



CITY OF ELY COUNCIL  
SESSIONS HOUSE  
LYNN ROAD  
ELY CB7 4EG

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**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER  
SESSIONS HOUSE, LYNN ROAD, ELY AT 7.00 PM ON MONDAY, 1ST JULY 2019**

**PRESENT:** Mrs S Jay Deputy Clerk to the Council

Cllr S Austen – Deputy Mayor

Cllr I Lindsay

Cllr R Denness

Cllr K Wilkins

*County Cllr A Bailey*

Cllr A Arnold

Cllr D Warman

Cllr C Phillips

Cllr M Downey

*3 members of the public*

Cllr S Bellow

Cllr R Morgan

Cllr A Whelan

Cllr C Whelan

**1. APOLOGIES**

Apologies were received and accepted from The Mayor, Cllr M Rouse, Cllr E Every and Cllr E Carlsson Browne.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations.

**3. DECLARATIONS OF INTERESTS**

There were no declarations of interests.

**4. MINUTES OF THE LAST MEETING HELD ON THE 3RD JUNE 2019 AND MATTERS ARISING**

Minutes of the last meeting held on the 3rd June 2019 were agreed and signed as a true record, after the addition of Cllr A Whelan to page 1759, item 19. Pages 1756, 1757, 1758, 1759, 1760 and 1761 refer.

Matters arising - page 1757, item 7 – Cllr Phillips informed members he had received hate emails prior to the election and these only stopped when he advised the sender, he would be reporting the matter to the Police. He felt matters of racial harmony have always been below the surface and the current political climate has given oxygen to things that have been said. He advised members at the next Full Council meeting he will be presenting a motion that this Council reaffirms and welcomes diversity and that a public statement is made. Cllr A Whelan responded and said she would like to work with Cllr Phillips to produce a motion for inclusivity and to produce a policy regarding this, for the Council.

Page 1758, item 14 – Cllr Lindsay asked if the Mayor had responded to Lucy Frazer QC MP. The Deputy Clerk was unaware of this, but would find out.

**5. CHAIRMAN'S ANNOUNCEMENTS**

The Deputy Mayor advised a provisional date for the Mayor's Civic Service had been arranged for the 20<sup>th</sup> October 2019. This will be confirmed in due course.

## **6. QUESTION TIME**

A parishioner, on behalf of Ely Folk Festival asked if the Council supported their campaign to overturn ECDC's refusal to allow the Folk Festival's Parade on the Market Place. She also thanked the Councillors that had already supported this. The Deputy Clerk reported that the Mayor had emailed Ely Markets regarding this matter, but had not yet received a response. Cllr Austen confirmed that the Council does support Ely Folk Festival's request to parade on the Market Place.

A parishioner asked why no Councillors had volunteered to run the Christmas Lights Tombola Stall at the Switch-on evening. The parishioner felt Councillors should take responsibility for this, instead of concentrating on being political. Cllr Austen said she would take on the running of the Tombola Stall.

## **7. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS**

Members noted the report from Cllr Every in her capacity as a County Councillor and District Councillor. A copy of which is attached to these minutes.

Cllr Bailey in her capacity as a County Councillor and District Councillor informed members of a second commercial acquisition by the County Council in Wisbech. The County Council is committed to maintaining free public access to the mound at Shire Hall. The County Council's archive service will be opening in Ely at the end of the year. Changes to neighbouring authorities has put increased pressure on household recycling centres. Therefore, the County Council is considering implementing a permit scheme which will allow for charging of vans/trailers, which come from outside the County. The roundabouts at BP and Lancaster Way have had trial holes dug which have revealed plastic pipe, which can be dealt with by reinforcement. 3D modelling of both roundabouts will be created. The Ely Zipper bus has had a new stop at Lancaster Way added to the timetable. She will be attending a site meeting at the Stuntney Causeway allotments to discuss concerns regarding access. She reported the Combined Authority had agreed a loan to deliver more housing developments and affordable housing. The development at Alexander House will deliver 4 affordable units. She reported the MOD site development in Ely is now going ahead. Two major bids have been put forward for the A10 duelling from Ely to Cambridge.

Cllr A Whelan in her capacity as a District Councillor reported the Finance and Assets Committee had met and reported significant underspend. She reported the ECDC Trading Company is a concern regarding the reluctance to provide information. The local taxation scheme is facing issues which is putting a strain on the Anglia Revenues Partnership. The Internal Drainage Board appointments process will appoint layman directly before they come to Parish Councils for nominations. She said there are currently 2 vacancies on the drainage boards that cover Ely.

