



MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE VERNON CROSS ROOM, ELY MUSEUM, MARKET STREET, ELY AT 7.00 PM ON MONDAY, 8TH FEBRUARY 2016

PRESENT:

Mayor, Cllr E Every
Cllr S Friend-Smith
Cllr M Lansell
Cllr M Rouse
Cllr A Whelan
1 parishioner

Cllr C Phillips
Cllr I Lindsay
Cllr D Warman
Cllr S Austen

Cllr A Arnold
Cllr P Moakes
Cllr R Hobbs
Cllr C Whelan

1. APOLOGIES

Apologies were received from Cllrs Pittock and Pearson.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interest.

4. MINUTES OF THE LAST MEETING HELD ON THE 11TH JANUARY 2016 AND MATERS ARISING

The minutes of the last meeting held on the 11th January 2016 were agreed and signed as a true record. Pages 1480, 1481, 1482, 1483 and 1484 refer.

Matters arising:- Page 1480, item 4 – Cllr Rouse informed members the County Council had not cut the funding for school patrols for this year. However, they will be undertaking a review of the school crossings/patrols, so there may be some rationalisation in the future.

Page 1482, item 13 – Cllr Hobbs asked if the Church Commissioners and Thomas Parsons Charity had been informed of the City of Ely Allotment Association's decision. The Clerk confirmed she had informed both parties and was awaiting a response from the Church Commissioners.

5. CHAIRMAN'S ANNOUNCEMENTS

The Chairman had no announcements.

6. QUESTION TIME

Cllr Rouse in his capacity as a County Councillor advised members that at the Full Council meeting of Cambs County Council on the 9th February the main issue will be the setting of the budget. He was uncertain as to the outcome of the council tax increase, due to the different proposals by all the political groups. He also informed members of the current devolution debate between Norfolk and Suffolk, who would like Cambridgeshire to join them.

Cllr Hobbs in his capacity as a District Councillor informed members that ECDC would be undertaking a review of the riverside moorings on the 16th March. He hoped that City of Ely Councillors would be able to attend and give their views. It had been very successful over the winter period, but it would prove more challenging over the summer, as it would be much busier. He also confirmed that he and the Mayor had met with Spencer Clark from ECDC regarding the plans for the Slipway and had consulted the local residents. Spencer Clark would be sending a formal quotation to the Council shortly.

6. QUESTION TIME continued

Mrs Holden, a parishioner said that the Access Group had been alerted that ECDC were assessing their public conveniences and one of their representatives had attended this meeting. The proposal, as it stands at the moment, would mean there would only be two accessible toilets in Ely, one at the Cloisters and one at Ship Lane. The Access Group felt this was not adequate. They felt as Ely was a premier tourist attraction, with a growing population, this reduction was not acceptable. She was very concerned, as the Access Group had not been consulted on this matter and she would ensure she attended the meeting on the 16th March when these proposals would be discussed again. Cllr Hobbs confirmed the Access Group and the City of Ely Council would receive copies of the full report going to this Committee meeting.

Mrs Holden also raised her concerns regarding a tree which had been felled near her property, on ECDC land. The Clerk explained that she should contact the Tree Officer at ECDC to seek clarification on whether permission had been sought or had been necessary for this.

7. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended a Learner Providers' Network meeting on the local skills agenda; a resident's funeral; ESACT meeting; meeting on Timebank credits; a Governors' meeting at Ely College; meeting with Mitchell Instruments and Grovemere on skills agenda; met with the Manager of Boots the Chemist; Mayor's Charity meeting; meeting to explore an Ely Timebank; met with the Dean of Ely Cathedral; Ribe Dinner; photo shoot at Grovemere for the new G & J Peck building; Community Panel meeting at the Maltings; learning and skills sector meeting at the Chamber of Commerce; Calligraphy Preview at the Cathedral; meeting with Highfield School; talk to the Ely Girl Guides and the ATC Sunday Wing Parade – 75th anniversary.

8. PLANNING

Reports of a Planning Committee meeting held on the 11th January 2016 and immediately prior to this meeting were received.

9. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- 2 Station Road, Ely; Wulverhorst, Lynn Road, Chettisham, Ely; 62 St Mary's Street, Ely; The King's School, The Old Palace, Palace Green, Ely; 10 Barton Square, Ely; King's School, Barton Road, Ely; The Choir House, The College, Ely; Acremont House School, Acremont House, 30 Egremont Street, Ely; Oaktree House, 17 Kingsley Walk, Ely; The Maltings, Ship Lane, Ely; 32 Egremont Street, Ely; 6 Deacons Lane, Ely; 43 Deacons Lane, Ely

Notification of street naming and numbering:- The Old Stables, rear of 25 Silver Street, Ely

Notification of road closure:- High Street at junction of Forehill, Ely – 19.00 – 06.00 21-22.3.16; Ely Road, Queen Adelaide level crossing – 23.50 – 09.00 2-3.4.16

Town Crier's annual report

Clerks and Councils Direct

10. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – The Mayor presented a report of a meeting held on the 25th January, which was approved. Members unanimously approved the request from the CCTV Co-ordinator for a reduction in her weekly hours from six to five. This would be effective from the 1st March. Members noted the risk assessment regarding the cash reserves. Members also approved the reimbursement of the cost of a pair of glasses for VDU work. The Clerk will also prepare a policy on this matter, for adoption by the Council. The annual review of the Council's adopted Policies and Procedures was currently being undertaken. These would be distributed evenly between all the councillors to review. The Mayor had raised her concerns regarding Sanctuary Housing withdrawing the warden at Bell Holt and other sheltered housing schemes within the District. She felt a meeting should be arranged with Sanctuary Housing to discuss this matter. The Mayor reported there had been a Community Panel on the 2nd February, which had been very successful, with 50 residents in attendance. The Mayor informed members she was arranging a clean-up of the City for the Queen's 90th birthday. She would also like to light a beacon on the 21st April at 8.00 pm on the Market Place. The Town Crier will be in attendance, as will the City of Ely Military Band. The cost of the gas fired beacon would be £299 plus VAT. It was agreed that Section 106 funding would be applied for to cover the cost of the beacon.

10. COMMITTEE REPORTS continued

- (ii) ENVIRONMENT – No report as Committee had not met. The next meeting will be on the 15th February.
- (iii) RECREATION AND CEMETERY – Cllr Phillips presented a report of a meeting held on the 18th January, which was approved. Members unanimously approved the recommendation of a 2% increase for the cemetery fees for 2016/2017.
- (iv) CHRISTMAS LIGHTS – Cllr Arnold presented a tabled report of a meeting held on the 1st February, which was approved. Remedial work to the electrical connections, which the lights connect to will be undertaken in February at a cost of £2430.00, which will be analysed to the Switch on budget. Cllr Pittock was elected onto the Switch On Group and Cllr Arnold was elected onto the Lighting Group. Both councillors will attend meetings and report back to the Christmas Lights Committee. The feedback from the Lighting Group on the lights for this year was noted. A complaint regarding the switch on night, had been received from a business on Forehill. This had been discussed and it was agreed to invite this person to attend both the Switch On and Lighting Groups.
- (v) ASSETS & ACQUISTIONS – The Mayor presented a report of a meeting held on the 26th January, which was approved. Members noted that a response had been received from the Conservation Officer at ECDC regarding the pre-application submission, made on the Council’s behalf by Purcell Miller Tritton, for the installation of a lift in Sessions House. A response was still awaited from English Heritage. The Mayor had given an update on the Maltings and members had agreed the information they wished to receive from the Venue Manager. The Mayor tabled a report regarding the Maltings Cottage. Cllr Moakes, the Deputy Clerk and herself had visited Highfield School with regard to their proposals for the use of the Maltings Cottage. The report gave information on the background and options the Council had undertaken. Cllr Hobbs proposed the Council pursue with Highfield School their occupancy of the Maltings Cottage, on terms to be agreed. This was seconded by Cllr Rouse and unanimously approved.
- (vi)) ELY/RIBE – No report as had not met.
- (vii) YOUTH FORUM – No report as had not met.

Cllr Rouse left the meeting at 8.05 pm.

11. WORKING PARTIES/STEERING GROUPS REPORTS

Nothing to report.

12. REPORTS FROM EXTERNAL MEETINGS

City of Ely Allotment Association – members noted the minutes of a meeting held on the 18th November 2015.
Prickwillow Village Council – members noted the minutes of meetings held on the 10th November 2015 and the 19th January 2016.

