



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER
SESSIONS HOUSE, LYNN ROAD, ELY AT 7.00 PM ON MONDAY, 17th DECEMBER 2018**

PRESENT: Mrs S Jay, Deputy Clerk to the Council

The Mayor, Cllr M Rouse

Cllr R Hobbs

Cllr I Lindsay

Cllr C Whelan

Cllr A Arnold

Cllr S Friend-Smith

Cllr M Lansell

Cllr Yates

Cllr C Phillips

Cllr D Warman

Cllr E Every

Cllr P Moakes

1. APOLOGIES

Apologies were received and accepted from Cllr Pearson Cllr Austen & Cllr A Whelan

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

4. MINUTES OF THE LAST MEETING HELD ON THE 19TH NOVEMBER 2018 AND MATTERS ARISING

Minutes of the last meeting held on the 19th November 2018 were agreed and signed as a true record.

Pages 1706, 1707, 1708, 1709, 1710 & 1711 refer.

Matters Arising – Page 1709, item 15, The Mayor had not yet had chance to speak to St John's Ambulance regarding the location of defibrillators.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members of the Heligoland 39 Family Gathering in the Cathedral the next day and the Pantomime on Wednesday evening at the Maltings.

6. QUESTION TIME

There were no questions from members of the public.

7. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

Members noted the report from County and District Cllr Elisabeth Every. A copy of this report is attached to these minutes.

8. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended the Chief Constables Police consultation; USAF Thanksgiving Eve Service at Ely Cathedral; Community Bus Partnership meeting with Stagecoach; ECDC Tourism Strategy consultation with Parish Councils; City of Ely Council & ECDC meeting with Endurance Estates, re community facilities at North Ely; ECDC Business Boost at the Hive; Santa Run in aid of Arthur Rank Hospice; Best Dressed Christmas Window Competition judging; Welcoming HRH Prince Charles at Thomas Parsons Square; Reception for HRH Prince Charles in the Lady Chapel; Ely Farmers Market with HRH Prince Charles and the Duchess of Cornwall; Community Forum at the Maltings; Ely College Christmas Fayre; High School Christmas Fayre; Ely Christmas Lights Switch On; Methodist Church Christmas Tree Festival; Opened Hatley Court, Waterbeach, Christmas Fayre; Methodist Church Christmas Service;

MAYOR'S ENGAGEMENTS & REPORT CONTINUED.....

Wine & Spirits Fayre at the Maltings; Fenland District Council community Carol Service at Wimblington; Community Safety Partnership re-launch of 'Ask for Angela'; Action for Swifts, new boxes at the Maltings; Inner Wheel 70th Charter Lunch; Ely College Presentation of Certificates; Library Quiz Night with fish and chips; Children's Society Christingle in the Cathedral; Choral Society Joy of Christmas concert at St Mary's church; Prickwillow Drainage Museum; Burrows Bookshop launch of 'Putting on a Show since 1888' (ELY ADS); City of Ely Council Christmas Dinner at RBK; Meeting with Jack Waterfall and the Town Crier re Heligoland 39; Best Dressed Christmas Window presentation to runner up – Cancer Research; Memorial for Guy Shropshire at Ely Cathedral; March Civic Carol Service; Best Dressed Christmas Window presentation of Shield to winner – Mitzy; Ely Cathedral wishing Canons Vicky Johnson & Jessica Martin a good night on their charity sleep out in the Galilee Porch; Local Therapy Dogs outside Waitrose; City of Ely Military Band Christmas Concert and Highfield Christmas Carol Service.

9. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

10. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- 12 Bernard Street, Ely; 106 Henley Way, Ely; The Old Sacristy, High Street, Ely; 28A Northwold, Ely

Notification of a TPO – 22 Willow Walk, Ely – comments can be made until the 21 December

Thank you letters from Earth and VCAEC for grants received from the Council

Notification from Cambs County Council that the pavement licence for ACE Snack & Coffee, 27 High Street, Ely has been granted

ECDC – Street Naming and Numbering, new dwelling site west of 143 West Fen Road, Ely to be known as 145 West Fen Road, 149 West Fen Road demolished

Cambs County Council Pavement Licence Renewal Applications – Approval – The Fish House & Costa Coffee

11. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – The Mayor presented a report of the meeting held on the 3rd December 2018, which was approved. Due to the confidential nature of item 7, this was discussed in Committee the end of the meeting

(ii) ENVIRONMENT – No report as the Committee had not met. The next meeting will be held on the 28th January 2019.

