



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN ECDC COUNCIL CHAMBER,
NUTHOLT LANE, ELY AT 7.00 PM ON MONDAY 24TH AUGUST 2015**

PRESENT:

The Mayor, Cllr E Every
Cllr A Arnold
Cllr M Rouse
Cllr D Warman
2 parishioners

Deputy Mayor, Cllr I Lindsay
Cllr J Pearson
Cllr C Whelan
Cllr R Hobbs

Cllr C Phillips
Cllr A Whelan
Cllr M Lansell
Cllr S Austen

1. APOLOGIES

Apologies were received from Cllrs Friend-Smith and Moakes.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

3. DECLARATIONS OF INTERESTS

There were no declarations of interest, as per Standing Order 83b.

4. MINUTES OF THE LAST MEETING HELD ON THE 27TH JULY AND MATTERS ARISING

The minutes of the last meeting held on the 27th July were agreed and signed as a true record. Pages 1443, 1444, 1445, 1446, 1447 and 1448 refer.

Matters arising: Page 1445, item 12 – Cllr Lindsay informed members that following the quotation from Purcell Miller & Tritton, the Sessions House – Phase II Working Party had met to discuss which budget heading this would be financed from. A budget heading had been identified and members formally approved to proceed with this pre-application work for a lift within the Sessions House at a cost of approximately £1500.

5. CHAIRMAN'S ANNOUNCEMENTS

The Mayor informed those present, that item 22 would be discussed in Committee at the end of the meeting. Due to the confidential nature of this item, members of the public would be excluded from the meeting.

She also reported members had a very successful seminar session on business planning, which most members had attended.

6. QUESTION TIME

Cllr Rouse in his capacity as a County Councillor reported that Mark Lloyd, the Chief Executive of Cambs County Council had resigned and was leaving the Council in October. This will give the County Council the opportunity to look at their organisation and structure. They will have to make fundamental changes to keep to their budgets.

Question time continued

Cllr Austen in her capacity as a District Councillor reported she had attended an ECDC Full Council where they considered the electoral boundaries review.

Cllr Hobbs in his capacity as a District Councillor reported he had attended a meeting on Dementia awareness. ECDC are training their staff to be dementia aware. He hoped the City of Ely Council would join the process to have a 'Dementia aware City'. The Mayor felt this would be an excellent idea and all members agreed. The Clerk will arrange for this training to take place.

Mrs Holden requested that as she is on the Sessions House Phase II Working Party, she would like to be informed of all meetings. Cllr Lindsay explained it was a meeting about cost and not about access.

7. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended a Pos+Ability meeting; gave out certificates to visiting Italian students; Ely in Bloom presentation; City of Ely Council seminar on business planning; social event for councillors and staff and a meeting on the Skills Programme for the area.

The Deputy Mayor had undertaken a phone in with Paul Stainton of Radio Cambridgeshire; met with Radio Cambridgeshire when they visited Ely; started the Ely Triathlon and the opening of the Thai Lounge.

8. PLANNING

Reports of a Planning Committee meeting held on the 10th August 2015 and immediately prior to this meeting were received.

9. INFORMATION ONLY ITEMS

The following information only items were received:-

Notification of tree work:- St Peters Church, Broad Street, Ely; 11 Chapel Street, Ely; 8 Vineyard Way, Ely; Hazelwood, 67 Arundell, Ely; 23 Yorke Way, Ely; OS Land Parcel 4418 (Ely Common), Prickwillow Road, Ely
Letter from Cambs County Council regarding Street Lighting Energy Charges
Forest Health Local Plan Consultations

10. COMMITTEE REPORTS

(i) PERSONNEL, FINANCE AND GOVERNANCE – No report as Committee had not met. The next meeting will be on the 7th September.

(ii) ENVIRONMENT – No report as Committee had not met. Cllr Lindsay reported that the Committee would be incorporating ideas discussed at the business planning seminar and it was hoped the Committee would meet once a month.

