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**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN ECDC'S COUNCIL CHAMBER, NUTHOLT LANE, ELY AT 7.00 PM ON MONDAY, 12TH DECEMBER 2016**

**PRESENT:**

Cllr R Hobbs	Cllr A Arnold	Cllr J Pearson
Cllr P Moakes	Cllr A Whelan	Cllr M Rouse
Cllr M Lansell	Cllr D Warman	Cllr E Every
Cllr S Friend-Smith	Cllr C Whelan	Cllr C Phillips

*Mr J Hill, ECDC*

*In the Mayor's absence, the Deputy Mayor, Cllr Hobbs chaired the meeting.*

**1. APOLOGIES**

Apologies were received and accepted from the Mayor, Cllr Lindsay, Cllr Yates and Cllr Austen.

**2. COUNCILLOR REQUESTS FOR DISPENSATIONS**

There were no requests for dispensations.

**3. DECLARATIONS OF INTERESTS**

There were no declarations of interests.

**4. MINUTES OF THE LAST MEETING HELD ON THE 14TH NOVEMBER 2016 AND MATERS ARISING**

Minutes of the last meeting held on the 14th November 2016 were agreed and signed as a true record. Pages 1547, 1548, 1549, 1550, and 1551 refer.

There were no matters arising.

**5. PRESENTATION FROM MR JOHN HILL, CHIEF EXECUTIVE OF ECDC ON DEVOLUTION**

Mr Hill updated members on the current position with regards to devolution. He felt now was an appropriate time to attend as he had something to report. All the constituent authorities had agreed a deal, with all the necessary legislation to go through government by February, ready for the Mayor election in May. Devolution is resources, powers and responsibilities from government. Part of his job will be to ensure that it is fit for purpose and it moves quickly. It needs to have positive leadership and the City of Ely Council will need to build a good relationship with the newly elected Mayor. He felt that ECDC was the most enthusiastic council in the group and was continually focused on what this will bring to this area. They have ensured the devolution agreement includes all the key issues for this community. It will include £20 million over the next 30 years and £100 million of affordable homes. They have worked on the principle of subsidiarity, which means the closer decisions are made to the community, the better they are delivered. ECDC will be focusing on delivery and this will give them an opportunity to do things differently and determine if services can be delivered in a better way. They will maximise resources out of the deal for ECDC and the City of Ely Council needs to mirror this for their parish. He felt the Council had a duty to maximise opportunities from this deal. The Council needs to be proactive and have a strategy to build partnerships.

**Presentation from Mr John Hill continued .....**

They need to build on their relationship with ECDC and the new Mayor. If ECDC achieve subsidiarity, then the City of Ely Council needs to be able to deliver. He said it was a challenge for both the City Council and ECDC, as both need to carry on thinking strategically, but be ready operationally. Cllr Hobbs thanked him for attending and keeping the Council informed and agreed this was the way to move forward.

**6. CHAIRMAN’S ANNOUNCEMENTS**

Due to the Chairman’s absence, there were no announcements.

**7. QUESTION TIME**

As there were no parishioners present, there were no questions.

**8. REPORTS FROM COUNTY COUNCILLORS AND DISTRICT COUNCILLORS**

Cllr Rouse, in his capacity as a County Councillor, informed members he had attended the opening of Cambridge University’s new boat house. He had spoken in favour of devolution at the County Council meeting and felt it was fundamental for future generations. He reported the Southern Bypass was on schedule and that the A10 between the two roundabouts in Ely was now beginning assessed. He will be attending the Full Council meeting tomorrow, where they will be discussing gritting and streetlighting. Cllr Friend-Smith asked how the archives move was progressing. He was certain it was progressing well, but would get an update for her.

Cllr Hobbs, in his capacity as a District Councillor had also attended the opening of the new boat house. He informed members that the County Council had confirmed work would start at Dovehouse Close and Potters Lane on the 23rd January 2017.

Cllr Every informed members that the Assets Committee at ECDC had agreed that the City of Ely Council could sub-let the Maltings Cottage to the Highfields Trust.

**9 MAYOR’S ENGAGEMENTS & REPORT**

The Mayor had welcomed the Children in Need Rickshaw Challenge in Ely; attended the Cambs Parish Councils Conference; was the Quiz Master at Friends of Ely Library Quiz; was a guest at Ely FC celebration of FA Cup game; attended the Lord Lieutenant’s Service of Remembrance for Road Traffic Victims; USAF Thanksgiving Service in Cathedral; Christmas lights switch on; ECDC Civic Service; visited Ely Time Bank open day; attended Snail Tails event at Maltings; Yuletide Reception at RAF Laekenheath; Ely Choral Society Concert; Festival of Christmas Trees at Methodist Church, Ely; Townswomen Guild National Carol Concert; Christingle Service at Ely Cathedral and USAFE-UK reception at Mildenhall.

