

CITY OF ELY COUNCIL COUNCIL CHAMBERS 72 MARKET STREET ELY CB7 4LS

Fax: 01353 668933 Tel: 01353 661016 E-mail: info@citvofelvcouncil.org.uk

# MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER AT 7.00 PM ON MONDAY 23RD SEPTEMBER 2013

#### PRESENT:

The Mayor Cllr E Griffin-Singh

Cllr A Arnold

Cllr J Yates

Cllr J Chaplin

Cllr M Rouse

Cllr N Clarke

Cllr C Phillips

#### 1. APOLOGIES

Apologies were received from Cllr B Ashton and Cllr J Tyrrell.

#### 2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

# 3. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM – as per standing order 83 b

There were no intentions declared.

### 4. MINUTES OF THE LAST MEETING HELD ON THE 27TH AUGUST AND MATTERS ARISING

The minutes of the last meeting held on the 27th August were agreed and signed as a true record. Pages 1281, 1282 1283, 1284, and 1285 refer.

Matters arising:- Page 1283, item 13 - Cllr Hobbs did not agree with the Council's adopted, co-option process and requested that it be reviewed again at the Full Council meeting in February 2014.

### **5. QUESTION TIME**

The Mayor informed those present that items 13, 14 and 19 would be discussed in Committee at the end of the meeting. Due to the confidential nature of these items, members of the public would be excluded from the meeting.

Cllr Rouse, in his capacity as a County Council reported that he and County Councillor Bailey, had met with Mr S Alexander, who is the Local Highways Officer for Cambridgeshire County Council. Mr Alexander is aware of the on-street parking issues within the City. He also advised that the Queen Adelaide Scheme is currently being drawn up for traffic calming and speed reduction measures funded through the Local Highway Improvement bid. Cllr Rouse had details of the relevant costings for improvements to highways and will forward these to the Clerk. Cllr Rouse advised that the County Council will be holding a public meeting in Ely on the 1st October, which will be a chance for potential sponsors to present a summary of their bids, to run the new school in the North of Ely.

#### 6. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended Burrows Bookshop – book launch, launch of Amore Vita, Stour Green community event, Ely Art Society exhibition; Ely in Bloom judging day; Summer Saturday's programme; Ely Triatheletes; Ely in Bloom presentation evening; The Mayor's sports day; Ely Runners; Child Contact Centre; St Mary's Surgery; In Your Patch; Ladies Fitness Club – Launch; Corkers Crisps World Record open day; Battle of Britain Service at St Mary's Church; Ely Star Radio launch; Home Start AGM; G's Skills Assessment day; Creepy in the library – prize giving; Ely Flames Basketball Team; Ely Beet fun day and the Isle of Ely Produce Ltd open day. The Deputy Mayor had attended the Launch of a statue at ADeC; USAF BBQ at Mildenhall; a photo exhibition; the Ely Police Station open day and Ramsey Civic Service.

1286

| MAYO             |   |
|------------------|---|
| 21st October 201 | 3 |

#### 7. PLANNING

Reports of a Planning Committee meeting held on the 9th September 2013 and immediately prior to this meeting were received.

#### 8. INFORMATION ONLY ITEMS

The following items for information only, were received:

Notification of tree work:- 24A Main Street, Prickwillow, Ely; 148 West Fen Road, Ely; 17 Dalton Way, Ely; 15B Silver Street, Ely; grassed area to side of 2-8 West Fen Road, Ely; 40-52 Bell Holt, Ely; 45 Chiefs Street, Ely; 21 Egremont Street, Ely; Tower Court, Tower Road, Ely; 14 Egremont Street, Ely; Chantry House, 11B Barton Road, Ely