Cllr C Whelan in her capacity as a District Councillor reported on the Operational Service Committee, which included forecasting, waste cleansing and appointment to outside bodies.

## **8. MAYOR'S ENGAGEMENTS & REPORT**

The Mayor had attended the Cambridgeshire County Forum, ACF Headquarters, Waterbeach, the licensing of Revd Canon Paul Andrews as Priest in Charge of St Peter-in-Ely, Alconbury High School Class of 2019 Commencement in Ely Cathedral, Lakenheath High School Graduation in Ely Cathedral, EOSA open day, Bishop of Ely's reception for civic leaders, G's Open Farm Sunday at Barway, Heligoland 39 cheque presentation, Isle of Ely Festival opening with Wendy Cope, St Peter's church, opened Little Thetford Feast, attended Ted Coney's art event at Sessions House, St Ives Civic Service, Ely Parkinson's Group presentation to Brain Hayes, preview of John Pipe exhibition at Babylon Gallery, welcome and thank you speech at EARTH AGM, the opening of Ely Perspective exhibition at Ely Museum, started the Littleport Park Run, opened the Grain Culture Bake shop, attended the Hereward Rotary buffet meal with new President Christine Gascoinge, Business Group mock interviews with Bishop Laney Students at K9 Café, cheque presentation from Heligoland '39 to RAFA and RBI, Hadi's Gelato opening, Writers Group presentations, Rock Vox Choir Charity concert at the Maltings and Babylon Gallery workshop

## **9. PLANNING**

A report of the Planning Committee meeting, immediately prior to this meeting was received.

## 10. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- The Deanery, The College, Ely; Riverside Walk (Babylon), South bank of River, Ely; 46 Barton Road, Ely; 48 Waterside, Ely; 6 Cromwell Road, Ely; 11 Birch Close, Ely

Notification of road closures:- Back Lane, Ely (15-19.7.19); Broad Street, Ely (1-9.8.19)

Street Naming and Numbering:- 11A & 11b Bernard Street, Ely; 49D Waterside, Ely; 40 Benedict Street, Ely; The Orchards, 2 Forsythia Road, Ely

Notification of changes to bus service 12 – will operate up to 8 mins earlier

## 11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – Cllr A Whelan presented a report of the meeting held on the 10th June 2019 which was approved. An amendment to item 7 will be made at the next meeting, removing Cllr Lindsay as a proposer. LGRC will be appointed to develop a strategic business plan and delivery action plan at a cost of £4950.00 plus VAT. The appointment of the Internal Auditor for the year 2019/20 was approved. The charge for the re-sale of the shared equity houses will remain at £600 plus VAT or 0.5% of the agreed selling price, whichever is the lesser amount. The permanent appointment of Miss L Howell, Venue Manager at the Maltings was approved. The appointment of a 10 hour per week Estates Technician was also approved.

(ii) ENVIRONMENT – Cllr Lindsay presented a report of the meeting held the 4th June 2019 which was approved. The Ely in Bloom competition will now be a responsibility of Visit Ely. New streetlamps have been installed on Annesdale, Chapel Street and West End. Cllr Lindsay reported he had met with the Tourism and Town Centre Manager to ensure the services of both the Tourism and Town Centre and Environment Committees do not clash. Permission for the use of the lamp columns has been given for this year, but from next year these will need to be tested at a cost of £100 per column.

(iii) RECREATION & CEMETERY – Cllr Phillips presented a report of the meeting held on the 17th June 2019 which was approved. Quotations for upgrading the equipment at Willow Walk had been received, however the Deputy Clerk was in the process of obtaining revised quotes from suppliers. Members approved the appointment of AS Contracts to carry out the archaeological written scheme of investigation, required for the extension to the burial area planning permission, at a cost of £3565.50 plus £65.00 per day for a breaker. The tour of the cemetery for all Councillors, will be on the 11th July at 6.30pm. A cemetery open day will be held later in the year. Cllr Phillips also reported that Columbine Road play area is in need of resurfacing. Quotes are currently being sought for this. Members agreed that once 3 quotes have been received, an order for the cheapest quote should be placed.

