



**MINUTES OF A MEETING OF THE CITY OF ELY COUNCIL HELD IN THE COUNCIL CHAMBER
AT 7.00 PM ON MONDAY 21ST OCTOBER 2013**

PRESENT:

The Mayor Cllr E Griffin-Singh
Cllr A Arnold
Cllr M Rouse
Cllr R Hobbs

Deputy Mayor, Cllr E Every
Cllr J Yates
Cllr N Clarke
Cllr J Tyrrell

Cllr S Overall
Cllr J Chaplin
Cllr B Ashton

District Cllr S Friend-Smith

Ms G Leeper, Ely Soham Dial a Ride

1. APOLOGIES

Apologies were received from Cllr Phillips.

2. COUNCILLOR REQUESTS FOR DISPENSATIONS

There were no requests for dispensations. Cllr Hobbs declared an interest in Item 14. He completed sheet 85 in the Register of Members Interests Book.

**3. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN
AGENDA ITEM – as per standing order 83 b**

District Cllr S Friend-Smith declared an intention to speak under item 6.

4. MINUTES OF THE LAST MEETING HELD ON THE 23RD SEPTEMBER AND MATTERS ARISING

The minutes of the last meeting held on the 23rd September were agreed and signed as a true record subject to an amendment to Item 9, which should have read applications numbered 24, not 2. Pages 1286, 1287, 1288, 1289, 1290 and 1291 refer.

Matters arising:- Page 1287, item 9 – The Clerk reported that further details regarding grant applications 24 and 19 in relation to whether they were businesses or charities had been obtained. Members took this information into account and reconsidered whether they should be awarded a grant. Members voted 9 for with 2 abstaining for grant application 24 and 4 for, 5 against and 1 abstention for grant application 19. Therefore no award was made to 19, but an award of £500 was made to 24.

5. PRESENTATION BY GILLIAN LEEPER REGARDING ELY SOHAM DIAL A RIDE SERVICE

Gillian Leeper informed members that Ely Soham Dial a Ride Service had started with one mini bus in 2003 to help overcome day to day transport problems for those in the community of any age who are isolated due to disability, frailty or where they live. They now had 15 mini buses and employed 43 part time staff. They have 600 members who use their service. They seek to provide a convenient and affordable door-to-door minibus service allowing access to all local amenities. The service is a membership based charity.

They also have contracts with Cambs County Council, taking adults to day centres and children to school. They provide a group hire service and work with 200 groups and also undertake regular excursions.

The plan for the future is to obtain funding for a new IT system for bookings etc, improvement of their website, trade on E-bay, sign up to Twitter and Facebook and post short videos on U-Tube.

Their future vision would hopefully be the first place for the community to go to, for transport.

The Mayor thanked Gillian Leeper for providing councillors with a better understanding of what Ely Soham Dial a Ride Service entails. Gillian Leeper left the meeting at 7.40 pm.

6. QUESTION TIME

The Mayor informed those present that items 21, 22 and 23 would be discussed in Committee at the end of the meeting. Due to the confidential nature of these items, members of the public would be excluded from the meeting.

District Cllr Friend-Smith asked when the planter planting would be undertaken, as this had been cancelled due to bad weather. Cllr Overall confirmed this will be rearranged as soon as possible. Cllr Friend-Smith asked how the new wheelie bins were working. Cllr Hobbs confirmed they seemed to be working well.

Cllr Rouse, in his capacity as a County Councillor reported that the school provider for the new school in the North of Ely had now been selected. This was Banfield Schooling, who undertake a lot of work in Luton. This recommendation will go before the Cambs County Council Cabinet for approval followed by formal approval from the Secretary of State. Endurance will be undertaking public consultation in November regarding the North of Ely. He had attended a North of Ely Growth meeting where he had raised health provision and the need for nursing care beds etc. He will be meeting a County Council representative regarding parking issues in King's Avenue, Prickwillow Road and other areas in Ely that have traffic problems. He was requested to raise the issues at Branch Bank, Prickwillow in relation to the provision of safety barriers due to this stretch of road being very dangerous and the amount of recent accidents that have occurred.

7. MAYOR'S ENGAGEMENTS & REPORT

The Mayor had attended Home Start's AGM; the Joan Mann Special Sports Day at RAF Mildenhall; Ely Sinfonia concert; the New Connexions Church's 5th Birthday Service; the Tourettes Tour stop at Ely; Roswell Pits Memories Project; the Prickwillow Ploughing Festival; Ely Rugby Club Open Festival; the High Sheriff of Cambridgeshire's Civic Service; St Mary's Church License of new Vicar ceremony; the Potato Race in Ely High Street; the WI AGM and Harvest Supper; the Centre 33 charitable event by the Mayor of Cambridge; Voluntary Centre AGM, Apple Day; ECDC Chairman's Civic Service and a Community Land Trust conference.

