



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER
SESSIONS HOUSE, LYNN ROAD, ELY AT 7.00 PM ON MONDAY, 29TH APRIL 2019**

PRESENT: Mrs T Coulson, Clerk to the Council

The Mayor, Cllr M Rouse

Cllr R Hobbs

Cllr E Every

2 members of the public

Cllr A Arnold

Cllr S Friend-Smith

Cllr I Lindsay

Cllr C Phillips

Cllr P Moakes

Cllr D Warman

1. APOLOGIES

Apologies were received and accepted from Cllr M Lansell, Cllr S Austen, Cllr C Whelan and Cllr A Whelan.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

4. MINUTES OF THE LAST MEETING HELD ON THE 8TH APRIL 2019 AND MATTERS ARISING

Minutes of the last meeting held on the 8th April 2019 were agreed and signed as a true record. Pages 1737, 1738, 1739, 1740, 1741, 1742 and 1743 refer. There were no matters arising.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members of the Eel Day Parade on the 4th May and the Food Fayre 4th-6th May and the Mayor's Charity Film Show at Centre E re Heligoland 39 on the 11th May. He said that as the local elections were on Tuesday there will be new faces joining the Council.

6. QUESTION TIME

A parishioner, on behalf of the East Cambs Access Group acknowledged the positive attitude by the City of Ely Council to their Group, particularly by Cllr Lindsay. They looked forward to the continued co-operation with the new Council, in the amicable atmosphere that had been established together. They also thanked the Council for their encouragement and support.

7. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

Cllr Bailey had given her apologies as she was unable to attend the meeting.

There were no reports from County Councillors or District Councillors.

8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended the presentation by Mark and Teresa Harrison to the Foodbank with money raised by the Mayor's Charity Raffle at Ely Wine Event; attended the bottle opening at N & C Glass for EACH; attended Choral Concert at Ely Cathedral; attended the Good Friday Walk and the reading at Ely Cathedral; attended the St George's Day Scouts Parade and gathering at the Maltings; met Garfield the cat at Sainsbury's; attended Jansen's shop first birthday celebrations; promotional visit to Red Herring; attended Police and Crime Commissioner's Parish Conference; attended afternoon tea at Castle Lodge; attended a farewell party at the Maltings for Mark and Teresa Harrison; attended Little Roos first birthday; City of Ely Council's spring litter pick and the Pickwillow Drainage Museum Vintage Tractor Run.

The Deputy Mayor had attended the Police and Crime Commissioner's Parish Conference and the City of Ely Council spring litter pick.

Cllr Every expressed her concern regarding small businesses within Ely that are not the Council's partners with events such as the Eel Weekend and that these should be supported as equally as the Council's larger partners. Members unanimously agreed the new Council should look at this further.

9. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

10. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- 23 Douglas Court, Ely; 38 Market Street, Ely; Bamford House, Deacons Lane, Ely; King's Ely, Acremont Nursery and Pre Prep, Acremont House, 28 Egremont Street, Ely; open space fronting 2 and 4 Barton Square, Ely; Ivy Dale Cottage, 3 Beech Lane, Ely; 18 Barton Road, Ely

Notification of road closures:- Prickwillow Road, Queen Adelaide, Ely – 15-19.7.19; Back Lane, Ely – 15-19.7.19; Barton Road – 27-31.5.19; Church Lane, Ely – 22-24.7.19

11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as the Committee had not met.

(ii) ENVIRONMENT – No report as Committee had not met. Cllr Arnold informed members that Cambs County Council had confirmed the Council would be able to hang the hanging baskets from the approved light columns. She thanked Mrs Pickering for all the work she had undertaken to enable this to happen. Cllr Every informed members the first of the mobile speed cameras had now been erected in Cam Drive. She thanked Mrs Pickering for arranging this with the Speedwatch Co-ordinator. Cllr Lindsay informed members he had received confirmation from ECDC that they would be replacing some of the litter bins within the City Centre. He also reported the Council's litter pick had gone very well and that the centre was much improved since the last pick. It was agreed he would write to ECDC stating how clean the City Centre was. There are however, some areas where there is a litter problem and these will need to be addressed.

(iii) RECREATION & CEMETERY – No report as the Committee had not met.

(iv) CHRISTMAS LIGHTS – No report as the Committee had not met.

