



MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE VERNON CROSS ROOM, ELY MUSEUM, MARKET STREET, ELY AT 7.00 PM ON MONDAY, 3RD APRIL 2017

PRESENT:

The Mayor, Cllr I Lindsay
Cllr M Rouse
Cllr S Friend-Smith
Cllr R Hobbs
Cllr J Yates
3 parishioners

Cllr A Arnold
Cllr M Lansell
Cllr C Phillips
Cllr A Whelan
Cllr P Moakes

Cllr E Every
Cllr D Warman
Cllr J Pearson
Cllr C Whelan

1. APOLOGIES

Apologies were received and accepted from Cllr Austen.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interests.

4. MINUTES OF THE LAST MEETING HELD ON THE 6TH MARCH 2017 AND MATERS ARISING

Minutes of the last meeting held on the 6th March 2017 were agreed and signed as a true record. Pages 1567, 1568, 1569, 1570 and 1571 refer.

There were no matters arising.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman reminded members of the Mayor's Ball on the 22nd April.

6. QUESTION TIME

Mr Peter Bates, a parishioner said he had come to speak to the Council about the new bus service run by Cambs County Council, East Cambs Connect. On behalf of Ouse Wash Landscape Partnership, he had undertaken a study of transport options in this area. The conclusion had been that a flexible mini-bus was the best option, which is what CCC are providing, in association with ESCAT. However, he was concerned about the service they were providing. He outlined his concerns to the members. He also informed them he was about to form a supporters group to publicise the scheme and be a critical friend. He has also raised his concerns with Cllr Anna Bailey. The Mayor thanked him for bringing his concerns to the Council and very much want to support him and try and help ensure all is working well with this scheme. Cllr Every agreed to pick this up and liaise with Mr Bates, on behalf of the Council.

Mrs Holden, a parishioner informed members that following on from what Mr Bates had raised, a CCC representative had attended an East Cambridgeshire Access Group meeting to talk about this scheme. They had also received regular newsletter from them updating them on how it was all progressing. She also informed members that you did not need to be a member of ESCAT if you wish to use the door to door service, only if you go

6. Question Time continued

on their planned trips. Cllr Every confirmed that ESCAT were using four of their existing mini-bus stock for this service.

Mrs Haynes, a parishioner informed members the Access Group Working Party were still collecting information regarding street clutter in Ely. They are putting together a presentation, which they will give to CCC, ECDC and traders, after the elections. She said that all City Councillors would be welcome to attend as well.

7. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS

Cllr Rouse, in his capacity as a County Councillor, informed members that he will not be standing at the County Council elections in May. His four-year term of office has gone very quickly and he gave a brief summary of what he had achieved and supported throughout this time. The Mayor thanked him for all his sterling work over these last four years and the information he has reported back to the Council.

Cllr Hobbs, in his capacity as a District Councillor informed members that over the next three to four months there would be improvements to the Country Park play equipment and more seating. There will also be provision of toilet facilities with portaloos being installed on the site.

Cllr Every, in her capacity as a District Councillor informed members that the East Cambs Skills Forum had recently held their first meeting. This is a meeting of schools, businesses, further education colleges and local authorities. It is designed to connect business, training and education providers to ensure the local area has an appropriately skilled workforce both now and in the future.

8. MAYOR’S ENGAGEMENTS & REPORT

The Mayor had met with the Council’s solicitor regarding on-going issues; attended the Judges’ meeting for Ely Hero Awards 2017; met with Mr S Haslam; judged the East Cambs Police Art Competition; attended the start of work ceremony for Ely Southern Bypass; met with Mr Stubbins; attended the Osmond Lecture at the King’s School; met with the Dean of Ely; attended the SSAFA AGM; attended the St Winnold’s Parade at Downham Market; held a fashion show in aid of the Mayor’s charity; attended the City of Ely Military Band concert; attended service at St Mary’s Church for CAP Debt Centre; judged grants from IOE Produce Potato Race; attended civic leaders tour at the USAF bases; attended Mayor of Huntingdon’s Ball, visited Riding for the Disabled and attended the Ely Litter Pick and opening of the carers hub at the Larkfield Centre.

9. PLANNING

A report of a Planning Committee meeting held immediately prior to this meeting was received.

10. INFORMATION ONLY ITEMS

The following information only items were received: -

Tree work:- St Mary’s School, High Barns, Ely; Green behind the Porta, The College, Ely; 20 Dalton Way, Ely; Bishop Woodward Retreat and Conference Centre, Bishop Woodford House, Barton Road, Ely; 12A Cambridge Road, Ely; 37 Cambridge Road, Ely; 23 Cam Drive, Ely;

Notification of Tree Preservation Order:- land opposite Meadow View, Soham Road, Ely

Street Naming and Numbering:- 2A Barton Road, Ely; Deers Hide, 2 Second Drove, Queen Adelaide, Ely; 1B Mayfield Close, Ely; 49A, 49B & 49C Waterside, Ely

