



**CITY OF ELY COUNCIL
SESSIONS HOUSE
LYNN ROAD
ELY CB7 4EG**

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**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER
SESSIONS HOUSE, LYNN ROAD, ELY AT 7.00 PM ON MONDAY, 3RD JUNE 2019**

PRESENT: Mrs T Coulson, Clerk to the Council

The Mayor, Cllr M Rouse

Cllr E Every

Cllr C Whelan

Cllr R Denness

Cllr K Wilkins

County Cllr A Bailey

Cllr A Arnold

Cllr I Lindsay

Cllr A Whelan

Cllr R Morgan

Cllr M Downey

3 members of the public

Cllr S Bellow

Cllr S Austen

Cllr D Warman

Cllr E Carlsson Browne

1. APOLOGIES

Apologies were received and accepted from Cllr C Phillips.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

**4. MINUTES OF THE LAST MEETING HELD ON THE 29TH APRIL 2019 AND MATTERS ARISING
AND MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 13TH MAY 2019 AND
MATTERS ARISING**

Minutes of the last meeting held on the 29th April 2019 were agreed and signed as a true record. Pages 1744, 1745, 1746, 1747 and 1748 refer. There were no matters arising. Minutes of the Annual Council meeting held on the 13th May were signed as a true record, with the correction of Cllr Every being listed twice as present and the addition of Cllr Downey to the present list. Pages 1749, 1750, 1751, 1752, 1753, 1754 and 1755 refer. There were no matters arising.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the first full meeting of the new Council.

He welcomed members elected for the first time; Councillors Arnie Arnold, Sarah Bellow, Edward Carlsson Browne, Rebecca Denness, Matt Downey, Richard Morgan and Kevin Wilkins.

He said the election had resulted in the loss of the Mayor Elect, Alison Arnold and he paid tribute to all her hard work and how personally sorry he was that she did not get the well-deserved opportunity to serve as Mayor. He also wanted to place on record the Council's appreciation of the enormous contribution that former Cllr Richard Hobbs, four times Mayor of the City, had made to the work of the Council over many years. Ever ready to take on responsibilities, Richard Hobbs was a selfless servant of the City and along with his wife Pat, tireless in his efforts to improve Ely and the lives of the people living in the parish.

He thanked members for having the confidence in him, to re-elect him as their Mayor and Chairman for a further year. He appreciated the honour and the responsibility that the post entails and will do his utmost to serve everyone's best interests.

5. CHAIRMAN’S ANNOUNCEMENTS CONTINUED

He congratulated Cllr Sue Austen for being elected as Deputy Mayor and looked forward to working with her. He also congratulated her on becoming Vice-Chairman of the District Council.

He also congratulated Cllr Lis Every on being elected Vice-Chairman of the County Council and Chairman of East Cambs District Council.

He repeated some words from this time last year:

‘He hoped we will be able to work together, to support each other as we face the challenges of the year. The strength of this Council, and it can be seen as a weakness at times, is that all decisions are taken in a Committee structure where each vote has the same value. He thought the Council could improve upon the Committee structure, giving members more responsibility, which is why these are currently being reviewed and he thought the Council could bring in even more transparency to some of the things that it does. He hoped that while he was in the Chair, there would be a fair and open debate and hoped that decisions are reached that the Council could all agreed upon, or if not, that the majority view will then be supported and can move forward as a Council.’

He told members that this was their Council and he wanted to concentrate on the role of Mayor and less on the day to day business of the Council. He asked them to play as full a role as they were able to, in order to achieve the things that they wanted. He reminded them however, that the budget was already set for this year. He suggested they plan to get things into next year’s budget, but if it was urgent then the Committee should be asked to be a little bit imaginative and try and find the money, by perhaps re-prioritising the work.

On a point of etiquette or procedure he believed members were elected to speak for the whole City and parish, but if there were ward specific issues and it was not their ward, then out of courtesy he requested they discuss it with the representatives from that ward.

6. QUESTION TIME

A parishioner, asked if the Council had made any progress with the speaker system for the Council Chamber. The Clerk informed them that quotes had been obtained for a company and at the next Full Council meeting this system will be trialled to see if it meets the Council’s requirements. If it is successful, then two further quotes will need to be obtained.

7. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

Members noted the report from County Cllr Bailey. A copy of which is attached to these minutes. Members noted the report from Cllr Every in her capacity as a County Councillor and District Councillor. A copy of which is attached to these minutes.

Cllr A Whelan, in her capacity as a District Councillor, informed members of the first ECDC Council meeting. She also raised how disappointing it was that there had been an incidence of hate speech on social media locally. Cllr Every reported that through the County’s Communities and Partnership Committee they work on community resilience and one of their priorities is working on the Hate agenda, across Cambridgeshire and Peterborough. One strand of which, is to manage changes to ensure easier access for reporting and recording. She agreed to report to Full Council, on a regular basis with regard to this issue.

8. MAYOR’S ENGAGEMENTS & REPORT

The Mayor had attended the Cathedral Celebration of Business and the business dinner; Pos+Ability AGM; Ely & District Model Railways annual exhibition; the Ely Tennis Club open day; the Cathedral Evensong and launch of the Science Festival; Fen House with the Ely Standard; Iftar meal with the Muslim community; change of command at RAF Mildenhall and the Open University graduation ceremonies.

9. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

10. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- 27 Morton Close, Ely; 19 Cardinals Way, Ely; 60 Prickwillow Road, Ely; 4 Barton Road, Ely; 21 Deacons Lane, Ely

Notification of road closures:- Ely Road, Queen Adelaide – 6-7.7.19; Benedict Street, Ely – 8-12.7.19

11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as the Committee had not met.

(ii) ENVIRONMENT – No report as Committee had not met.

(iii) RECREATION & CEMETERY – No report as the Committee had not met.

(iv) CHRISTMAS LIGHTS – No report as the Committee had not met.

(v) ASSETS & ACQUISITIONS – No report as the Committee had not met.

(vi) ELY/RIBE – The Group had not met.

(vii) YOUTH FORUM – No report as Committee had not met.

(viii) TOURISM AND TOWN CENTRE COMMITTEE – No report as Committee had not met.

12. WORKING PARTIES/STEERING GROUPS REPORTS

Governance Working Group – members noted the notes of a meeting held on the 20th May 2019.

13. REPORTS FROM EXTERNAL MEETINGS

Ely Museum Executive Review Group – members noted the notes of a meeting held on the 30th April. It was agreed that Cllr Downey, as the Council's representative on Ely Museum, would also attend these meetings.

14. TO CONSIDER LETTER FROM LUCY FRAZER QC MP REGARDING THE STRATEGIC BUS REVIEW

It was agreed that the Mayor should respond to this letter, on behalf of the Council. It was agreed that although the strategy for buses was not within the remit of this Council, it had a very keen interest in the process of consultation and outcomes of the Combined Authority Strategic Bus Review. It also anticipated it would be part of the consultation programme and were working towards this.

15. TO DECIDE HOW TO MOVE FORWARD WITH A MAYOR'S CADET

Members had unanimously agreed to this in principle at the last Full Council, but felt the new Council should take this forward. It was agreed the Mayor should move this forward. He agreed to contact the Air Cadets as they had raised the initial enquiry with him, to discuss how the successful cadet will be appointed. In the future other services will be considered.

16. TO CONSIDER A MOTION FROM CLLR C WHELAN REGARDING AMENDMENTS TO STANDING ORDER 4d(vi) AND STANDING ORDER 4f(i – vii & ix)

The motion proposed that the Chairman and Vice-Chairman are no longer ex-officio members on all Committees and that due to this the membership of councillors on each Committee be increased from four to six. Cllr C Whelan proposed this amendment be approved. This was seconded by Cllr Wilkins and unanimously approved. The Standing Orders will be amended as per this motion.

17. TO FORMALLY APPROVAL THE MEMBERSHIP OF COMMITTEES AND REPRESENTATIVES TO OTHER ORGANISATIONS AND TO FORMALLY APPOINT THE CHAIRMANS OF THE COMMITTEES

The Mayor proposed the membership of the Committees and representatives to other organisations, as per the Committees 19/20 sheet be approved. This was seconded by Cllr Lindsay and unanimously approved. Cllr Lindsay agreed to be the Council's representative on the Stuntney Village Council and Cllrs Rouse and Carlsson Brown for the Internal Drainage Board vacancies.

