



CITY OF ELY COUNCIL

DECISION LIST FROM THE VIRTUAL PERSONNEL, FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON THE 26TH OCTOBER 2020 AT 7.00 PM

AGENDA ITEM NO	ITEM	ISSUE	DECISION	ACTION BY
3	Minutes of the Last Personnel, Finance and Governance Committee Meeting (held on the 14th September 2020) and Matters Arising	To agree the minutes of the last meeting and any matters arising from these.	The minutes of the meeting held on the 14th September 2020 were agreed as a true record and will be signed by the Chairman. Matters Arising – Item 8 grant applications – Councillors felt there should be a written specification confirming what will be considered for funding to organisations when applying for the second phase of grants.	TC
4	To Consider and Note Updated Report Detailing Financial Losses to the Council in Relation to Covid-19	To consider and note the updated report detailing financial losses to the Council in relation to Covid-19.	Councillors noted the updated report. It was agreed to include salary costs within this document. These will be included within the next update. Also agreed there should be summary of the details included within the report	TC
7	To Recommend a Standing Order in Relation to Working Groups, With Regard to Number of Members, How Many Working Groups a Councillor can be on, When a Working Group Should be Formed and Which Committee the Working Group Reports to	To recommend a Standing Order in relation to Working Groups, with regard to number of members, how many Working Groups a Councillor can be on, when a Working Group should be formed and which Committee the Working Group reports to.	Councillors discussed this in great detail and agreed to recommend the following Standing Order to the next Full Council:- A Working Group can be formed by Full Council or a Committee to discuss, explore and develop ideas, as instructed. It must then report back to the Committee, to which it is responsible to or Full Council, with recommendations. It does not have any decision making powers, so cannot make any decisions on behalf of the Council. Any Working Group formed can have a maximum of 6 members. All Working Groups at their first meeting must agree terms of reference and appoint a Chairman. It was agreed not to set a maximum number of	TC

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			Working Groups that Councillors could be on, at the present time. The Clerk will remove the Sessions House Working Phase II Working Group as this has completed the work it was set up to undertake.	
8	Update from Governance Working Group	To receive an update from the Governance Working Group.	A meeting will be arranged in November to review how the new Committees are working.	CW
9	Update Regarding the Council's Strategic Plan	To receive an update regarding the Council's Strategic Plan.	The draft Strategic Plan will be circulated to all councillors for their comments. This does not reflect the changes needed in view of Covid-19. A meeting will be arranged shortly.	AW All Cllrs
10	Update from CIL Working Group	To receive an update from the CIL Working Group.	The remit for the CIL Working Group would be clarified and confirmed to all councillors. It was agreed that the CIL Working Group must report to PF&G first and should not go directly to Full Council. The Working Group needs to consider what the CIL funds will support of the Council's Strategic Plan and needs to firm up how potential projects are processed.	CIL Working Group members
12	Youth Strategy	To receive an update from the Youth Strategy Working Group.	Cllr C Whelan reported on the last Working Group meeting. She had written to schools asking for students to write about what they felt about lockdown and the pandemic. This could be in the form of a poem or essay etc. The work will be displayed and could be fed into a wider project on the Thoughts of Lockdown.	CW & Youth Strategy Working Group members
15	Any Other Business	To receive any other business items.	An email to the Clerk from Cllr Morgan was discussed and agreed this should be referred to the Assets Committee for their next meeting. The Press and Media Policy prepared by the Clerk was agreed, with one amendment, to recommend to the next Full Council meeting for approval and adoption. The Virtual Council Meetings Policy, prepared by the Clerk was agreed to recommend to the next Full Council meeting for approval and adoption.	Assets Working Group TC Full Council