Connecting Cambridgeshire Guide

#### 9. COMMITTEE REPORTS

- (i) FINANCE AND PERSONNEL The Mayor presented a report of a meeting held on the 2nd September 2013, which was agreed. The recommendations for the grants allocated under Section 137 were considered. Cllr Rouse took no part in this debate and Cllr Every took no part in the debate relating to number 19. Cllr Hobbs questioned whether applications numbered 24 and 19 were eligible, as he felt they were businesses. The Mayor questioned the decision not to give a grant to application number 10. She had recently visited this club and had learned that 15 out of the 23 children attending were from Ely. Members agreed that the Council's system for assessing the criteria for the grants, should be reviewed. Cllr Every and Cllr Yates agreed to look at this. Members agreed to award the grants to all those recommended with the exception of numbers 24 and 19, as further details would be sought, regarding these. Cllr Hobbs did not support the grants given to the sports clubs. Cllr Clarke proposed the adoption of the reviewed CCTV Policies for Volunteers. This was seconded by Cllr Chaplin and unanimously approved. The Mayor signed both Policies. The Internal Auditor was reappointed for 2013/2014.
- (ii) STREET FURNITURE No report as Committee had not met. Cllr Arnold reported she would be meeting with the Assistant Construction Manager from Network Rail, regarding the Welcome to Ely Signs on Ely High Bridge and the new railway bridge. She also reported the dog bin at Upherds Lane had been replaced.
- (iv) CHRISTMAS LIGHTS Cllr Chaplin presented a report of a meeting held on the 16th September, which had been tabled. This was approved. Section 106 funding will be applied for the installation of sockets on 28 lamp posts within the City. More volunteers are required to help with putting up the lights. This will be advertised at the Council's drop in stall on the 19th October.
- (v) ELY IN BLOOM No report as Committee had not met. The next meeting will be on the 24th September 2013. (vi) ELY/RIBE Cllr Hobbs presented a report of the AGM held on the 18th September 2013. He advised the committee members had visited the Court House and had identified a few possible places that the tapestry could be moved to. They will put a proposal in writing to the Council.
- (vii)YOUTH FORUM No report as Committee had not met. The next meeting will be held on the 1st October 2013.
- (viii) CITY CENTRE FORUM No report as committee had not met. The next meeting will be held on 25th September 2013. Cllr Every reported that the consultation report on the Market Place had not yet been received. Cllr Rouse, in his capacity as a District Councillor, will ensure this is moved along with the District Council.

#### 10. WORKING PARTIES/STEERING GROUPS REPORTS

On-Street Parking Working Party – Cllr Arnold tabled the notes of the On-Street Parking Working Party held on the 9th September 2013, which were noted. Cllr Clarke and herself, had met with the County Council regarding a report the Working Party had drawn up reviewing the most urgent work required on the Highways, in the City, such as repainting etc. They had been advised that this report would now form the master document that the County Council plans the maintenance work from and will be kept updated.

#### 11. REPORTS FROM EXTERNAL MEETINGS

Prickwillow Village Council – Cllr Arnold reported that the problem regarding the road at Lark Bank, had not been resolved by the County Council. Therefore, members agreed a letter should be sent to the Highways department in support of the correspondence received, regarding the required improvements to this road.

1287

| MAYOR             |
|-------------------|
| 21st October 2013 |

#### 12. FISHING ON ELY RIVERSIDE

Members considered the request from East Cambridgeshire District Council, regarding the possibility of this Council taking responsibility for the public fishing rights license, from Lode End Bridge to Ely High Bridge. Cllr Yates proposed that the Council rejects this request, which was seconded by Cllr Chaplin. Members took a vote with 6 members in agreement to rejecting the request, 1 in favour of accepting it and 3 abstained from voting. It was therefore agreed, the Council would not take responsibility for these fishing rights.

#### 13. UPDATE ON MAGISTRATES COURT

Due to the confidential nature of this item, it will be discussed in Committee at the end of the meeting.

#### 14. UPDATE ON MALTINGS COTTAGE

Due to the confidential nature of this item, it will be discussed in Committee at the end of the meeting.