The Chairman's of these Committees were then appointed as follows.

Personnel, Finance and Governance – Cllr A Whelan, Recreation and Cemetery – Cllr Philips, Environment – Cllr Lindsay, Christmas Lights – Cllr Wilkins, Assets & Acquisitions – Cllr R Morgan, Tourism & Town Centre – Cllr Warman, Youth Forum – Cllr C Whelan.

18. TO FORMALLY APPOINT THE PART-TIME CITY CENTRE RANGER AND TO PASS A RESOLUTION THAT THEY BE SPECIFIED AS A PENSIONABLE EMPLOYEE UNDER REGULATION B1(5) OF THE LOCAL GOVERNMENT REGULATIONS 1986 (AS AMENDED)

The Mayor proposed the formal appointment of the part-time City Centre Ranger and that the Council pass a resolution that they be specified as a pensionable employee under regulation B1(5) of the Local Government Regulations 1986 (as amended). This was seconded by Cllr Warman and unanimously approved.

At 8.15 pm, County Cllr Bailey and 2 parishioners left the meeting.

19. TO CONSIDER A STREET TRADING APPLICATION FOR CONSENT TO TRADE

Members considered a street trading application for consent to trade. This had already been granted to allow them to trade in the Fisherman's car park, but this was withdrawn due to it contravening a parking order for this car park. This application, with four possible locations within this vicinity had therefore been submitted. Cllr Lindsay proposed the Council only support the location in image 1. This was seconded by the Mayor and unanimously agreed. Cllrs Austen, Every, A Whelan and Downey did not take part in the vote, due to them being on the Licensing Committee at ECDC.

20. FINANCE

Members approved the following payments:-

Direct debit payments and BACS payments

ECDC	908.00	Paid by direct debit
ECDC	491.00	Paid by direct debit
ECDC	933.00	Paid by direct debit
ECDC	275.00	Paid by direct debit
ECDC	1733.00	Paid by direct debit
Lex Autolease	695.29	Paid by direct debit
Francotyp Postalia Ltd	164.40	Paid by direct debit
Francotyp Postalia Ltd	100.00	Paid by direct debit
British Telecommunications	60.41	Paid by direct debit
British Telecommunications	155.88	Paid by direct debit
Total Gas & Power	129.37	Paid by direct debit
Total Gas & Power	2942.89	Paid by direct debit
Total Gas & Power	40.96	Paid by direct debit
Total Gas & Power	192.30	Paid by direct debit
Plan Communications Ltd	43.49	Paid by direct debit
Barclaycard	1838.50	Paid by direct debit
Greene King Brewing & Retail Ltd	512.07	Paid by direct debit
Greene King Brewing & Retail Ltd	818.81	Paid by direct debit
Cybertill Ltd	61.37	Paid by direct debit
Barclays	276.76	Paid by direct debit
Worldpay	153.60	Paid by direct debit
Worldpay	195.23	Paid by direct debit
FuelGenie	272.42	Paid by direct debit
Chess ICT Ltd	213.07	Paid by direct debit
Chess ICT Ltd	213.64	Paid by direct debit
Indestinate	4248.00	Paid by BACS
Mr G Crosby	136.50	Paid by BACS
D Holt	50.00	Paid by BACS

20. FINANCE CONTINUED

The following invoices had already been paid prior to the Full Council, due to due date of payment with the approval of the Chairman