The Clerk Magazine

Notification of road closure:- Station Road, either side of Ely Station level crossing, to allow Network Rail to re-tarmac through the crossing. This will be between 00.01-12.00 hrs on the 11th June 2017

Letter from CCC regarding replacement of road markings and studs following surface dressing works

11. COMMITTEE REPORTS

- (i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met.
- (ii) ENVIRONMENT – No report as Committee had not met. The next meeting will be held on the 10th April.
- (iv) CHRISTMAS LIGHTS – Cllr Arnold presented a report of a meeting held on the 27th March, which were approved. It was noted that new lights had been ordered for this year’s display. The memorial bench for the late Nigel Clarke will be delivered and be installed shortly. Cllr Arnold informed members there had been a meeting with ECDC’s Markets team to discuss the logistics of the erection of the lights on market days. This had gone very well, with both sides agreeing how this will work.
- (v) ASSETS & ACQUISITIONS – No report as Committee had not met. The Mayor reported that the assignment of the lease for the Maltings restaurant, currently trading as Ta Bouche, would complete tomorrow. A licence had been forwarded to the Council for signature. He confirmed the Council had checked the accounts of the new company and were satisfied with these. Cllr Every proposed the Mayor be given authority to sign this document tomorrow. This was seconded by Cllr Arnold and unanimously agreed. Prior to the details given by the Mayor on this matter, Cllr Rouse declared a personal interest and signed Pages 171 of the Register of Members Interest Book. He took no part in the discussion of this matter.
- (vi) ELY/RIBE – Notes of a meeting held on the 7th February were noted.
- (vii) YOUTH FORUM – No report as had not met.

12. WORKING PARTIES/STEERING GROUPS REPORTS

No reports.

13. REPORTS FROM EXTERNAL MEETINGS

City of Ely Allotments Association – minutes of a meeting held on the 15th February 2017 were noted.

14. TO NOTE THE REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT FOR THE CITY OF ELY COUNCIL UNDERTAKEN BY THE MAYOR AND DEPUTY MAYOR ON THE 20TH MARCH 2017

Members noted and approved the review of the effectiveness of internal audit for the City of Ely Council undertaken by the Mayor and Deputy Mayor on the 20th March 2017. Cllr Every thanked the Clerk for ensuring the Council undertook this process thoroughly.

15. TO CONSIDER A NEW STREET NAME OF SEYMOURS PADDOCK FOR A DEVELOPMENT OF SIX DWELLINGS AT LOWER ROAD, STUNTNEY

Members unanimously approved the suggestion of Seymours Paddock for the development at Lower Road, Stuntney.

16. TO OFFICIALLY APPROVE THE TENDER FOR THE ENHANCEMENT OF THE DISABLED ACCESS PROJECT AT SESSIONS HOUSE

The Clerk confirmed the VAT Consultants had advised that on their calculations the Council should be able to claim back the majority of the VAT for this project. The Section 106 funding application had been submitted to ECDC and this would be considered at the next Commercial Services Committee meeting. Cllr Every proposed the lowest tender from CD Hood Ltd of £119, 287 plus VAT, be accepted, subject to this funding. This was seconded by Cllr Arnold and unanimously agreed.

One of the parishioners left the meeting at 7.50 pm.

17. TO CONSIDER REQUEST FROM CAMBS COUNTY COUNCIL REGARDING LAND REQUIRED FROM THE BRIDGE FEN ALLOTMENT SITE IN RELATION TO THE NEW BYPASS

Members considered the request from Cambs County Council regarding land required from the Bridge Fen allotment site, in relation to the new Bypass. Cllr Yates proposed the Council support this request to use the land as detailed and agree to the new access to the allotment site. This was seconded by Cllr Moakes and unanimously agreed.

18. TO COMMENT ON THE LETTER FROM NETWORK RAIL REGARDING THE PROPOSED NETWORK RAIL (CAMBRIDGESHIRE LEVEL CROSSING REDUCTION) ORDER

Members noted this letter and supporting documents. They had no further comments to make on this matter. The Mayor thanked Cllr Arnold for all her work on this matter.

19. TO APPROVE THE APPOINTMENT OF A FULL-TIME ESTATES TECHNICIAN AND A 30 HOUR ESTATE TECHNICIAN AND TO PASS A RESOLUTION THAT THEY BE SPECIFIED AS A PENSIONABLE EMPLOYEE UNDER REGULATION B1(5) OF THE LOCAL GOVERNMENT REGULATIONS 1986 (AS AMENDED)

The Clerk informed members that following the recruitment process and interviews, the successful candidates were Mr Peter Frary, as the full-time Estates Technician and Mr Ben Laver, as the 30 hour per week Estate Technician. Cllr Hobbs proposed they be appointed. This was seconded by Cllr Yates and unanimously approved. They also unanimously agreed to pass a resolution that they be specified as pensionable employees under Regulation B1(5) of the Local Government Regulations 1986 (as amended).