# 15. TO MAKE COMMENTS ON THE PROPOSED MOVE OF THE ELY POST OFFICE TO NEW PREMISES AND BRANCH MODERNISATION

Members noted the letter received from the Post Office regarding the proposed relocation and branch modernisation. Members supported the fact that Ely will continue to have a Post Office and hoped that the internal arrangements will be satisfactory. Members agreed to invite a representative from the Post Office to speak and inform Councillors regarding the new style branches.

# 16. TO AGREE ADOPTION OF REVISED WORDING IN THE COUNCILLOR CODE OF CONDUCT – PRINCIPLES OF PUBLIC LIFE

Cllr Yates proposed the adoption of the revised wording in the Councillor Code of Conduct – Principles of Public Life, this was seconded by Cllr Hobbs and unanimously agreed by members.

#### 17. ANNUAL RETURN FOR THE YEAR ENDED 31ST MARCH 2013

Members noted the Annual Return for the year ended 31st March 2013 had been signed off by the External Auditor. On the basis of their review, it was their opinion, the information contained in the Annual Return was in accordance with proper practices and no matters had come to their attention, giving concern that relevant legislation and regulatory requirements had not been met. There had however, been a slight difference in the reconciliation, which the external auditor had corrected, in agreement with the Clerk. The notice of conclusion of the audit and right to inspect the Annual Return will be displayed.

#### 18. CORRESPONDENCE

Clerk and Council Direct The Clerk Magazine

#### 19. CCTV AND COUNCIL SERVICES

Due to the confidential nature of this item, it will be discussed in Committee at the end of the meeting.

#### **20. FINANCE**

| 20. I II 1/II 1 CL                          |         |                      |  |  |  |  |
|---|---------|----------------------|--|--|--|--|
| Members approved the following for payment: |         |                      |  |  |  |  |
| East Cambs District Council                 | 370.00  | paid by direct debit |  |  |  |  |
| East Cambs District Council                 | 520.00  | paid by direct debit |  |  |  |  |
| Talk Talk                                   | 15.31   | paid by direct debit |  |  |  |  |
| Internet Marketing Company                  | 24.00   | paid by direct debit |  |  |  |  |
| Barclays                                    | 27.92   | paid by direct debit |  |  |  |  |
| FuelGenie                                   | 289.06  | paid by direct debit |  |  |  |  |
| ESPO  | 38.98   | paid by direct debit |  |  |  |  |
| ESPO  | 45.73   | paid by direct debit |  |  |  |  |
| Shelter Store                               | 102.00  | 109197               |  |  |  |  |
| Hall Ennion & Young                         | 1308.94 | 109198               |  |  |  |  |
| F I Whipp                                   | 150.00  | 109199               |  |  |  |  |
|   |         |                      |  |  |  |  |