Shefs	97.20	112507
Artistry in Cocoa	139.00	112508
RBS Ltd	786.81	112509
Anglian Water	19.87	112510
Amazon Payments Europe SCA	39.67	112511
The Elyi Magazine	150.00	112512
Sigma Embroidery & Printing	58.80	112513
Shefs	59.40	112514
PPL PRS Ltd	4360.47	112515
The Red Lion (Stretham) Ltd	785.00	112516
ECDC	1366.20	112517
ASM Talent Ltd	127.69	112518
Star Security Services Ltd	912.00	112519
Shefs	47.40	112520
Soham Cleaning Services	144.00	112521
Roz Scott	120.00	Paid by BACS
T Brown	660.00	112523
Helen Pettit	75.00	112524
R Butler	474.00	112525
Total Gas & Power	9.63	112526
S Bradley	280.00	112527
BFS Group Ltd	235.33	112528
Visit Cambridge & Beyond	630.00	112529
S Blake	462.00	Paid by BACS
Infiniti Graphics LLP	502.00	112531
S Blake	830.50	Paid by BACS

The following invoices had not been paid prior to the meeting

Ensign Solutions Ltd	57.60	112532
ATS Heritage	300.00	112533
Business Clean (Cambridge) Ltd	1062.43	112534
Verve Digital Ltd	120.00	112535
Cambridge Marketing Ltd	600.00	112536
Thurlow Nunn Standen Ltd	33.60	112537
Ely Museum	9474.25	112538
City Cycle Centre	28.63	112539
Cooleraid Ltd	24.08	112540
Nisbets	119.93	112541
Ely & Soham Electrical Services	300.00	112542
Swann of York Ltd	548.10	112543
The Highfield Event Group Ltd	3257.59	112545
PSE Ltd	2400.00	112546
Poets House	220.00	112547
House of Marbles	138.24	112548
Simpson's Nurseries Ltd	132.49	112549
Twist of Lemon	38.00	112550
MLP Traffic Ltd	1200.00	112551
T Harding	24.00	112552
St John Ambulance	67.60	112553
Gordon Harrison	393.19	112554
Cambs County Council	594.00	112555
Allen's Skip Hire Ltd	120.00	112556

20. FINANCE CONTINUED

CCTV Volunteer	10.80	112557
NALC	17.00	112558
M Rouse	268.85	112559
AmeyCespa (East) Ltd	90.26	112560
Jewson Ltd	165.88	112561
ECDC	200.00	112562
ECDC	18.24	112562
G & J Peck Ltd	55.87	112563
ESPO	132.82	112564
Amazon Payments Europe SCA	102.66	112565
Konica Minolta Business Sols Ltd	304.86	112556
British Telecommunications	28.32	Paid by direct debit
ESPO	359.47	Paid by direct debit
ESPO	232.55	Paid by direct debit
ESPO	866.44	Paid by direct debit
Greene King Brewing & Retail Ltd	887.65	Paid by direct debit
FuelGenie	393.14	Paid by direct debit
G & J Peck Ltd	51.65	112563
Coving Shop Ltd	2750.40	Paid by BACS
BFS Group Ltd	111.72	112567
K Ellis	3032.50	112588
Cambridge City Council	72.00	112569
RBS Ltd	306.00	112585
ECDC	48.97	112562
Isle Interactive Ltd	48.00	112571
Eden Farm Hulley's	204.26	112584
Jean Barrington Ltd	409.34	112572
WishStrings	214.92	112573
S Blake	484.00	Paid by BACS
Ely Folk Festival	250.00	112574
Mrs E Gardener	23.00	112575
ECDC	557.36	112576
Wholefood Warrior	126.75	Paid by BACS
ATS Heritage	300.00	112533
Assoc of Town Centre Management	594.00	112577
Grocer's Brokers Ltd	522.00	112586
Aztek Services Ltd	577.20	112579
Businessclean (Cambridge) Ltd	1062.43	112534
The Elyi Magazine	185.60	112580
Ensign Solutions Ltd	28.80	112532
RGP Security Services Ltd	108.00	112581
Shefs	1620.00	112582
BFS Group Ltd	119.81	112567
Cooleraid Ltd	14.60	112540
Verve Digital Ltd	120.00	112535
Shefs	1845.00	112582
Wississippi Jazzmen	200.00	112583
D Holt	50.00	Paid by BACS

Payments relating to staff since meeting on the 29th April 2019

Salaries and wages	£27,286.91
Inland Revenue (tax & NI)	£7,886.56
Pension fund payments	£13,398.07

To note and approve the bank reconciliation against the accounts for the period ending 30th April 2019 – this was deferred to the next meeting

Cllr Anna Bailey (Ely South) and Lis Every (Ely North), Cambridgeshire County Council - City of Ely Council 3rd June 2019

Annual Meeting of the County Council

At the Annual Meeting of the County Council, Cllr Lis Every was elected as Vice-Chairman of Council. Cllr Anna Bailey was confirmed to continue in her role as Chairman of the Adults Committee.