(iii) RECREATION & CEMETERY – No report as the Committee had not met. The next meeting will be held on 21st January 2019.

(iv) CHRISTMAS LIGHTS – Cllr Arnold presented a report of the meeting held on 26th November 2018, which was approved. Cllr Hobbs said the Christmas tree looked wonderful and thanked Cllr Arnold and the Christmas Lights team of volunteers for putting on a superb display. Cllr Lindsay and Cllr Arnold both thanked the Deputy Clerk, Mrs Jay, for all the hard work that she puts into organising the Christmas Lights each year.

(v) ASSETS & ACQUISITIONS – No report as the committee had not met. A meeting will be arranged for the end of January.

(vi) ELY/RIBE – No report as Group had not met.

(vii) YOUTH FORUM – No report as the committee had not met.

(viii) TOURISM AND TOWN CENTRE COMMITTEE - No report as the committee had not met. The next meeting will be held on the 12th February 2019.

12. WORKING PARTIES/STEERING GROUPS REPORTS

CIL Working Group. Cllr Friend-Smith presented a report of the meeting held on the 6th December. All requests for CIL money had met the criteria and had strong links with the community.

The requests put forward were as follows:

Environment Committee - £47,000 – Minor Highway Improvement Bids 2019 – to support what is already planned. Cllr Lindsay proposed this request be approved. This was seconded by Cllr Moakes and unanimously agreed by members.

Environment Committee - £10,000 – Provision of new lamps in Chapel Street, Annesdale and West End. Cllr Lindsay proposed this request be approved. This was seconded by Cllr Moakes and unanimously agreed by members.

Environment Committee - £6,000 – Purchase of bus shelters for Cam Drive. Cllr Lindsay proposed this request be approved. This was seconded by Cllr Moakes and unanimously agreed by members.

Recreation and Cemetery Committee – £30,000 – Cemetery expansion programme. Cllr Phillips proposed this request be approved. This was seconded by Cllr Yates and unanimously approved by members.

Sessions House Working Group – Cllr Lindsay presented a report of the Working Party meeting held that day. The new Council Chamber furniture is now in place. The old furniture has been relocated to other parts of the building, however there is an excess number of chairs that may need to be disposed of. Cllr Friend-Smith thanked the Deputy Clerk and the Clerk for sourcing the new furniture.

A quote is awaited for disposing of redundant electric equipment throughout the building. The sound company have still not come back with ideas for improving the acoustics in the Council Chamber, therefore, it may be necessary to approach a different company.

Cllr Hobbs asked what the procedure is for enquiries regarding the use of Sessions House as Fenprobe need to find a new recording venue in January. Cllr Lindsay advised there is a Lettings Policy and charges are in place. Cllr Lindsay suggested that a walk around the building with Fenprobe and Cllr Hobbs takes place in order to see if there is a room suitable. Cllr Every advised that the museum had been offered a room that was not acceptable and this needs to be looked at again for when they vacate the museum, if their lottery bid is successful, during their refurbishment next September.

The Deputy Clerk reported that if longer term hires are required, these would need referring to the Assets and Acquisitions Committee for consideration.

13. REPORTS FROM EXTERNAL MEETINGS

There were no external meetings to report on.

14. TO APPROVE THE SETTING OF BUDGET AND PRECEPT FOR 2019/20

The Mayor presented the budget and precept of £575,00 for 2019/20 and proposed this be accepted by members. This is a 10.25% on a Band D property. A statement will be issued to justify the increase to parishioners. This proposal was seconded by Cllr Moakes. The Mayor then requested members vote on the proposal and that these votes be recorded. Those in favour: Cllrs Arnold, Moakes, Yates, Every, Friend-Smith, Hobbs, Lansell, Warman (with the proviso that a statement is issued to parishioners justifying the increase) Phillips, Lindsay & Rouse. Abstentions: Cllr C Whelan. Therefore, a precept of £575,000 was approved by a majority vote.