(v) ASSETS & ACQUISITIONS – No report as the Committee had not met.

(vi) ELY/RIBE – The Group had not met.

(vii) YOUTH FORUM – The Working Group had not met.

(viii) TOURISM AND TOWN CENTRE COMMITTEE – Cllr Hobbs presented a report of a meeting held on the 9th April 2019, which was approved. It was agreed to sign up to a footfall counting service and devise a town centre promotional programme. Members also noted the priorities for 2019/20. Cllr Moakes proposed the formal appointment of Mrs A Bennett as a part-time Marketing Support Assistant at Oliver Cromwell House. He also proposed to pass a resolution that she be specified as a pensionable employee under Regulation B1(5) of the Local Government Regulations 1986 (as amended). Both of these proposals were seconded by Cllr Every and unanimously agreed. Cllr Phillips informed members of an article in a local paper in Leek, Staffordshire, that he read whilst there recently, that stated that Ely was an example that other towns could follow, with regards to markets and free parking. Cllr Every stated that this Council would wish to see free parking continue as this benefits tourism, which is very important to this Council and the City. It was unanimously agreed the Mayor would send a letter to ECDC regarding this.

12. WORKING PARTIES/STEERING GROUPS REPORTS

Sessions House Working Group – members noted the notes of a meeting held on the 17 April 2019.

13. REPORTS FROM EXTERNAL MEETINGS

Ely Museum - Cllr Every, in her capacity as the Chairman of the Museum, informed members the refurbishment project for the Museum was on schedule.

14. TO CONSIDER LETTER FROM LUCY FRAZER QC MP REGARDING THE STRATEGIC BUS REVIEW

Cllr Every as a representative on the Ely Bus Steering Group Partnership, informed members that this Group had now been accepted as part of the Transport Taskforce by the Mayor of the Combined Authority. It was agreed that this would be deferred until the next Full Council, when the new Council must make recommendations, due to the time frame. Lucy Frazer will be informed of the delay in the Council's comments.

15. TO CONSIDER HAVING A MAYOR'S CADET

The Mayor informed members he had been approached by the Air Cadets during the year and discussed with him, the possibility of having a Mayor's Cadet. The Mayor explained briefly what this would involve and the organisations they could be selected from. Members unanimously agreed to this in principle, but felt the new Council should take this forward.

16. TO RECEIVE AN UPDATE REGARDING THE THOMAS PARSONS CHARITY OFFER OF LAND AT PRICKWILLOW ROAD, ELY

The Mayor informed members he had meet on site with a representative of Cheffins, with Councillors Every, Arnold and Hobbs and a representative from Wildspace. Wildspace were very keen to be involved in this. Cllr Hobbs proposed that this Council agree in principle to move forward with taking this piece of land on, as he felt it was a worthwhile community project. This was seconded by Cllr Moakes and unanimously agreed. The Clerk will contact Cheffins to obtain costs etc.

17. ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2019

Cllr Moakes proposed members approve the Annual Governance Statement, Accounting Statement and the signing of the balance sheet for the year ended 31st March 2019 and to also note the Internal Audit Check for 2018/2019. This was seconded by Cllr Friend-Smith and unanimously approved. The Mayor and Clerk signed the appropriate boxes.

18. TO RECEIVE AN UPDATE REGARDING THE DEFIBRILLATORS TO BE PURCHASED BY THE COUNCIL

The Clerk gave an update regarding the defibrillators. Cllr Every suggested the Council provides information on its website of the locations of defibrillators with the parish. It was also suggested that businesses should be approached to see if they would provide a defibrillator on their building. As Sessions House was a listed building, ECDC had been approached to request they allow the Council to install a defibrillator on the outside of their building. A response is still awaited. A defibrillator will be installed at the cemetery and in the vicinity of the Maltings, but again not on the building, due to it also being a listed building.