(iii) RECREATION AND CEMETERY – No report as Committee had not met. The Clerk explained that the replacement play equipment at Stuntney, which had been previously approved that Section 106 funding could be applied for this, would not be eligible as the lease for this site was less than 25 years. She requested that this now be funded from the Unwins reserve. This was unanimously approved.

(iv) CHRISTMAS LIGHTS – No report as Committee had not met. The next meeting will be on the 28th August.

(v) ASSETS & ACQUISITIONS – No report as Committee had not met. The next meeting will be on the 12th October.

(vi) ELY/RIBE – No report as had not met.

(vii) YOUTH FORUM – No report as Committee had not met.

11. WORKING PARTIES/STEERING GROUPS REPORTS

The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Lindsay and unanimously agreed. *Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

CCTV - a verbal report was given in Committee at the end of the meeting.

Communication & PR Working Group – The Mayor reported this Group had met twice recently. There were plans to engage with the general public, hold drop-ins at the Library and have outreach plans. They also wish to identify and work with all community groups. The Community Panel’s first meeting had now been set for the 20th October. The website design was making good progress and would hopefully be completed soon.

12. REPORTS FROM EXTERNAL MEETINGS

Ely Museum – Cllrs Lindsay and Phillips reported they had attended the Ely Museum AGM. Details were given at this meeting of the Museum’s development plans, their aims and aspirations.

City of Ely Allotment Association – Cllr Hobbs reported as the new Council representative on the Allotment Association, he had been given a tour of Bridge Fen and been briefed on the Association.

13. TRAFFIC ISSUES WITHIN PARISH

Notes of a meeting held on the 30th July were noted. The Mayor informed members the Traffic & Transport Working Party would be meeting on the 27th August to undertake a walkabout of Ely and then to discuss possible Minor Highway Improvement Scheme bids. There would also be a councillor meeting on the 15th September, with an officer of the Highways Department.

14. HEReward LINE (PETERBOROUGH – ELY) – CONSULTATION ON COMMUNITY RAIL DESIGNATION

Members agreed to support the proposal to designate the Peterborough to Ely as a community rail service. Cllr Warman informed members she was a member of the passenger panel and agreed to give members any relevant information from these meetings.

15. CAMBS COUNTY COUNCIL’S DRAFT RIGHTS OF WAY IMPROVEMENT PLAN

Cllr Arnold agreed to make comments on this consultation by the 21st October, on behalf of the Council.

16. USE OF MOBILE PHONES POLICY FOR COUNCIL STAFF

Cllr Hobbs proposed the Use of Mobile Phones Policy for Council Staff be adopted. This was seconded by Cllr Pearson and unanimously agreed. The Mayor then signed this policy.

17. TO CONSIDER QUOTES FOR NEW PATHWAY AT MORLEY DRIVE/MEADOW WAY

Members considered the three quotations received for the new pathway at Morley Drive/Meadow Way. Cllr Arnold proposed the lowest quotation from Grays Surfacing, at a cost of £6018 plus VAT be accepted. This was seconded by Cllr Rouse and unanimously approved.

18. TO CONSIDER A QUOTATION FROM ANTHONY LOVE SEATING INSTALLATIONS LTD REGARDING REPLACEMENT DRIVE MOTORS FOR THE LEFT HAND SIDE OF THE SEATING UNIT AT THE MALTINGS

The Mayor explained a price had been obtained to replace one of the drive motors on the seating unit at the Maltings. However, it was not an option to take the seating out of commission at the present time. As the seating still currently works it was agreed to not proceed with this quote, but to put in the budget for next year. It was suggested the Maltings could have a PR campaign to raise money for replacement seating and curtains. ADeC have agreed to help with this. It was agreed to investigate the fund raising aspects of this.

19. STATUTORY RESOLUTION UNDER REGULATION B1(5)

Cllr Rouse proposed to pass a resolution from the 1st September 2015, that Deborah Jones be specified as a pensionable employee under Regulation B1(5) of the Local Government Regulations 1986 (as amended). This was seconded by Cllr Hobbs and unanimously approved.