(iv) CHRISTMAS LIGHTS – Cllr Wilkins presented a report of the meeting held on the 11th June 2019 which was approved. A date for a meeting with Ely Markets and the use of the Market Place is still awaited from ECDC.

(v) ASSETS & ACQUISITIONS – Cllr Morgan presented a report of the meeting held on the 24th June 2019 which was approved. The Clerk will arrange a meeting with ECDC regarding the lease to the Maltings Cottage. Cllr Lindsay requested that the Maltings and the possible acquisition of Thomas Parson's land be added to the next agenda.

(vi) ELY/RIBE – Cllr Lindsay reported there is a group visit to Ribe this year. There has been a request to move the tapestry from the Maltings to Sessions House. However, it was felt this was better left at the Maltings as more people will see it there.

(vii) YOUTH FORUM – Cllr C Whelan presented a report of the meeting held on the 25th June 2019 which was approved. The Committee will engage with Ely College youth group and would like the Mayor's Cadet to become part of the Youth Forum Committee.

(viii) TOURISM AND TOWN CENTRE COMMITTEE – Cllr Warman presented a report of the meeting held on the 18<sup>th</sup> June 2019 which was approved. The City Centre Ranger had commenced employment. Visit Ely had signed up to a new footfall counter in order to obtain statistical information on how the town centre is used. The Tourism and Town Centre Manager will be running a series of information and awareness events centred around environmental issues, within the city centre. The introduction of a gift card scheme is being considered. Visit Ely will move forward with the Ely in Bloom competition and seek advice from previous Working Party members.

## **12. WORKING PARTIES/STEERING GROUPS REPORTS**

**Sessions House Working Group** – Cllr Lindsay presented the notes of a meeting held on the 13th June which were approved. He advised 2 quotes had been received for decorating the court room but the third had not been received, despite several request for this from the Clerk. The lowest quote received was from Greg Blunt. As this was considerably cheaper than the second quote and that Mr Blunt had carried out the external decorating to Sessions House to a very professional standard, it was agreed he was the preferred contractor and an order will be placed with him and also for the scaffolding. The Deputy Clerk will circulate the total cost of the work to members by email. A quote had been received for air-conditioning which will enable an application to be made to ECDC for Listed Building Consent. Members felt that the sound system being tested at the meeting had been successful and further quotations for this will be obtained.

## **13. REPORTS FROM EXTERNAL MEETINGS**

Cllr Phillips reported he had attended an Ely Trinity Dole meeting and their main focus is towards education. Their income is generated from 17 acres of land and interest gained on investments. They provide £1500 each year to Ely Schools.

Cllr Wilkins reported he had attended the City of Ely Allotment and Garden Association meeting. They are working with Hopkins Homes in order for the Association to become responsible for the new allotments site in the North of Ely.

Cllr Lindsay reported he attended a Paradise Centre board meeting. He asked the District Councillors to confirm who the ECDC board representative was.

## **14. TO APPROVE A MOTION FROM CLLR LINDSAY REGARDING AMENDMENTS TO STANDING ORDER 4d(viii)**

Cllr Lindsay proposed a motion that standing order 4D (VIII) be amended to the following:- Planning -membership of Planning is made up of Planning A and Planning B. There are 6 members on each Committee of Planning A and Planning B. Four members are excluded, as they have a conflict of interest, as in their capacity as District Councillors, they are all on ECDC's Planning Committee. To allow for consistency at the Planning Committee meetings, both A and B will be chaired by the same Councillor. This motion was seconded by Cllr Morgan and then voted on by members with 11 in favour and 1 abstention.

Cllr Austen then proposed Cllr Lindsay as Chairman of both planning committees, which was seconded by Cllr Phillips. Members then voted on this proposal with 11 in favour and 1 abstention. The Standing Orders will be amended as per this motion.

## **15. TO MAKE COMMENTS ON TEMPORARY TRAFFIC ORDER APPLICATION**

The Deputy Clerk requested members to email her with any comments they wish to make regarding the temporary traffic order, in order for them to be collated and submitted to the County Council.

## **16. TO CONSIDER REQUEST FROM THE PRICKWILLOW ENGINE MUSEUM FOR FINANCIAL SUPPORT FOR THE CITY OF ELY SHAND MASON FIRE ENGINE**

Members agreed to provide financial support for this, but it is to be noted it will be an advance from the grants budget for the year 2019/20. Members agreed that as a grant is given each year to the Prickwillow Engine Museum that it be dealt with in the same way as the grants given to the Citizens Advice Rural Cambs and Ely Museum.