The Mayor had also attended organised visits to Centre 33 Young Carers Group; Lily House residential home; Vera James care home; Branching Out Social Enterprise; the Grange residential and care home; Witchford College Principal and careers; Ely College careers staff; Corkers Crisps and the Princess of Wales Elderly care ward. The Deputy Mayor had attended the Prickwillow Ploughing Festival; ECDC Chairman's Civic Service; a Community Land Trust conference and a legal heritage and town centre planning course.

8. PLANNING

Reports of a Planning Committee meeting held on the 7th October 2013 and immediately prior to this meeting were received. The Mayor informed members that with regard to the application for a proposed bypass, members had unanimously agreed to write a letter of support for this proposal.

9. INFORMATION ONLY ITEMS

The following items for information only, were received:

Ely Area Neighbourhood Panel Newsletter

Letter from Cambridgeshire Police & Crime Commissioner

Street Naming and Numbering:- new dwelling, 132 West Fen Road, Ely; Palace Green Cottage, 27 St Mary's Street, Ely change to Palace Green Cottage, 21 Church Lane, Ely; 2 new dwellings, 89A and 89B Cambridge Road, Ely

Notification of tree work:- 8 John Amner Close, Ely; Egremont House, 28 Egremont Street, Ely; 76 Nigel Road, Ely

Thank you letters for grants:- City of Ely Cricket Club; Ely Runners; City of Ely Netball Team; Voluntary and Community Action East Cambridgeshire; Ely District Guides; Cambridge and Ely Child Contact Centres; Isle of Ely Rowing Club; Army Cadet Force (Ely); Parkinson's UK Ely Support Group; Ely Museum; Homestart East Cambs; the City of Ely & District Horticultural Society, Pos+Ability and Centre 33

Notification of temporary road closure for the British Legion Remembrance Service and parade and wreath laying ceremony on 10 and 11 November

10. COMMITTEE REPORTS

- (i) FINANCE AND PERSONNEL – No report as Committee had not met.
- (ii) STREET FURNITURE – No report as Committee had not met. The next meeting will be held on the 28th October.
- (iii) RECREATION AND CEMETERY – Cllr Clarke presented a report of a meeting held on the 14th October, which was approved. Members noted the information regarding the presentation by ECDC on the provision in the North of Ely for allotments, recreation and burial areas. Members felt that due to the amount of open space/recreation areas, allotments and possible cemetery proposed within this development, the City of Ely Council needed to have an input from the beginning with regard to these proposals. The Clerk will request that if ECDC were forming a Working Group regarding this area, then this Council would like to be represented on this and be actively involved from the beginning.
- (iv) CHRISTMAS LIGHTS – No report as Committee had not met.
- (v) ELY IN BLOOM – Cllr Overall presented a report of a meeting held on the 24th September, which was approved. The feedback from the summer scheme and the competitions were noted. Cllr Overall suggested to members that the summer and winter planting and watering should be considered on a 3 year basis with effect from next year. Members were agreeable to this, subject to appropriate terms and conditions.
- (vi) ELY/RIBE – No report as not met.
- (vii) YOUTH FORUM – Cllr Yates presented a report of a meeting held on the 1st October, which was approved. Cllr Yates had agreed to arrange a meeting with Centre 33/Young Lives, organise a visit to Young People March Ltd and try to find out what was happening with the Centre E.

11. WORKING PARTIES/STEERING GROUPS REPORTS

City Centre Forum– Cllr Every presented notes of a meeting held on the 25th September 2013, which were approved. Members noted the updates from the Market Place consultations, the On-Street Parking Review, the Town Centres Working Party, Market Town Centre Survey and ETA Footfall. A seminar will be held on the 3rd February 2014, between 6.30 pm – 8.30 pm in the Cathedral Education Centre.
 CCTV - Cllr Every informed members that the CCTV procurement process was now underway.
 On-Street Parking Working Group – the next meeting will be held on the 11th November.

12. REPORTS FROM EXTERNAL MEETINGS

Section 106 – notes of a meeting held on the 16th October – *as these were not available, they will be circulated with the next Full Council agenda.* A letter from Ely Football Club had been received requesting support for a Section 106 application for funding for replacement floodlights. Although, members fully acknowledged the work and service that the City of Ely Football Club provides for the community, it was felt that supporting this application may not be appropriate at this time. As it was understood that ECDC were currently in discussions with the clubs in this area to improve the current facilities, it would be prudent to await any outcomes.

District Cllr S Friend-Smith left the meeting at 8.40 pm.

Stuntney Village Council – minutes of a meeting held on the 11th September were noted.
 City of Ely Perspective Riverside Group – minutes of a meeting held on the 10th September were noted. Members requested the Clerk obtain a copy of the City of Ely Perspective's annual report and accounts for the last two years. It is a condition of their annual grant that the Council receives these and this year's grant will not be issued until these have been received.
 City of Ely Allotments Association – minutes of a meeting held on the 11th September were noted.

13. TO CONSIDER THE RE-APPOINTMENT OF THE TOWN CRIER AND TO NOTE HER ANNUAL REPORT

Members noted the Town Crier's annual report and unanimously agreed to her re-appointment for a further year. A letter of thanks will be sent to her and the Keeper of the Bell for all their hard work in representing the City over the last year.