20. LOCAL NEEDS HOUSING SCHEME – VARIATION TO SECTION 106 AGREEMENT

Members considered the request to amend the Section 106 agreement in relation to the Council’s Local Needs Housing Scheme. By amending this agreement it would relax the criteria on the location of the buyer. However, they would still need to meet the financial side of the criteria. The fees to undertake this would be approximately £2000. Cllr Hobbs proposed the Council’s solicitor be instructed to proceed with this work as soon as possible. This was seconded by Cllr Austen and was unanimously approved.

21. STREET LIGHTING ISSUES

The Mayor thanked all members for their comments regarding the street lighting consultation. She also reported she was now in correspondence with Cambs County Council and Balfour Beatty regarding the heritage street lights within the City centre. The work to these has been put on hold until agreement has been sought from all parties involved, including the Conservation Officer. Cllr Rouse thanked the Mayor for taking this up and it was agreed the Mayor should do a letter to the local papers regarding this Council’s concerns.

2 parishioners left the meeting at 8.25 pm.

20. COUNCIL SERVICES

The Mayor proposed that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Lindsay and unanimously agreed. *Due to the confidential nature of this item, this was discussed in Committee at the end of the meeting.*

21. FINANCE

Members approved the following for payment:

Internet Marketing Company	24.00	paid by direct debit
ECDC	887.00	paid by direct debit
ECDC	250.00	paid by direct debit
ECDC	384.00	paid by direct debit
Armourstore Self Storage Ltd	207.60	paid by direct debit
FuelGenie	218.03	paid by direct debit
British Telecommunications	74.40	paid by direct debit
British Telecommunications	26.20	paid by direct debit
British Telecommunications	67.68	paid by direct debit
British Telecommunications	32.45	paid by direct debit
Lex Autolease Ltd	243.27	paid by direct debit
ESPO	111.35	paid by direct debit
ESPO	62.95	paid by direct debit
Southern Electric	15.58	paid by direct debit
Francotyp Postalia Ltd	72.00	paid by direct debit
Shire Leasing Plc	242.70	paid by direct debit
Lunchbox	70.20	110096
C4 Digital Group Ltd	1950.00	110097
DNA Kids Ltd	286.80	110098
Stand Up Comedy Nights	800.00	110099
RGP Security Services Ltd	252.00	110100

Finance continued		
Sunflowers Catering	20.00	110101
Jewson Ltd	170.36	110102
Aztek Services Ltd	163.20	110103
1st Call (Hire & Sales) Ltd	55.53	110104
Cooleraid Ltd	39.48	110105
Thurlow Nunn Standen Ltd	61.77	110106
Allen's Skip Hire Ltd	120.00	110107
Zurich Municipal	701.59	110108
AmeyCespa (East) Ltd	18.70	110109
Trade UK	73.29	110110
Konica Minolta Bus Sols UK Ltd	239.72	110111
Ben Baxter	110.00	110112
Grays Surfacing	21148.80	110113
Plantscape	1038.00	110114
Countryside Services	336.00	110115
Nisbets	1973.80	110116
Mr Hannaford	200.00	110117
ESPO	40.20	110118
Labour-tech Recruitment Ltd	199.50	110119
G & J Peck Ltd	203.98	110120
Sunflowers Catering	20.00	110101
CamAlarms Ltd	174.00	110121
Russell Millar Ltd	1903.20	110122
Production Print & Design	120.00	110123
British Gas	880.98	110125
British Gas	5049.61	110124
City Cycle Centre	26.45	110126
Bannold	262.33	110127
Barclaycard	1064.37	paid by direct debit
Labour-tech Recruitment Ltd	31.50	110128
Gordon Harrison	87.32	110129
Southern Electric	186.64	paid by direct debit
ESPO	373.55	110130
G & J Peck Ltd	74.91	110131
Francotyp Postalia Ltd	100.00	paid by direct debit
Ben Baxter	24.00	110132

Payments relating to staff since meeting on the 27th July 2015

Salaries and wages	£12435.56
Inland Revenue (tax & NI)	£3209.60
Pension fund payments	£4796.07

Members noted and approved the bank reconciliation against the accounts for the period ending 31st July 2015