**10. PLANNING**

A report of a Planning Committee meeting held immediately prior to this meeting was received.

**11. INFORMATION ONLY ITEMS**

The following information only items were received: -

Tree work:- The Bishops House, The College, Ely; 2 Cambridge Road, Ely; 70 Lynn Road, Ely; 15 Hills Lane, Ely; 6 Cambridge Road, Ely; Vera James House, Chapel Street, Ely; Ely Cemetery, Beech Lane, Ely

Street Naming and Numbering:- 65F Prickwillow Road, Ely; 204 Lancaster Way Business Park, Ely; The Old Post Office, Soham Road, Stuntney, Ely

Notification of bus service changes:- Service 12, Cambridge-Newmarket-Ely – most journeys between Cambridge and Ely will operate 5 mins later

Notification of road closures:- Prickwillow Road, either side of Queen Adelaide level crossing on 18-19 February 2017 between 23.50 – 09.00 hrs

Lynn Road, either side of Chettisham Station level crossing between 23.00 hrs on 28 February and 06.00 hrs on the 1 March.

Thank you letter from Centre 33 re grant received from the Council

LCR

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MAYOR  
9th January 2017

**12. COMMITTEE REPORTS**

(i) PERSONNEL, FINANCE AND GOVERNANCE – Cllr Hobbs presented a report of a meeting held on the 5th December, which was approved. Members noted the Internal Auditor’s report from her first visit and the recommendations which had all been actioned. It was also noted that it was the intention of the Council to apply to ECDC to use both ECDC’s and the City Council’s Section 106 towards the cost of the installation of a lift in Sessions House. ECDC had confirmed this was an acceptable use of these monies. The Clerk tabled the risk assessment for the cash reserves for 17/18, which was noted and approved.

(ii) ENVIRONMENT – No report as Committee had not met. Cllr Arnold informed members she had been contacted by a parishioner regarding the proposals for New Barns Road. They had asked if Deacons Lane and Brays Lane would now be gritted, as this would have a much higher use. Cllr Lansell could not confirm this and it was agreed this would be raised at the next Environment Committee meeting.

(iii) RECREATION AND CEMETERY – No report as Committee had not met.

(iv) CHRISTMAS LIGHTS – Cllr Arnold presented a report of a meeting held on the 21st November 2016, which was approved. Members noted the updates from the Switch-On and Lighting Groups. Cllr Hobbs requested that on behalf of the Council, Cllr Arnold pass on to all the volunteers the thanks for all their hard work in making the lights look so splendid. He also felt the extension of the lights and Switch-On night to Forehill had been very successful.

(v) ASSETS & ACQUISITIONS – No report as Committee had not met. Cllr Every proposed members approve expenditure in relation to new flooring in the Kempen Room. Three quotes had been obtained, with the cheapest being Glaswells at a cost of £3393 plus VAT, being accepted. This was seconded by Cllr Moakes and unanimously approved. Members also noted that upgrading of lights in the entrance/foyer of the Maltings would cost £429 plus VAT, which was approved and Aztek Services Ltd - £2787.50 for a security system upgrade, which had already been approved. Cllr Every informed members an anonymous donor had agreed to fund the new PA system at the Maltings. Members agreed this was very generous and much appreciated.

(vi) ELY/RIBE – No report as had not met. Cllr Hobbs reported that he, the Mayor and Cllr Austen had been attending the meetings of this group. They have now elected a new Chair and Secretary and are moving forward with several events already planned.

(vii) YOUTH FORUM – No report as had not met. Cllr Christine Whelan reported she had met with Sgt Phil Priestley, which had been very productive. She will report back to the next Youth Forum meeting.

**13. WORKING PARTIES/STEERING GROUPS REPORTS**

Cllr Arnold reported the Ely in Bloom sub-group had planted the donated crocus bulbs.

**14. REPORTS FROM EXTERNAL MEETINGS**

Cllr Phillips reported he had attended a meeting of the Trinity Dole Charity on the 1st December. They allocate the majority of their money to local schools for extra-curriculum activities.

Cllr Friend-Smith reported the Needham’s Foundation had met on the 5th December. The charity has received very few individual applications for financial assistance this year. To encourage students, two of the governors will visit the Ely 6th Form, to inform students of the charity and give out application forms.

**15. TO MAKE COMMENTS ON THE TABLES AND CHAIRS LICENCE RENEWAL FOR THE FISH HOUSE, 5 MARKET PLACE, ELY**

Members agreed to support this application subject to the area having barriers to define it. Concerns were raised that visually impaired people find it very difficult when there are tables and chairs in the highway. If a barrier is in place, this aids their movement and prevents them from bumping into the tables and chairs.

