



MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE VERNON CROSS ROOM, ELY MUSEUM, MARKET STREET, ELY AT 7.00 PM ON MONDAY, 5TH MARCH 2018

PRESENT: Mrs T Coulson, Clerk to the Council

The Mayor, Cllr R Hobbs

Cllr A Arnold

Cllr C Phillips

Cllr C Whelan

County Cllr A Bailey

Cllr M Rouse

Cllr S Friend-Smith

Cllr J Yates

Cllr A Whelan

Cllr D Warman

Cllr P Moakes

Cllr E Every

Cllr M Lansell

1. APOLOGIES

Apologies were received and accepted from Cllr Lindsay, Cllr Pearson and Cllr Austen.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

4. MINUTES OF THE LAST MEETING HELD ON THE 5TH FEBRUARY 2018 AND MATTERS ARISING

Minutes of the last meeting held on the 5th February 2018 were agreed and signed as a true record, subject to the deletion of the word 'unanimously' from items 14 and 15 and the correction to item 11 (iii) to read 'Cllr Phillips informed members a restorative justice meeting with the juveniles who had caused the damage to the chapel windows would be held on the 12th February at the cemetery'. Pages 1642, 1643, 1644, 1645 and 1646 refer. Matters arising – Page 1644, item 11 – Cllr Phillips informed members 3 of the 4 juveniles had attended the restorative justice meeting. They did show they were sorry for what they had done and will be undertaking community service.

5. UPDATE FROM ELIE HUGHES, ELY MUSEUM CURATOR ON THE MUSEUM'S HLF APPLICATION

The Mayor welcomed Elie Hughes, Ely Museum Curator to the meeting. She informed members Ely Museum would be meeting with the Heritage Lottery Fund again in August. At that meeting they will need to prove their project is risk free and they have managed to match fund and raise the £400,000 needed. If everything goes to plan they would hope to be open in 2020. She explained how the building would be designed and the proposed new layout. This would enable them to take the Museum out to the community and also have a new schools programme. The Mayor thanked her for attending and wished Ely Museum every success.

Elie Hughes left the meeting at 7.20 pm.

6. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced there would be a launch on the 4th April, of the Council's takeover of the Tourism Information Centre at Oliver Cromwell's House, Tourism and Ely Town Centre. He hoped that all councillors and staff would be able to attend. He informed members he had recently had a meeting with one of the developers of the North of Ely, which was progressing well. They will present to members at a Planning Committee meeting, before they submit their planning application. He also announced that he had been contacted by the Isle of Ely Festival, regarding the use of the Maltings for a performance. Cllrs Every and Friend-Smith declared a pecuniary interest, as members of the Festival Committee and left the room whilst this was discussed. They completed sheets 201 and 202, respectively, of the Register of the Members Interest Book. The Isle of Ely Festival had requested that instead of applying for a grant, could they have a free hire of the Maltings for one of the Festival's performances. The Mayor proposed this be accepted in lieu of a grant, with a sum being allocated from the grants in September, which would be transferred to the Maltings' budget. This was seconded by Cllr Rouse and unanimously approved.

7. QUESTION TIME

As there were no members of the public present, there were no questions raised.

8. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

County Cllr Anna Bailey updated members on various issues relating to the County Council. A copy of her report is attached to these minutes.

Cllr C Whelan, in her capacity as a District Councillor, informed members there was a motion being considered at ECDC regarding flood defences. ECDC are working with the Environment Agency to ensure there are enough flood defences in this area.

Cllr Rouse, in his capacity as a District Councillor, informed members at the last ECDC Planning Committee meeting the planning application from Redrow, at the North of Ely was approved. This week's meeting will consider the retail development, Phase 1 at Angel Drove.

9. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended the Year 5 careers event at Ely College; another meeting with the British Legion regarding the centenary celebration; held his Mayor's Ball; attended the Dementia Café; attended a meeting regarding the North of Ely and attended the Hero's Launch.

10. PLANNING

A report of the Planning Committee meeting, immediately prior to this meeting was received.

County Cllr Bailey left the meeting at 7.40 pm.

11. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- Cathedral Marina, Waterside, Ely; 16 Chapel Street, Ely; 9 Buckingham Drive, Ely; 19 Nutholt Lane, Ely; 51 Prickwillow Road, Ely

Notification of street naming and numbering:- 89 Dunstan Street, Ely; Deanta UK Ltd, 400 Lancaster Way Business Park, Ely

Notification of road closures:- Footpath 2, Footpath 23, Footpath 24, Ely – 9.3-8.9.18; Mile End Road, Prickwillow – 23.00 hrs 9 April – 05.30 hrs 10 April; Prickwillow Road, either side of Queen Adelaide Level Crossing – 00.01-23.55 hrs 22.4.18; Waterside and Forehill, Ely – 5 May, 10.30 am – 11.30 am; Church Lane, Ely – 26.2-2.3.18

Letter from Emma Grima, ECDC re transfer of Tourism and Town Centre Services

12. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met. The Mayor and Deputy Mayor will undertake the annual review of the Council's Policies and Procedures.