## **17. TO FORMALLY APPOINT THE PART-TIME SENIOR TOURIST INFORMATION ASSISTANT AND THE PART-TIME ESTATES TECHNICIAN AND TO PASS A RESOLUTION THAT THEY BE SPECIFIED AS PENSIONABLE EMPLOYEES UNDER REGULATION B1(5) OF THE LOCAL GOVERNMENT REGULATIONS 1986 (AS AMENDED)**

Cllr Austen proposed the formal appointment of the part-time Senior Tourist Information Assistant and the part-time Estates Technician and that the Council pass a resolution that they be specified as pensionable employees under regulation B1(5) of the Local Government Regulations 1986 (as amended). This was seconded by Cllr Lindsay and unanimously approved.

**18. THE MAYOR WOULD LIKE TO FORMALLY REQUEST THAT THE ELY AIR TRAINING CORPS AND THE ELY ARMY CADET FORCE BE GRANTED HONORARY FREEDOM OF THE CITY IN RECOGNITION OF THE WORK THAT BOTH ORGANISATIONS DO FOR THE YOUNG PEOPLE OF THE CITY**

Cllr Lindsay proposed that The Ely Air Training Corps and the Ely Army Cadet Force be granted Honorary Freedom of the City in recognition of the work that both organisations do for the young people of the City. This proposal was seconded by Cllr Morgan and unanimously approved by members.

**19. FINANCE**

Members approved the following payments:-

*Direct debit payments and BACS payments*

ECDC	908.00	Paid by direct debit
ECDC	491.00	Paid by direct debit
ECDC	933.00	Paid by direct debit
ECDC	275.00	Paid by direct debit
ECDC	1733.00	Paid by direct debit
Lex Autolease	695.29	Paid by direct debit
Plan Communications Ltd	41.99	Paid by direct debit
EE	98.78	Paid by direct debit
Cybertill Ltd	61.37	Paid by direct debit
Francotyp Postalia Ltd	72.00	Paid by direct debit
Liquidline Ltd	108.70	Paid by direct debit
Liquidline Ltd	123.64	Paid by direct debit
Liquidline Ltd	81.17	Paid by direct debit
British Telecommunications	159.84	Paid by direct debit
Total Gas & Power	216.47	Paid by direct debit
Total Gas & Power	237.77	Paid by direct debit
Total Gas & Power	3065.44	Paid by direct debit
Total Gas & Power	42.21	Paid by direct debit
Worldpay	160.07	Paid by direct debit
Worldpay	169.39	Paid by direct debit
Watch the Dot Ltd	97.50	Paid by direct debit
Paul Nunn Roofing Ltd	192.00	Paid by direct debit
British Telecommunications	60.41	Paid by direct debit
Barclaycard	1448.65	Paid by direct debit
Chess ICT Ltd	211.12	Paid by direct debit
Francotyp Postalia Ltd	250.00	Paid by direct debit
Liquidline	166.79	Paid by direct debit
ESPO	319.22	Paid by direct debit
ESPO	153.37	Paid by direct debit
ESPO	82.71	Paid by direct debit
ESPO	242.34	Paid by direct debit
British Telecommunications	28.32	Paid by direct debit
British Telecommunications	61.75	Paid by direct debit

*The following invoices had been paid prior to the Full Council, due to due date of payment with the approval of the Chairman*

RGP Security Services Ltd	90.00	112590
S Bradley	250.00	112589
Amazon Payments Europe SCA	15.78	112591
Witchford Voices	978.00	112593
K Merrison	169.50	112592
SMBE Ltd	150.00	112594
S Blake	379.50	Paid by BACS
Heelis & Lodge	350.00	112595