**16. TO APPROVE APPOINTMENT OF FULL TIME ESTATE TECHNICIAN AND TO PASS A RESOLUTION THAT THE ESTATES TECHNICIAN WILL BE SPECIFIED AS A PENSIONABLE EMPLOYEE UNDER REGULATION B1(5) OF THE LOCAL GOVERNMENT REGULATIONS 1986 (AS AMENDED)**

The Clerk informed members that following interviews last week, she was recommending to members that Mr Robert Taylor be appointed as the new full time Estate Technician from the 3rd January 2017 and that he be specified as a pensionable employee under regulation B1(5) of the Local Government Regulations 1986 (as amended). Cllr Every proposed members accept these recommendations. This was seconded by Cllr Arnold and unanimously approved.

## 17. FINANCE

ECDC	1044.00	paid by direct debit
ECDC	252.00	paid by direct debit
ECDC	387.00	paid by direct debit
ECDC	891.00	paid by direct debit
Barclays	163.40	paid by direct debit
Vodafone	68.01	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
British Telecommunications	121.20	paid by direct debit
British Telecommunications	24.48	paid by direct debit
Greene King Brewing & Retailing	87.34	paid by direct debit
Greene King Brewing & Retailing	342.17	paid by direct debit
Greene King Brewing & Retailing	1295.42	paid by direct debit
Greene King Brewing & Retailing	1275.92	paid by direct debit
Greene King Brewing & Retailing	228.61	paid by direct debit
Barclaycard	396.74	paid by direct debit
FuelGenie	203.23	paid by direct debit
Siemens Financial Services Ltd	529.71	paid by direct debit
Shire Leasing Plc	242.70	paid by direct debit
ESPO	45.78	paid by direct debit
ESPO	318.31	paid by direct debit
ESPO	648.83	paid by direct debit
Joseph's Amazing Camels	1791.00	110895
S Bailey	40.00	110900
Wider Plan Ltd	256.11	110906
Shefs	2472.50	paid by BACS
Anglian Water	494.05	110901
Mr G & Mrs N Kovari	200.00	110902
The Saffron Ice Cream Company	745.20	110905
Heelis & Lodge	350.00	110908
CAPALC	363.18	110909
Bacon Lightning Protection Ltd	130.80	110910
Escape Mobility Company Ltd	114.00	110911
Gordon Harrison	42.64	110912
Ely Diocesan Board of Finance	432.00	110913
ECDC	9804.07	110914
Infiniti Graphics LLP	60.00	110915
Nisbets	64.69	110916
CCTV Volunteer	28.80	110917
CCTV Volunteer	27.00	110918
Blushed Studios	196.56	110919
Ely Museum	20.00	110920
Ely Electrical Services	3985.38	110921
JezO's	3648.00	110922
Michelle Emerson	309.00	110923
Warren Access	691.50	110924
Festive Lights Ltd	287.71	110925
Mr M Chinery-Colyer	9.50	110926
Mrs A Arnold	22.71	110927
NVCS Ltd	117.00	110928
Rialtas Business Solutions Ltd	662.40	110929
BFS Group Ltd	228.84	110930
Sun Traffic Ltd	1428.00	110931
ECDC	49.20	110914
Allen's Skip Hire Ltd	120.00	110932
G & J Peck Ltd	9.46	110933

**Finance continued .....**

Simpson's Nurseries Ltd	859.00	110934
SLCC	250.00	110935
RGP Security Services Ltd	561.60	110907
AmeyCespa (East) Ltd	18.70	110936
Mr Simms Ely	36.00	110937
White China	16.80	110938
Trade UK	103.52	110939
Shefs	3432.00	paid by BACS
ESPO	272.32	110940
Production Print & Design	24.00	110941
Speedy Asset Services	216.30	110942
Cooleraid Ltd	9.48	110943
Opera Dudes	750.00	110944
Worldpay (UK) Ltd	165.76	paid by direct debit
Francotyp Postalia Ltd	72.00	paid by direct debit
Francotyp Postalia Ltd	100.00	paid by direct debit
Cambridgeshire ACRE	54.00	110945
HM Revenue & Customs	2674.98	110946
Simpson's Nurseries	46.50	110934
ESPO	13.20	110940
British Telecommunications	132.60	paid by direct debit
Ely Tool Hire Ltd	48.00	110947
RGP Security Services Ltd	124.80	110948
Cambs Police & Crime Commissioner	205.49	110949
ALCC	10.00	110950

**Payments relating to staff since meeting on the 14th November 2016**

Salaries and wages	£13944.79
Inland Revenue (tax & NI)	£4354.16
Pension fund payments	£5795.07

**Members noted and approved the bank reconciliation for the 30th November 2016**