15. TO CONSIDER A LETTER FROM CAMBS COUNTY COUNCIL REGARDING FUNDING FOR BIKEABILITY CYCLE TRAINING IN SCHOOLS

Cllr Hobbs felt that Bikeability should be paid for from the County Council's education budget. Cllr Every felt that it would be a great shame if the Parish Council does not support this request. Members agreed that further information is required, as to how the £40.00 requested per child is spent.

16. TO MAKE COMMENTS ON CAMBRIDGESHIRE COUNTY COUNCIL (STATION ROAD, ELY) (PROHIBITION OF WAITING AND STREET PARKING PLACES) ORDER 2018

Members discussed this proposal. Cllr Friend-Smith proposed that the waiting time remains at 20 minutes. This was seconded by Cllr Moakes. Members then voted on the proposal, the result of which was 10 in favour and 2 against. Therefore, the proposal to request the waiting time remains at 20 minutes, was approved.

17. TO NOTE UPDATE ON NORTH ELY COMMUNITY FACILITY

Members noted the draft proposal that had been circulated with the agenda on the North Ely Community Facility. This will be fully discussed following a presentation regarding the proposed facility, by Endurance Estates at the next Full Council meeting.

18. FINANCE

Members approved the following payments:-

Direct debit payments and BACS payments

Lex Autolease	695.29	Paid by direct debit
ECDC	269.00	Paid by direct debit
ECDC	1412.00	Paid by direct debit
ECDC	459.00	Paid by direct debit
ECDC	888.00	Paid by direct debit
ECDC	1520.00	Paid by direct debit
Barclays	277.61	Paid by direct debit
British Telecommunications	28.32	Paid by direct debit
British Telecommunications	60.67	Paid by direct debit
Greene King Brewing & Retail Ltd	1055.66	Paid by direct debit
Greene King Brewing & Retail Ltd	186.03	Paid by direct debit
EE	95.71	Paid by direct debit
Plan Communications Ltd	41.99	Paid by direct debit
FuelGenie	364.01	Paid by direct debit
Barclaycard	689.18	Paid by direct debit
ESPO	299.46	Paid by direct debit
ESPO	628.94	Paid by direct debit
ESPO	226.57	Paid by direct debit
Francotyp Postalia Ltd	150.00	Paid by direct debit
Total Gas & Power	235.87	Paid by direct debit
Shire Leasing	242.70	Paid by direct debit
Liquidline Ltd	289.00	Paid by direct debit
Greene King Brewing & Retail Ltd	408.92	Paid by direct debit
Cybertill Ltd	60.64	Paid by direct debit
Urbane Heritage Ltd	1201.47	Paid by BACS

The following invoices had already been paid prior to the Full Council, due to due date of payment with the approval of the Chairman

Shefs	710.40	112161
The Royal British Legion Poppy Appeal	44.00	112162
Mr R Todd	370.00	112163
Shefs	2100.00	112164
Total Gas & Power	10.11	112165
Infiniti Graphics LLP	60.00	112166
RGP Security Services Ltd	864.00	112167
Mannings Medics	307.00	112168
S Blake	737.00	112171
Anglia Artistes	750.00	112169
Infiniti Graphics	34.99	112170