Information about the Combined Authority Staffing Structure and Additional Income

The current staff budget at the Combined Authority is £4.4m. Since the original devolution deal, the Combined Authority has taken on three large new responsibilities:

- 1) The Local Enterprise Partnership (LEP) which is the body that receives infrastructure funding from central Government and puts money into things like Ely Bypass. This organisation now comes under the Combined Authority and comes with its own staffing structure and additional money to pay for those staff
- 2) The Energy Hub
- 3) Adult Education

All the extra responsibilities require extra staffing and extra money to pay for those staff has been provided by central Government - £1.8m in total. It is worth noting that the Cambridgeshire & Peterborough Combined Authority has the least staff of any of the Mayoral Combined Authorities.

The original devolution deal brought in £770m into Cambridgeshire and Peterborough. Since the devolution deal was agreed the Combined Authority has levered in an additional £347m, so a total of £1.117b of new money into the county.

Eight Car Trains between Cambridge and Kings Lynn

The Combined Authority has been lobbying Government for improvements in passenger capacity on the Kings Lynn to London line. In early February the Mayor, James Palmer met with the Rail Minister and it was announced shortly afterwards that the necessary work will be done to extend the platforms to accommodate eight car trains with work beginning in October this year.

CAM Metro

The Combined Authority agreed funding to progress to the next stage of investigations for this very significant new public transport scheme, which includes tunnelling under Cambridge.

Cambridge South Railway Station and Soham Railway Station

The Combined Authority also agreed funding to consider an 'interim solution' for a new station at Cambridge South (Addenbrooke's). Practical work on the new Railway Station in Soham has now begun with noise testing being carried out on site.

A10 Upgrade and A142 / A10 & Lancaster Way Roundabouts

The Combined Authority Board authorised commissioning the Strategic Outline Business Case stage for the A10 dualling project which also includes a package of other transport measures, including junction upgrades, an off route cycle path from Ely to Cambridge and relocation of Waterbeach Railway Station.

Shorter term, Anna continues to work on the A142 / A10 "BP" and Lancaster Way roundabouts which are in her patch, and sits on the Project Group at the County Council. Investigation work has been carried out regarding the location of services at the key points, as there is concern about the location of a high pressure gas main in particular, which would have serious cost implications. Early indications are positive!

Adult Skills in East Cambs

The Combined Authority and the County Council are working together to significantly change the offer for adults skills and learning which are set to hugely benefit East Cambridgeshire residents. The new service proposes a much more flexible approach to build courses and sessions around the needs of local residents and individuals. The intention is to have a permanent base, with locations being sought in Ely, and the ability for pop up sessions and courses of learning being made available in areas of identified need, which could include Soham and Littleport. Anna and Lis are working with staff to bring this to the District.

Pot Holes & Highways Maintenance

The County Council continues to make good progress with keeping up to date on dealing with potholes, and Members will have noticed a lot of carriageway full resurfacing, carriageway dressing work and recycling treatment taking place across East Cambs as well as the completion of the drought damaged road schemes.

Investment into Libraries

The County Council is investing in its library network, with new libraries planned for new communities and upgrading of existing libraries. Locally, Soham Library is undergoing extensive refurbishment to create a new welcoming, flexible and accessible library space to support the delivery of local services to the community from the library, such as Neighbourhood Cares, which helps people find the support they need locally to help them live independently.

There is also a very exciting new programme to redesign the way libraries in Cambridgeshire could look in the future.

The proposed 'Cambridgeshire Model', developed in partnership with global social enterprise Civic, offers a unique opportunity for the County Council to help boldly re-imagine and re-design the UK's 3,000 libraries, piloting it in Cambridgeshire and Peterborough.