14. TO DISCUSS ELY NEIGHBOURHOOD PANEL

Cllr Every informed members that ECDC were currently undertaking a service review of the Neighbourhood Panels. She proposed that if ECDC decided not to continue with and funding of the Ely Neighbourhood Panel then the City of Ely Council should consider investigating the costs and benefits of continuing to run a similar Neighbourhood Panel, whilst determining the greater opportunities that could be made by consulting with residents and getting positive messages across. The Council should also investigate possible alternatives which could also achieve the above. This intent would be communicated to the next Neighbourhood Panel meeting on the 24th October. Members unanimously agreed to these recommendations and appointed the Communications Working Group to undertake these investigations.

15. EAST CAMBRIDGESHIRE LOCAL PLAN

Members unanimously agreed to make no comments on the ‘Schedule of Pre-Hearing Major Modifications’ to the Local Plan pre-submission draft (February 2013) Consultation and to make no comments on the draft Supplementary Planning Document on Community-Led Development

16. TO DISCUSS THE CLEANLINESS OF THE CITY CENTRE

The Mayor expressed her concerns regarding the cleanliness of the City Centre, which were reiterated by members. Cllr Hobbs confirmed that he would be taking on this issue as an ECDC councillor and that under his capacity as Chairman of the Community and Environment Committee, he would be visiting establishments to discuss street cleanliness and cigarette butts etc with them. He agreed to report back to a future Full Council meeting. He also invited the Mayor to attend these visits with him. It was unanimously agreed the Mayor would write a letter to ECDC regarding this issue. The Chairman of the City Centre Forum, Cllr Every would also write a letter to establishments about how they can help with this issue.

17. TO MAKE COMMENTS ON THE APPLICATIONS FOR PAVEMENT LICENCES FOR TEA FOR TWO, 4 BUTTERMARKE T, ELY; THE FISH HOUSE, 5 MARKET PLACE, ELY; COSTA COFFEE, 10 MARKET STREET, ELY AND LUNCH BOX, 1 MARKET STREET, ELY

Members unanimously agreed approval for all three applications for pavement licences.

18. TO FILL COUNCILLOR VACANCY IN THE WEST WARD BY CO-OPTION

As there was only one application, Mr John Outen was co-opted to fill this vacancy in the West Ward.

19. TO FILL THE TWO COUNCILLOR VACANCIES IN THE NORTH WARD BY CO-OPTION

Members considered the three applicants for the councillor vacancy in the North Ward by co-option. The procedures for this co-option followed the co-option of members procedures, as set out in the Council’s Standing Orders. Mr Graham Barber and Mrs Joanne Pearson were elected to fill the two vacancies in the North Ward.

20. CORRESPONDENCE

Members noted the following correspondence:
LCR

21. UPDATE ON MAGISTRATES COURT

Due to the confidential nature of this item, it will be discussed in Committee at the end of the meeting.

22. UPDATE ON MALTINGS COTTAGE

Due to the confidential nature of this item, it will be discussed in Committee at the end of the meeting.

23. COUNCIL SERVICES

Due to the confidential nature of this item, it will be discussed in Committee at the end of the meeting.

24. FINANCE

Members approved the following for payment:

East Cambs District Council	370.00	paid by direct debit
East Cambs District Council	520.00	paid by direct debit
Talk Talk	15.31	paid by direct debit
Internet Marketing Company	24.00	paid by direct debit
Barclays	27.92	paid by direct debit
British Telecommunications	173.97	paid by direct debit
British Telecommunications	271.39	paid by direct debit
British Telecommunications	72.40	paid by direct debit
Francotyp-Postalia Ltd	100.00	paid by direct debit
Quadrant Security Group Ltd	95.60	109252
Allen's Skip Hire Ltd	70.80	109253
CCTV Volunteer	3.29	109254
CCTV Volunteer	8.00	109255
CCTV Volunteer	128.32	109256
CCTV Volunteer	18.80	109257
CCTV Volunteer	19.70	109258
CCTV Volunteer	12.00	109259
CCTV Volunteer	6.40	109270
Local World Ltd	72.00	109260
K Ellis	506.00	109261
Cooleraid Ltd	4.80	109262
G & J Peck Ltd	345.78	109263
AmeyCespa (East) Ltd	6.60	109264
Quadrant Security Group Ltd	281.78	109265
ECDC	14797.92	109266
ESPO	58.47	109267
City Cycle Centre	19.56	109268
ESPO	139.30	paid by direct debit
Simpson's Nurseries Ltd	24.01	109269
ESPO	18.24	109271
S Jay	10.56	109272
Quadrant Security Group Ltd	2858.36	109273
G & J Peck Ltd	39.23	109274
Gordon Harrison	20.16	109276
Barclaycard	263.98	paid by direct debit

Payments relating to staff since meeting on the 23rd September 2013

Salaries and wages	£10028.65
Inland Revenue (tax & NI)	£2184.03
Pension fund payments	£3093.60

Members noted and approved the bank reconciliation against the accounts for the period ending 30th September 2013