21st October 2013

| 20. Finance continued             |                |                      |  |  |  |  |  |
|-----------------------------------|----------------|----------------------|--|--|--|--|--|
| Wississippi Jazzmen               | 150.00         | 109200               |  |  |  |  |  |
| City Cycle Centre                 | 49.81          | 109202               |  |  |  |  |  |
| CCTV Volunteer                    | 16.45          | 109203               |  |  |  |  |  |
| CCTV Volunteer                    | 12.00          | 109204               |  |  |  |  |  |
| CCTV Volunteer                    | 9.60           | 109205               |  |  |  |  |  |
| S Overall                         | 14.00          | 109206               |  |  |  |  |  |
| Henderson Electrical Services Ltd | 189.30         | 109207               |  |  |  |  |  |
| Quadrant Security Group Ltd       | 1397.38        | 109208               |  |  |  |  |  |
| Cooleraid Ltd                     | 9.60           | 109209               |  |  |  |  |  |
| CW Technologies (UK) Ltd          | 431.28         | 109210               |  |  |  |  |  |
| ESPO                              | 33.66          | 109212               |  |  |  |  |  |
| Konica Minolta                    | 126.78         | 109213               |  |  |  |  |  |
| Rialtas Business Solutions LTD    | 204.00         | 109214               |  |  |  |  |  |
| Allen's Skip Hire                 | 84.00          | 109215               |  |  |  |  |  |
| Isle Interactive LTD              | 90.00          | 109216               |  |  |  |  |  |
|                                   | 12431.24       | 109217               |  |  |  |  |  |
| Local World LTD                   | 72.00          | 109218               |  |  |  |  |  |
| ESPO                              | 18.96          | 109219               |  |  |  |  |  |
| Royal British Legion              | 37.00          | 109220               |  |  |  |  |  |
| G & J Peck                        | 17.53          | 109220               |  |  |  |  |  |
| Anglian Water                     | 50.68          | 109222               |  |  |  |  |  |
| Anglian Water                     | 12.96          | 109222               |  |  |  |  |  |
| Barclaycard                       | 720.12         | paid by direct debit |  |  |  |  |  |
| Countryside Services              | 180.00         | 109223               |  |  |  |  |  |
| Pecks                             | 108.47         | 109223               |  |  |  |  |  |
| Pecks                             | 34.12          |                      |  |  |  |  |  |
|                                   |                | 109224               |  |  |  |  |  |
| Jewson<br>ESPO                    | 38.94<br>45.60 | 109225               |  |  |  |  |  |
| Smith Gore                        |                | 109219               |  |  |  |  |  |
|                                   | 225.00         | 109226               |  |  |  |  |  |
| East of England Local Gov Assoc   |                | 109227               |  |  |  |  |  |
| PKF Littlejohn                    | 1560.00        | 109228               |  |  |  |  |  |
| ADeC                              | 850.00         | 109211               |  |  |  |  |  |
| Ely Runners                       | 250.00         | 109230               |  |  |  |  |  |
| Army Cadet Force (Ely)            | 450.00         | 109231               |  |  |  |  |  |
| City of Ely Netball Club          | 250.00         | 109232               |  |  |  |  |  |
| Home Start East Cambs             | 500.00         | 109233               |  |  |  |  |  |
| Ely Viking Korfball               | 200.00         | 109234               |  |  |  |  |  |
| Guide Association Ely District    | 450.00         | 109235               |  |  |  |  |  |
| Ely Museum                        | 2000.00        | 109236               |  |  |  |  |  |
| City of Ely Horticultural Society | 800.00         | 109237               |  |  |  |  |  |
| Pos+bility                        | 500.00         | 109238               |  |  |  |  |  |
| Ely Aquarius Gateway              | 500.00         | 109239               |  |  |  |  |  |
| Campaign Amateur Theatre          | 450.00         | 109240               |  |  |  |  |  |
| Isle of Ely Rowing Club           | 250.00         | 109241               |  |  |  |  |  |
| Cambridge and Ely Child           |                |                      |  |  |  |  |  |
| Contact Centre                    | 500.00         | 109242               |  |  |  |  |  |
| City of Ely Cricket Club          | 250.00         | 109243               |  |  |  |  |  |
| Voluntary and Community Action    |                |                      |  |  |  |  |  |
| East Cambs                        | 250.00         | 109244               |  |  |  |  |  |
|                                   |                |                      |  |  |  |  |  |

| Finance continued           |        |        |  |  |  |
|-----------------------------|--------|--------|--|--|--|
| Ely Roller Hockey Club      | 250.00 | 109245 |  |  |  |
| Parkinsons UK               | 500.00 | 109246 |  |  |  |
| Stuntney Village Council    | 100.00 | 109247 |  |  |  |
| Ely English Language Cafe   | 150.00 | 109248 |  |  |  |
| Centre 33                   | 500.00 | 109249 |  |  |  |
| Prickwillow Village Council | 120.00 | 109250 |  |  |  |
| Earth                       | 990.00 | 109251 |  |  |  |

### Payments relating to staff since meeting on the

Salaries and wages £2184.03 Inland Revenue (tax & NI) £2184.03 Pension fund payments £3093.60

Members noted and approved the bank reconciliation against the accounts for the period ending 31st August 2013