The 54 libraries across Cambridgeshire span the diversity of some of the most deprived rural communities in the country, the vibrancy and opportunity offered through our major urban centres and market towns, through to the 40,000 new homes planned in brand new towns. This unique network of physical spaces across a huge breadth of community settings, coupled with the Council's ambition to ensure our libraries are at the heart of the community, is an ideal test bed for new ideas and to develop blueprints for libraries that are replicable and scalable across the UK and beyond.

The proposed process is to develop five models of 'Libraries of the Future' that reflect the diversity of communities and contexts around the UK. The idea is that each library within Cambridgeshire and Peterborough will be a close fit to one of the models, making it simple and cost-effective to replicate across the region and ultimately, the country.

The five models are:

- Anchor to the High Street
- Centre for Rural Life
- (Re)Animating Communities
- Hub for the Region

- Pop-Up for Reviving Community Assets

Move from Shire Hall

The Council has agreed on a preferred bidder, Brookgate, for the lease of the Shire Hall campus, as part of its move to a hub and spoke model, which aims to get the workforce based out into the communities they serve as well as releasing a significant new income stream to the Council from the Shire Hall site. The lease is likely to significantly exceed the financial expectations of the original business case and means the site will remain in public ownership. This also confirms the County Council's requirement to enshrine continued public access to the Castle Mound and Civil War Earthworks.

Plastics Strategy

The Council's General Purposes Committee agreed minor changes to the Council's new Plastics Strategy which came about as a result of Anna's motion to Full Council and will now go back to Full Council for final sign off.

The Strategy aims to systematically reduce single use plastics both within the Council, but also across the county. The strategy looks to tackle the impacts of plastic products procured as part of its wide range of services and seek to influence our supply chain and the broader community and includes the following four themes:

- Getting our own house in order
Actions to address the Council's internal use of single-use plastic
- Working with suppliers and contractors
As a Council, we can influence the supply chain provision of goods and services through setting standards on plastics via procurement
- Helping raise awareness across Cambridgeshire
The Council is a member of various partnerships, putting us in a unique position to use these relationships to influence and encourage action on plastic waste
- Enabling Cambridgeshire to take action
As a Waste Disposal Authority, the Council works closely with Waste Collection Authorities to enable households to manage their waste sustainably.

Stuntney Cycle Path

Options for the agreed Stuntney to Ely cycle path improvements are being worked up and we will ensure the Village Council is consulted.

Anna Bailey and Lis Every, Cambridgeshire County Councillors for Ely

City of Ely Council– Cambridgeshire County Council Update – 3 June 2019

Cambridgeshire County Council

Cllr Lis Every, Cambridgeshire County Councillor – Ely North

Committee membership

Vice Chair, Cambridgeshire County Council, chairing the Constitution and Ethics Committee
Member of the Children and Young People's Committee
Chair of Corporate Parenting Sub-Committee
Member of Communities and Partnership Committee and Community Champion for East Cambs
Member of Cambridgeshire Music Board
Sub for Adults Committee

The Corporate Parenting Sub-committee which monitors the work undertaken on behalf of our 760+ children in care is focusing on the statutory Local Offer for those leaving care at 18 (until 25) covering the strands of: accommodation; education, training and employment; health and well-being; finances; relationships and participation in society. At the young people's request, we are working with them on the major issues of mental health and health generally. Following a recent review, the work of the Virtual School which looks after young people in care's education to the age of 18 has been revised and a new Head will be appointed at the end of June.

The Communities and Partnership Committee works on community resilience and one of its priorities is working on the Hate agenda across Cambridgeshire and Peterborough, one strand of which is to manage changes to ensure easier access for reporting and recording. Centres have been identified for each district. The Lighthouse in Ely is one of the first centres for this area. As Community Champion, current emphasis is being placed on the ECDC Youth Strategy, social prescribing and adult skills provision. The C and P Committee works closely with the Community Safety Partnerships in each district.

One of Cambridgeshire Music Board's priorities is to widen outreach music participation and provision in East Cambs and Fenland.

East Cambridgeshire District Council – Ely East

Committee membership

Chair of East Cambs District Council
Member of Operational Committee
Sub for Planning

Le3.6.19