13. TO MAKE COMMENTS ON PROPOSED CHANGES TO SECTION 11: SUPPORT PLANNING OF CAMBS COUNTY COUNCIL’S CARE ACT POLICY FRAMEWORK

It was agreed members would respond individually to this consultation.

14. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR 2016/2017

The nominations of Cllr Ian Lindsay for Mayor, proposed by Cllr E Every and seconded by Cllr R Hobbs and Cllr R Hobbs for Deputy Mayor, proposed by Cllr I Lindsay and seconded by Cllr E Every were unanimously approved.

15. FINANCE

Members approved the following for payment:

Internet Marketing Company	24.00	paid by direct debit
ECDC	887.00	paid by direct debit
ECDC	250.00	paid by direct debit
ECDC	3451.00	paid by direct debit
British Gas	2647.06	paid by direct debit
British Gas	6639.00	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
Vodafone	68.01	paid by direct debit
Worldpay	44.75	paid by direct debit
Worldpay	173.32	paid by direct debit
Worldpay	28.74	paid by direct debit
British Telecommunications	25.33	paid by direct debit
Barclays	180.95	paid by direct debit
ESPO	1022.60	paid by direct debit
Barclaycard	747.62	paid by direct debit
British Telecommunications	33.16	paid by direct debit
ESPO	396.59	paid by direct debit
ESPO	106.86	paid by direct debit
ESPO	7.38	paid by direct debit
Francotyp Postalia Ltd	100.00	paid by direct debit
British Telecommunications	72.00	paid by direct debit
Southern Electric	25.93	paid by direct debit
Fuel Genie	109.55	paid by direct debit
Mr M Chinery-Colyer	104.36	110402
Wider Plan Ltd	112.53	110404
Cambs County Council	60.00	110405
Ernest Doe & Sons Ltd	600.00	110406
Warren Access	1085.40	110407
Millennium Pest Control Ltd	66.00	110408
Johnson Cleaners Ltd	231.00	110409
Cambridge City Council	60.00	110410
City Cycle Centre	10.80	110411
CCTV Volunteer	13.50	110412
Valueswift Ltd	200.50	110413
Deeping Direct Deliveries	144.00	110414
M P Stephenson	240.00	110415
Allens Skip Hire Ltd	120.00	110416
Haine Tree Services Ltd	1680.00	110446
AmeyCespa (East) Ltd	79.68	110418
ECDC	175.00	110419
Ben Baxter	50.00	110420
Labour-tech Recruitment	150.55	110422
Ely Central Heating	80.00	110421
Mrs M Pickering	204.00	110423
SSP Direct	82.67	110424
Cam Alarms Ltd	126.00	110425
Chris Clowe	153.13	110426
Epos Now Ltd	358.80	110427
Stand Up Comedy Nights	750.00	110428
NVCS Ltd	708.59	110429
G & J Peck Ltd	401.61	110430
Trade UK Ltd	103.69	110431
Nisbets	733.57	110432
ESPO	154.56	110433

15. FINANCE continued

Bidvest Foodservice	264.98	110434
CCTV Volunteer	22.50	110435
Mr C Warrilow	120.00	110436
Southern Electric	103.01	paid by direct debit
Francotyp-Postalia Ltd	43.20	paid by direct debit
Jewson Ltd	15.64	110437
People Asset Management Ltd	138.00	110438
ESPO	773.08	paid by direct debit
ESPO	115.03	paid by direct debit
Cooleraid Ltd	4.74	110439
Thurlow Nunn Standen Ltd	18.02	110440
RBS Invoice Finance	260.28	110441
Southern Electric	2542.10	paid by direct debit
Trade UK	39.78	110431
Trade UK	8.58	110431
Clearview Communications Ltd	418.80	110442
Deeping Direct Deliveries	115.20	110443
AmeyCespa (East) Ltd	37.39	110444
Labour-tech Recruitment Ltd	110.68	110445

Payments relating to staff since meeting on the 11th January 2016

Salaries and wages	£14754.40
Inland Revenue (tax & NI)	£3439.79
Pension fund payments	£5754.57

Members noted and approved the bank reconciliation against the accounts for the period ending 31st December 2015 and the 31st January 2016