covid-19 are stable in the more rural districts of Cambridgeshire, but have increased during the past week in Cambridge City. This increase has been mainly among the younger working age population, and is similar to the pattern seen nationally, of higher rates in the 20-29 age group.

County Council Public Health and Communications staff are meeting with City Council and Public Health England representatives, to intervene early by implementing a local rapid response action plan. Public Health staff have also been working with District Council Environmental Health and Emergency Planning officers on a forward planning protocol for events (e.g. fairs, shows, religious festivals) planned in Cambridgeshire over the next few months. District Council EHOs are well placed to advise on Covid-19 risk assessments and safety at most events, either directly or through District level Safety Advisory Groups.

There is a risk of a surge in Covid-19 infections over autumn and winter, due to a combination of relaxation of restrictions, cold weather and more time spent indoors with people from other households. There is active planning for a surge - including training a wider workforce in order to increase local outbreak management and contact tracing capacity; ensuring local testing capacity; and maximising uptake of flu vaccination.

Please push the important campaigns that are still running:

1) Keep caring for family and friends, 2) Lifeline Helpline #keep talking, and 3) #stay active.



### **Care Suites**

CCC is working with private providers to convert or build technology enabled care suites throughout the county. This is a new model of care where people have the independence of their own front door but with care and support available as and when needed in a purpose-built suite which can accommodate equipment, staff and services as needs change.

### Ely North Railway Junction - Ely Area Capacity Enhancements

From 21st September, Network Rail will be launching the first phase of the public consultation for proposals to upgrade the railway in and around Ely. The virtual consultation will run for six weeks and residents and businesses around Ely will have the opportunity to get involved. Due to Covid-19, the first phase of public consultation will be conducted through an online web-portal, with opportunities to speak via webchats at specific times, as well as by phone.

Their press release announcing the consultation can be found here:

https://www.networkrailmediacentre.co.uk/news/public-consultation-announced-for-increasing-ely-rail-capacity.

Details of how to access the consultation materials, engage with Network Rail representatives and provide feedback will be promoted to passengers at local stations and to the community through local channels including newspapers and Network Rail's Twitter feed @networkrailLST (using the hashtag #ElyRail).

More information is also available on their website as well - http://www.networkrail.co.uk/ely.

The County, District and City of Ely Councils are united in their view that road access for local residents must be retained in any scheme.

### **Recruitment Drive for Foster Carers**

The County Council is seeking new foster carers with a new campaign as below - please share on social media.



Can you lend a helping hand?
Cambridgeshire County Council & Peterborough
City Council have 300 foster carers looking after
more than 1000 vulnerable children but we urgently need more. Contact us today!
www.cambridgeshire.gov.uk/fostering
#helpinghands

### Roundabout and Sign Maintenance

Roundabouts and road signs throughout Cambridgeshire are being cleaned and tidied, with many of the Ely roundabouts already having been done.



### Beresford Road LHI Scheme Update

Cllr Morgan asked for an update on the progress of the Beresford Road LHI scheme. I haven't been involved in this personally, but CCC officers have provided the following update.

"The scheme is an LHI and the current progress update as of end of last week is below (this is taken from the LHI section of the finance and performance report prepared for October Highways & Transport Committee):



The team has been trying to work towards starting on site during October half term to minimise disruption. As they have not yet had the design back from Balfour I think this timescale might be a little optimistic, but it is still their intention if at all possible. Failing that it will be February half term, again to minimise disruption."

### **Anti-Social Parking**

I have been working with two groups of people in my patch with issues of anti-social parking.

Residents in The Chase, Ely have been suffering from "overspill" parking from St John's Road, sometimes blocking the exit from their homes. Having investigated the issue, they have been advised to consider white lines across their driveways, and I have given them information about how they can get this done.

The second issue is with anti-social parking in the "spur" at Murfitt Close in Ely, which is preventing access to the open green space for maintenance, but also causing problems for residents who cannot turn their vehicles and have to reverse down the road and onto Morley Drive. I have worked with Highways Officers who have advised that double yellow lines could be considered in this location, so I have submitted information to City of Ely Council for consideration in the current round of LHI bids. I have also written to all residents of Murfitt Close asking them to please work together and not to park in the spur.

### The Community Capital Fund

East Cambridgeshire is benefiting from 3 significant awards from the capital grant fund of £5m, which was set up to create new opportunities and improve lives and skills across the county through the awarding of capital monies for community projects. The following awards have been made in East Cambridgeshire:

- Littleport Parish Council community hub up to £406,000
- Stretham Parish Council new community hub £500,000
- Viva (Soham Mill) renovation- £498,317

### **Energy Saving Offer for Cambridgeshire Residents**

Households across Cambridgeshire will soon have the opportunity to club together to buy and install solar panels at a reduced price. The County Council and District Councils have joined forces with Solar Together as part of the initiative to improve energy efficiency and reduce carbon emissions. From 1st September households and small and medium-sized enterprises can register for free and without obligation for the group-buying scheme, by visiting www.solartogether.co.uk/cambridgeshire.

Chairman's Commendation for Services to Cambridgeshire during Covid 19 Pandemic I was delighted to make a nomination for the above award as follows:

The team of Ely Community Covid 19 Mutual Aid Volunteers, championed and organised by Jules Hillier, has worked tirelessly throughout the pandemic to set up, run, and take part in the Ely Community Covid 19 Mutual Aid Group, supporting hundreds of people in Ely throughout the pandemic with hundreds of tasks. Their response to the pandemic was swift and comprehensive. It also inspired others to set up similar schemes in other communities and to use similar materials.

Anna Bailey, Cambridgeshire County Councillor for Ely South E: annabailey@hotmail.co.uk