(ii) ENVIRONMENT – Cllr Lansell presented a report of a meeting held on the 12th February, which was approved. Members noted a lamp repair at The College would be undertaken, at a cost of £1154.91 plus VAT. The purchase of Speedwatch equipment was also approved. It was noted that when Tracey Harding commences her post with this Council, she will devise a strategy, as part of her responsibility as Town Centre Manager to address the problems with the upkeep of the City Centre. Cllr Moakes informed members he had been approached by a resident regarding the parking issues in Northwold. They were concerned due to the high volume of cars parking in this area

12. Committee Reports continued

all day, and the number of children that pass through, that this could result in an accident happening. Cllr Every said she had dealt with this issue in the past. The cars are not parked illegally or causing any danger. She suggested it could be a Local Highway Initiative. Members agreed this should be discussed at the next Environment Committee meeting. Cllr Rouse felt the schools should provide adequate parking on their sites. Cllr Every asked if members should bring forward traffic issues to the Council or deal with them themselves. It was unanimously agreed that all traffic issues that come to ward councillors, should go through the Environment Committee. Cllr Arnold informed members she had attended a site meeting with Balfour Beatty regarding the lamp columns on the Market Place. They had confirmed that hanging baskets can be placed on the same columns as those with the newly fitted electric sockets for Christmas Lights. She also informed members the colour scheme for the hanging baskets this year would be red, burgundy and green. This would be for both summer and winter planting. The Ely in Bloom Competition will be judged on the 20th July.

(iii) RECREATION & CEMETERY – Cllr Phillips presented a report of a meeting held on the 6th February, which was approved. Proposed Section 106 projects for play area upgrades at Willow Walk, High Barns, The Park and St Johns were approved. Members unanimously agreed the 7% increase in the cemetery fees for 2018/19, as this would bring the Council’s fees more in line with those of other authorities. The Mayor informed members, ECDC had confirmed there was money available from Section 106 funds for additional storage at the cemetery. The Mayor asked for agreement that this project should move forward, with the Deputy Clerk obtaining quotations for this. This was seconded by Cllr Moakes and unanimously approved. Cllr Phillips informed members he had spoken to the glazier, who hopes to begin to replace the glass in the Chapel windows from the 19th March. He had been unable to move forward with this due to other work commitments. Cllr Phillips reported the burial space left within the cemetery was much shorter than last predicted, due to the need to now bury at single depth. Options open to the Council will need to be considered. He sought authority to set up a Working Party to look at these. This was seconded by Cllr Moakes and unanimously agreed. The Working Party will report back to this Committee in a few months’ time.

(iv) CHRISTMAS LIGHTS – No report as Committee had not met. Cllr Arnold requested an item be discussed in Committee, in relation to this Committee. This was agreed and members went into Committee between 7.55 pm to 8.00 pm.

(v) ASSETS & ACQUISITIONS – The Mayor presented a report of a meeting held on the 26th February, which was approved. Members noted how well the staff at the Maltings were performing, with the Mayor’s Ball being a great success. The schedule of works for the installation of the steel in the lift shaft was still awaited for the lift project. The process for the Maltings Cottage will be agreed by members, before a local agent is appointed to value the cottage for rental purposes and seek a new tenant.

(vi) ELY/RIBE – No report as Group had not met.

(vii) YOUTH FORUM – No report as Group had not met.

13. WORKING PARTIES/STEERING GROUPS REPORTS

There was nothing to report.

14. REPORTS FROM EXTERNAL MEETINGS

East Cambs Access Group – Cllr Arnold informed members the Group was requesting a set criteria for all ‘A’ boards to ensure the sizing is consistent.

15. TO CONSIDER PROPOSED STREET NAMES FOR THE NEW NORTH OF ELY DEVELOPMENT OFF CAM DRIVE

Members considered proposed new street names for this development. Members would prefer that the names reflected the 'Orchards Green' theme, and not flowering bushes or shrubs. It was agreed Cllr Rouse would draw up a list of possible names.

16. TO MAKE COMMENTS ON THE TABLES AND CHAIRS LICENCE RENEWAL FOR THE FISH HOUSE, 5 MARKET PLACE, ELY

It was unanimously agreed to support this application. However, it was requested that their ‘A’ board be positioned within this area and not on the public open space. The applicant should ensure that barriers are also in place, as visually impaired people find it very difficult when there are tables and chairs in the highway. If a barrier is in place this aids their movement and prevents them from bumping into the tables and chairs.