18. FINANCE CONTINUED

The following invoices have not been paid prior to the meeting

Lunchbox	143.30	112223
Amazon Payments Europe SCA	241.70	112194
CamAlarms Ltd	624.00	112222
SLCC	299.00	112221
ALCC	40.00	112220
Lord Groundworks Services Ltd	16317.00	112219
CCTV Volunteer	16.20	112218
Konica Minolta Bus Solutions Ltd	577.90	112217
Speedy Asset Services Ltd	250.92	112216
Escape Mobility Company Ltd	738.00	112215
ECDC	240.48	112229
EAAOP	100.00	112214
LexisNexis	110.99	112213
A Arnold	35.05	112212
M Chinery-Colyer	43.45	112211
Clearview Communications Ltd	154.80	112210
Allens Skip Hire Ltd	480.00	112209
Elveden Farms Ltd	1674.00	112208
Bacon Lightning Protection Ltd	484.80	112206
Whitehall Electrical Ltd	1066.80	112205
Warren Access	984.60	112204
East Cambs Street Scene	590.21	112230
City Cycle Centre	94.98	112203
S Bradley	650.00	112224
Signscape and Signconex Ltd	2460.12	112202
BusinessClean (Cambridge) Ltd	1012.80	112201
ATS Heritage	300.00	112200
ESPO	119.75	112199
Ely & Soham Electrical Services Ltd	388.64	112198
Trade UK	64.76	112197
Ensign Solutions Ltd	41.40	112196
ECDC	72.00	112229
Sun Traffic Ltd	1428.00	112195
Amazon Payments Europe SCA	5.99	112194
Amazon Payments Europe SCA	9.24	112194
ECDC	75.60	112229
Information, Tickets and Travel	110.00	112193
Maltings Partnership	7732.80	112192
Rogan Heating	164.64	112191
Ely Central Heating Services Ltd	210.00	112190
Thurlow Nunn Standen Ltd	13.74	112189
Cooleraid Ltd	4.74	112188
S Bradley	920.00	112203
Ely Tool Hire	33.00	112186
M Rouse	50.53	112185
Speedy Asset Services Ltd	127.38	112184
ECDC	203.88	112229
Jewson Ltd	37.39	112182
Simpson's Nurseries Ltd	67.00	112181
Green King Brewing & Retail	794.67	Paid by direct debit
Deeping Direct Deliveries	115.20	112180
G & J Peck Ltd	48.46	112179
Karen Merrison	50.00	112178

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MAYOR
14th January 2019

18. FINANCE CONTINUED

Verve Digital	120.00	112177
Oz UK	2550.00	Paid by BACs
C Rouse	347.60	112176
Hampshire Flag	45.83	112175
CTN Turf	260.00	112174
We are Blue Shed	184.32	112173
Maltings Partnership	6048.00	112172
Eden Farm Hulley's	334.08	112225
Total Power & Gas	209.68	Paid by direct debit

Payments relating to staff since meeting on the 19th November 2018

Salaries and wages	£25045.69
Inland Revenue (tax & NI)	£4490.80
Pension fund payments	£12008.44

Members noted and approved the bank reconciliation against the accounts for the period ending 30th November 2018

City of Ely Council– Cambridgeshire County Council Update – 17 December

Cambridgeshire County Council

Cllr Lis Every, Cambridgeshire County Councillor – Ely North

Looked After Children over the age of 16 to 25 are to benefit from a ‘local offer’ to support leavers to prepare for adulthood and independent living including services related to:

- Health and well-being
- Relationships
- Employment, education and training
- Accommodation
- Participation in society

Members of the Corporate Parenting Sub-Committee, working across party will take an issue each. Each will have a personal advisor. My area will be employment, education and training and we will be providing a programme which will include business mentoring, work on CVs and interviewing skills, stepping into Apprenticeships. We aim to have a pilot scheme working in Cambridge alongside Cambridge City Football Club and their major sponsors.

Roslyn Court pavement has been re-surfaced, thanks to prompt action by the Highways Department.

A code of conduct is being drawn up regarding street furniture following collaboration between the Access Group, Town Centres, City of Ely Council, Highways and as County Councillor.

King’s Avenue was adopted today! Work and pressure continues to achieve adoption of the adjoining roads asap.

East Cambridgeshire District Council – Ely East

Collaboration between ECDC, the City of Ely Council and Air Broadband has achieved free wi fi across the City.

Work continues on investigation into the Business Rates and ECDC have agreed to pursue the re-designation of the 3 passages, ie High Street Passage, 3 Cups Walk and Chequer Lane out of their High Street category.

EE

17.12.18