19. FINANCE

Members approved the following payments:-

Direct debit payments and BACS payments

ECDC	908.00	Paid by direct debit
ECDC	491.00	Paid by direct debit
ECDC	933.00	Paid by direct debit
ECDC	275.00	Paid by direct debit
ECDC	1733.00	Paid by direct debit
Lex Autolease	695.29	Paid by direct debit
Greene King Brewing & Retail Ltd	323.13	Paid by direct debit
Francotyp Postalia Ltd	150.00	Paid by direct debit

19. FINANCE CONTINUED

British Telecommunications	60.24	Paid by direct debit
ESPO	187.15	Paid by direct debit
ESPO	925.63	Paid by direct debit
ESPO	319.38	Paid by direct debit
ESPO	560.92	Paid by direct debit
ESPO	200.02	Paid by direct debit
ESPO	736.16	Paid by direct debit
ESPO	223.02	Paid by direct debit
ESPO	580.93	Paid by direct debit
Total Gas & Power	177.89	(electric charges/office – pd by dd)
Total Gas & Power	3041.06	(electric charges/Maltings – pd by dd)
Total Gas & Power	46.57	(electric charges/cem – pd by dd)
Total Gas & Power	218.49	(electric charges/TIC – pd by dd)
Plan Communications Ltd	41.99	Paid by direct debit
Siemens Financial Services Ltd	569.40	Paid by direct debit
ASM Talent Ltd	2100.00	Paid by BACS
Barclaycard	910.53	Paid by direct debit
EE	98.78	Paid by direct debit

The following invoices had already been paid prior to the Full Council, due to due date of payment with the approval of the Chairman

Cambridgeshire Chambers of Commerce	150.00	112464
Shefs	1622.40	112465
City Cycle Centre	94.98	112466 – reissue as previous chq 112203 lost
BFS Group Ltd	214.85	112467 – reissue as previous chq 112437 cancelled
D J Ireland	30.00	112468
Clarity Heating	120.00	112469
National Pen Prom Products Ltd	126.00	112470
Anglian Water	748.47	112471
Shefs	26.40	112472
Anglian Water	75.91	112473

The following invoices had not been paid prior to the meeting

Trade UK	156.62	112477
Jewson Ltd	51.79	112478
Total Gas & Power	9.98	112479
Ely Tool Hire Ltd	126.00	112480
ESPO	421.76	112481
Greenworks Solutions Ltd	180.00	112482
Amazon Payments Europe SCA	6.99	112483
G & J Peck Ltd	34.99	112484
Mrs E Gardner	417.00	112485
Rotary Club of Ely Hereward	352.00	112486
Nisbets	71.98	112487
CAPALC	1511.93	112488
GOBA Ltd	255.00	112489
Mr P I Lorman	9.99	112490
Cambridgeshire County Council	10.00	112491
Gordon Harrison	84.30	112492
Ely & Soham Electrical Services	117.00	112493
Latta Hire Limited	699.00	112494

19. FINANCE CONTINUED

Amazon Payments Europe SCA	27.80	112495
CCTV Volunteer	8.10	112496
Shefs	534.60	112475
The Elyi Magazine	150.00	112474
ADeC	150.00	112497
Ely Museum	18948.50	112498
Allen's Skip Hire Ltd	120.00	112499
Greene King Brewing & Retailing Ltd	3289.38	Paid by direct debit
British Telecommunications	29.64	Paid by direct debit
Barclays	232.36	Paid by direct debit
Clarity Heating	5466.47	112476
RGP Security Services Ltd	288.00	112500
Jewson Ltd	19.42	112478
Ensign Solutions Ltd	429.59	112501
British Telecommunications	155.88	Paid by direct debit
Office Furniture Online	235.98	112502
ECDC	1.00	112503
ACAS	175.00	112504
Infiniti Graphics LLP	40.00	112505
Heelis & Lodge	700.00	112506

Payments relating to staff since meeting on the 9th April 2019

Salaries and wages	£27,670.13
Inland Revenue (tax & NI)	£7,548.03
Pension fund payments	£11,575.08

Members noted and approved the bank reconciliation against the accounts for the period ending 31st March 2019

At the end of the meeting the Mayor said that there were three councillors that would not be standing for re-election and this would be their last meeting. Cllrs Lansell and Moakes had served for four years and Cllr Friend-Smith, who had been Mayor twice and had served for many years. He thanked them all for their service to the Council.

Cllr Friend-Smith said it had been a huge honour and pleasure to have been part of the City Council. She thanked the Mayor for keeping the non-political philosophy going.

Cllr Every, on behalf of all the councillors, thanked the Mayor for his year as the Chairman. She said it had been a good year and he had done a splendid job.