17. TO MAKE COMMENTS ON THE TABLES AND CHAIRS LICENCE RENEWAL FOR COSTA COFFEE, 10 MARKET STREET, ELY

It was unanimously agreed to support this application. However, it was requested that their ‘A’ board be positioned within this area and not on the public open space. The applicant should ensure that barriers are also in place, as visually impaired people find it very difficult when there are tables and chairs in the highway. If a barrier is in place this aids their movement and prevents them from bumping into the tables and chairs.

18. TO FORMALLY APPOINT STAFF FOR THE TOURIST INFORMATION CENTRE FROM THE 1ST APRIL 2018 AND TO PASS A RESOLUTION THAT THEY BE SPECIFIED AS PENSIONABLE EMPLOYEES UNDER REGULATION B1(5) OF THE LOCAL GOVERNMENT REGULATIONS 1986 (AS AMENDED)

The Clerk informed members that following advertising and interviews, two people were being recommended for formal appointment. These were Miss C Inman as the Senior Tourist Information Assistant (part-time) and Miss S Thompson as the Tourist Information Assistant (part-time). The Mayor proposed that these be appointed and a resolution passed that they be specified as pensionable employees under Regulation B1(5) of the Local Government Regulations 1986 (as amended). This was seconded by Cllr Arnold and unanimously approved.

19. TO MAKE COMMENTS ON ECDC’S POLLING DISTRICT REVIEW AND COMMUNITY GOVERNANCE REVIEW

Members noted these reviews and had no comments on either.

20. FINANCE

Members approved the following payments:-

Direct debit payments

LEX Autolease	243.27	paid by direct debit
EE Ltd	91.20	paid by direct debit
British Telecommunications	109.44	paid by direct debit
British Telecommunications	57.84	paid by direct debit
Greene King Brewing & Retail Ltd	490.66	paid by direct debit
Greene King Brewing & Retail Ltd	278.10	paid by direct debit
Barclaycard	590.63	paid by direct debit
ESPO	152.83	paid by direct debit
ESPO	476.58	paid by direct debit
ESPO	768.13	paid by direct debit
Total Gas & Power	120.99	paid by direct debit
Total Gas & Power	39.18	paid by direct debit
Total Gas & Power	2683.40	paid by direct debit
Worldpay	251.84	paid by direct debit
British Telecommunications	27.36	paid by direct debit
Barclays	129.33	paid by direct debit

The following invoices had already been paid prior to the Full Council, due to due date of payment with the approval of the Chairman

City Cycle Centre	35.20	111598
Caterfix Ltd	279.00	111599
ECDC	60.00	111600
Newmarket Hampers	120.00	111601
We are Blue Shed Ltd	373.80	111602
RGP Security Services Ltd	78.00	111603
S Bradley	250.00	111604

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MAYOR
3rd April 2018

18. Finance continued

BFS Group Ltd	584.57	111605
Twenty Pence 2000 Ltd	148.50	111606

The following invoices had not been paid prior to the meeting

Total Gas & Power	9.21	111563
Deeping Direct Deliveries	115.20	111609
CCTV Volunteer	10.80	111610
Haine Tree Services Ltd	1800.00	111611
Jewson Ltd	66.83	111612
Mr M Chinery-Colyer	90.00	111613
Cooleraid Ltd	4.74	111614
Tourism South East	560.00	111615
Ensign Solutions Ltd	110.40	111616
Trade UK	77.98	111617
G & J Peck Ltd	35.68	111618
ESPO	33.37	111619
Shefs	90.00	111620
RGP Security Group Ltd	78.00	111621
Nisbets	67.98	111622
Newmarket Hampers	450.00	111624
Cambs Police & Crime Commissioner	210.00	111625
Mrs A Arnold	12.00	111626
Twenty Pence 2000 Ltd	203.40	111627
Green King Brewing & Retail Ltd	227.77	paid by direct debit
Argos Business Solutions Ltd	50.93	111628
Allen's Skip Hire Ltd	120.00	111629
FuelGenie	222.17	paid by direct debit
ESPO	51.23	111630
Jewson Ltd	72.06	111634
M P Stephenson & Sons	270.00	111633
Cambridgeshire Turf Nurseries	60.00	111632
Thurlow Nunn Standen Ltd	48.31	111631
S Bradley	270.00	111623

Payments relating to staff since meeting on the 5th February 2018

Salaries and wages	£17858.33
Inland Revenue (tax & NI)	£5413.22
Pension fund payments	£8052.98

Members noted and approved the bank reconciliation against the accounts for the period ending 31st January 2018