



CITY OF ELY COUNCIL
CHRISTMAS LIGHTS COMMITTEE

MINUTES OF A MEETING
HELD ON MONDAY 27TH NOVEMBER 2017 AT 6.30PM

PRESENT: Mrs S Jay – Deputy Clerk to the Council.

The Mayor, Cllr R Hobbs <i>Mr M Chinery-Colyer</i>	Cllr M Rouse <i>Mr J Dennick</i>	Cllr A Arnold <i>Mr P Eden</i>	Cllr I Lindsay <i>Mr I Newstead</i>	Cllr D Warman
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Member of the public: *Miss S Newstead*

1. APOLOGIES

Apologies were received from Cllr Yates and Pearson

2. DECLARATIONS OF INTEREST

No interests were received.

3. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the Christmas Lights Committee meeting held on the 7th November 2017, were agreed and signed as a true record. CL 153 and CL 154 refer.

Matters Arising: - CL 154 - item 9, The Mayor reported that the judging had taken place for the best dressed window competition. There had been tremendous effort from the shops, which had made the competition very successful. The winners will be announced at the Switch On evening.

4. BUDGET UPDATE

Members noted the budget update dated 24th November 2017. There were no significant variances to report. The Deputy Clerk asked why the stalls on Fore hill had not been charged the same as the Market Place stalls, as agreed by the Committee at a previous meeting. Mr Newstead advised the forms had been sent out the morning after the Committee had made this decision and therefore there had not been time to change the fees. This will not happen next year.

5. HEALTH AND SAFETY ISSUES

There were no health and safety issues to report. Mr Newstead advised he had received advice from the police regarding counter terrorism measures. Procedures will be put in place to reduce the risk of an attack.

6. TO RECEIVE UPDATE FROM LIGHTING GROUP

Mr Chinery-Colyer reported all the lights were now up. Some problems had been encountered along the way, but the team had worked hard to achieve a good result. The lights will be put on Sessions House this week.

7. TO RECEIVE UPDATE FROM SWITCH ON GROUP

Mr Newstead reported that everything is in place for the Switch On event. He circulated the running order to members. The Mayor requested that the time slot for his speech be moved to a later time in order for more people to be present. The Greys of Ely bus will be 'wrapped' with the Council's crest.

Cllr Arnold reported that a proposal for sponsorship had been sent to a member of the Committee but unfortunately this had not been brought to the Committee for discussion. Members noted this oversight and agreed all future sponsorship proposals should be sent to the Deputy Clerk.

8. ANY OTHER BUSINESS.

Members agreed the Switch On of the Christmas Lights for 2018, will be on the 30th November.

9. DATE OF NEXT MEETING

Monday 29th January 2018 at 6.30pm, Monday 30th April at 6.30pm. Additional meetings will be arranged if they are required.