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MAYOR  
29th July 2019

**19. FINANCE CONTINUED .....***The following invoices had not been paid prior to the meeting*

Simpson's Nurseries Ltd	79.50	112596
ECDC	14722.62	112597
ECDC	486.00	112597
Middle Fen & Mere IDB	83.16	112598
Ely & District Training Group	444.00	112600
Total Gas & Power	9.32	112601
Amazon Payments Europe SCA	208.80	112602
AmeyCespa (East) Ltd	74.42	112603
Wicken Coronation Band	200.00	112605
Cambridge Foodies	175.00	112604
Ely & Soham Electrical Services	1027.50	112606
King's Lynn Town Band	200.00	112607
EDF Energy	216.00	112608
National Pen Promotional Products Ltd	216.85	112609
Konica Minolta Bus Sols Ltd	194.42	112610
CamAlarms Ltd	180.00	112611
Trade UK	3.89	112612
L Gresty	15.15	112613
Jewson Ltd	38.83	112614
Cooleraid Ltd	31.20	112616
G & J Peck Ltd	16.99	112617
CAPALC	50.00	112618
Infiniti Graphics LLP	20.00	112619
Amazon Payments Europe SCA	15.05	112620
Cambridge Mobility	96.00	112621
ESPO	133.42	112622
Trade UK	10.47	112623
Thurlow Nunn Standen	215.02	112655
Konica Minolta Bus Sols Ltd	130.61	112624
Soham Pest Control	99.00	112625
Gordon Harrison	837.85	112626
Gordon Harrison	240.00	112626
CAPALC	225.00	112627
D Holt	30.00	Paid by BACS
Cam Alarms	133.20	112611
Allen Skip Hire	120.00	112629
ESPO	24.90	112630
ESPO	23.76	112630
Broxap	277.14	112631
K&M Lighting Service	3521.39	112632
City of Ely Military Band	200.00	112633
CAPALC	75.00	112634
S Blake	189.00	112635
Mrs E Gardener	153.80	112636
Ensign Solutions Ltd	620.70	112637
Visit England	278.10	112638
Information Tickets & Travel		
Exposition	30.00	112639
Mile Tree Brewery Ltd	366.33	112640
Ancestors	2526.45	112641
Greene King	1216.08	112642
Shefs	2467.20	112643
Business Clean (Cambridge) Ltd	1116.44	112644
The Elyi Magazine	55.50	112645

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MAYOR  
29th July 2019

**19. FINANCE CONTINUED .....**

Cooler Aid Ltd	65.58	112646
RGP Security Services Ltd	270.00	112647
ECDC	1592.65	112648

Payments relating to staff since meeting on the 3rd June 2019

Salaries and wages	£26,670.08
Inland Revenue (tax & NI)	£7,793.63
Pension Fund payments	£13,126.61

Members noted and approved the bank reconciliations against the accounts for the periods ending 30th April and 31st May 2019.





**City of Ely Council– Cambridgeshire County Council and East Cambridgeshire District  
Update – 1 July 2019**

**Cambridgeshire County Council  
Cllr Lis Every, Cambridgeshire County Councillor – Ely North**

Every Wednesday afternoon there is a ceremony at County Council which welcomes those who have elected to take British Citizenship and have undertaken the necessary procedures to achieve this. The number attending is usually in the upper 20's and candidates come from all over the world and have many different reasons for taking such a serious step. It is a very moving ceremony.

Work continues to support our children in care or those leaving it. We are currently focusing on the Local Offer which aims to help those over 18 up to 25 to improve their life chances by obtaining further qualifications, employability skills and access to higher education. Good housing, health and well-being are key to their success and the Corporate Parenting Sub-Committee works closely with officers on developing these. On 25<sup>th</sup> I was a member of the Interviewing Panel to appoint a new Virtual School Headteacher. She will lead on a Conference on 1 July where all school designated teachers will learn how new approaches will focus even more on the individual young person in care.

The Innovate and Cultivate Awards Board met on the 27<sup>th</sup> to consider further bids to the fund. The numbers requesting this and being successful is steadily rising.

The Constitution and Ethics Committee agreed to recommend a new Social Media Policy as part of the Councillors' Code of Conduct. I will bring it to City Council when finalised to compare with our own policy to determine if there are any advisable changes for our own use.

**East Cambridgeshire District Council – Ely East**

An extraordinary East Cambridge District Council Meeting returned the original motion to bring the 88 empty properties at the MoD site in Ely back into play. The project is now back to being delivered to its original plan, albeit slightly later than had been agreed with the MoD. The project will deliver 88 refurbished homes with 4 units being divided to provide 92 homes in total. In this round 15 of these will be retained as affordable homes in a Community Land Trust structure and are reserved for local working people. Subject to planning, the purchase also offers the potential for further development of the site in the future, with up to 62 new homes, at least 30% of which would be reserved as affordable homes for local working people under the same type of structure.