20. TO APPROVE THE APPOINTMENT OF MISS NINA HOWELL, A 20 HOUR VENUE ASSISTANT AT THE MALTINGS AND TO PASS A RESOLUTION THAT SHE BE SPECIFIED AS A PENSIONABLE EMPLOYEE UNDER REGULATION B1(5) OF THE LOCAL GOVERNMENT REGULATIONS 1986 (AS AMENDED)

The Clerk informed members that following the recruitment process and interviews, the successful candidate was Miss Nina Howell. Cllr Hobbs proposed she be appointed as a 20 hour per week, Venue Assistant at the Maltings. This was seconded by Cllr Friend-Smith and unanimously approved. They also unanimously agreed to pass a resolution that she be specified as a pensionable employee under Regulation B1(5) of the Local Government Regulations 1986 (as amended).

21. FINANCE

Barclays	179.62	paid by direct debit
Vodaphone	68.01	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
Francotyp Postalia Ltd	100.00	paid by direct debit
Francotyp Postalia Ltd	72.00	paid by direct debit
Total Gas & Power	39.79	paid by direct debit
Total Gas & Power	291.33	paid by direct debit
Total Gas & Power	2073.88	paid by direct debit
ESPO	432.70	paid by direct debit
ESPO	131.63	paid by direct debit
ESPO	345.68	paid by direct debit
Siemens Financial Services Ltd	469.71	paid by direct debit
Shire Leasing Plc	284.70	paid by direct debit
Greene King Brewing & Retailing	326.15	paid by direct debit
Greene King Brewing & Retailing	718.23	paid by direct debit
British Telecommunications	28.56	paid by direct debit
British Telecommunications	26.16	paid by direct debit
Barclaycard	763.61	paid by direct debit
Worldpay (UK) Ltd	122.65	paid by direct debit
Worldpay (UK) Ltd	212.00	paid by direct debit
ECDC	411.91	paid by direct debit
ECDC	260.60	paid by direct debit
ECDC	1169.19	paid by direct debit
ECDC	863.00	paid by direct debit

The following invoices had already been paid prior to the Full Council, due to being year end with permission of the Chairman

G Hansen	45.60	111055
HM Revenue & Customs	2715.26	111056
Newmarket Hampers	120.00	111057

20. Finance continued

Simon Bradley	220.00	111058
Mrs V Holden	170.10	111059
Deeping Direct Deliveries	144.00	111060
Cam Alarms Ltd	168.00	111061
Newmarket Hampers	120.00	111062
Lunchbox	257.40	111063
City Cycle Centre	31.06	111064
Total Gas & Power	10.94	111065
Allen's Skip Hire Ltd	120.00	111066
Konica Minolta Bus Sols (UK) Ltd	151.98	111067
Trade UK	157.63	111068
EARTH	500.00	111069
Isle Interactive Ltd	90.00	111070
Konica Minolta Bus Sols (UK) Ltd	76.08	111071
Cambridgeshire Turf Nurseries	156.00	111072
Bidfest Foodservice	327.13	111073
Newmarket Hampers	600.00	111074
First Aid Training Services Ltd	510.00	111075
Jewson Ltd	165.01	111076
ESPO	71.91	111077
Gordon Harrison	71.62	111078
Newmarket Hampers	672.00	111079
CCTV Volunteer	5.40	111080
ECDC	10291.82	111081
Furnitubes International Ltd	614.40	111082
Ensign Solutions Ltd	66.24	111084
Savills (UK) Ltd	264.50	111085
ECDC	11.62	111086
Mr J M Littleboy	1090.00	111083
Hags-Smp Ltd	30000.00	111093
Trade UK	63.98	111092
Deeping Direct Deliveries	115.20	111091
Nisbets	267.46	111090
NVCS Ltd	280.36	111089
Blushed Studios	1548.00	111088
RJH Technical Consultancy Ltd	576.00	111087
RGP Security Services Ltd	62.40	111094
Infiniti Graphics	35.00	111095
Mr M Pinion	550.00	111096
Newmarket Hampers	60.00	111093
ESPO	19.81	111098
Andrew Firebrace Partnership Ltd	2400.00	111099
<i>These invoices had not been paid prior to the meeting</i>		
Zurich Municipal	9782.19	111100
Wider Plan Ltd	256.11	paid by BACS
Francotyp Postalia Ltd	100.00	paid by direct debit
Greene King Brewing & Retailing	37.60	paid by direct debit
Greene King Brewing & Retailing	470.84	paid by direct debit
Greene King Brewing & Retailing	451.94	paid by direct debit
Jewson Ltd	21.53	111104
The Saffron Ice Cream Company	552.00	111102
FuelGenie	275.89	paid by direct debit
G & J Peck Ltd	13.17	111103
K Ellis	1500.00	111105
Allen's Skip Hire Ltd	120.00	111101

20. Finance continued

ECDC	432.00	111106
Breakland Industrial Ltd	672.00	111107
Mr Simms Old Sweet Shoppe	36.00	111108

Payments relating to staff since meeting on the 6th March 2017

Salaries and wages	£16750.76
Inland Revenue (tax & NI)	£4733.08
Pension fund payments	£6733.90

Members noted and approved the bank reconciliation against the accounts for the period ending 28th February 2017