



CITY OF ELY COUNCIL  
ASSETS COMMITTEE

MINUTES OF A VIRTUAL MEETING  
HELD ON MONDAY 24TH AUGUST 2020 AT 7.00 PM

PRESENT: Mrs S Jay – Deputy Clerk to the Council

The Mayor, Cllr S Austen    **Cllr R Morgan**    **Cllr E Carlsson Browne**    **Cllr A Arnold**  
**Cllr M Rouse**    **Cllr C Phillips**    Cllr I Lindsay    Cllr E Every  
Cllr A Whelan

*(bold font indicates voting member of this committee)*

**1. Apologies for absence**

There were no apologies received.

**2. To receive declarations of interests**

There were no declarations of interests received.

**3. To approve committee Terms of Reference**

Members unanimously approved the committee Terms of Reference.

**4. To approve the minutes meetings listed below and matters arising from these: -**

- (i) Assets & Acquisitions, held on 15th June 2020, Pages AA28 & AA29 refer.
- (ii) Recreation & Cemetery, held on 22nd June 2020, Pages RC101 & RC102 refer.
- (iii) Christmas Lights, held on 29<sup>th</sup> April 2020, Pages CL179 & Cl 180 refer.

There were no matters arising from these minutes.

**5. Recreation Areas**

**(i) Budget update, dated 10<sup>th</sup> August 2020 - Recreation Areas**

Members noted the budget update dated 10<sup>th</sup> August, there were no significant variances.

**(ii) To receive an update on Willow Walk play area**

Cllr Phillips and the Deputy Clerk informed members the upgrade to this play area is now complete.

**(iii) To receive an update on Paradise Play area**

The Deputy Clerk informed members the Estates Manager had informed her the equipment in this play area does not need replacing at this stage and will be repainted.

**6. Cemetery**

**(i) Budget update, dated 10<sup>th</sup> August 2020 – Cemetery**

Members noted the budget update dated 10<sup>th</sup> August, there were no significant variances.

**(ii) To consider quotation received for cemetery information boards**

Members considered the quotation for information boards. It was agreed to purchase three of these for the cemetery at a total cost of £1539.45. A request for funding for this will be submitted to the CIL working group.

**(iii) To consider quotation for a feature bench to be placed on the mound**

Members considered the quotation for a bench and agreed to purchase one at a cost of £400.00. A request for funding for this will be submitted to the CIL working group.

**(iv) To receive an update on Cemetery expansion project**

Cllr Phillips and the Deputy Clerk updated members on the expansion project. This is nearing completion with only the grass seed and a new path needing to be laid. The Deputy Clerk suggested members visit the cemetery to see what a difference this project has made.

## **6. Cemetery continued.....**

### **(v) To receive an update on behalf of Friends of Ely Cemetery Committee**

Members noted the report from Cllr Phillips which was circulated with the agenda. Cllr Arnold informed members he would like to arrange a working party to resurrect the forgotten headstones. It is hoped the cemetery will take part in the Heritage Open Days in September.

## **7. Christmas Lights –**

### **(i) To receive an update**

The Deputy Clerk advised she had been in touch with the Team Leader of the Lighting Group who had advised a working party will be arranged soon to prepare the new lights. Cllr Lindsay and Every were concerned that the volunteers would not receive the support that they had previously received, when they had attended Council meetings. The Deputy Clerk will ensure that members are made aware of when the lights are erected, so they can go along and offer support to the volunteers.

### **(ii) Budget update dated 10<sup>th</sup> August 2020 – Christmas Lights**

Members noted the budget update dated 10th August, there were no significant variances.

*Cllr Morgan proposed that in view of the confidential nature of the business to be transacted, regarding agenda item 8, that this be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 be exercised. This was seconded by Cllr Rouse and members agreed to go into Committee at the end of the meeting.*

## **8. The Maltings Complex -to receive updates on:**

### **(i) Maltings**

**Email & letter received**

### **(ii) Maltings Cottage**

**(i) Letters to and from ECDC**

**(ii) Quote for surveys**

### **(iii) Maltings Restaurant**

### **(iv) Budget updates dated 10<sup>th</sup> August for Maltings, restaurant & cottage**

## **9. Local Need Housing Scheme issues & budget update dated 10<sup>th</sup> August 2020**

Members noted the budget update dated 10th August, there were no significant variances. There were no issues to report.

## **10. Any Other Business**

Cllr Lindsay on behalf of the Sessions House Working Party requested members to put forward any ideas they may have for the future use of the building.

The Deputy Clerk advised a decision is awaited from the Ministry of Justice regarding the use of Sessions House and the Maltings as Nightingale Courts.

The Deputy Clerk will speak to the Tourism and Town Centre Manager to see if Sessions House is to be included with the Heritage Open Day weekend.

## **11. Date of next meeting; 5<sup>th</sup> October @ 7pm**

*Due to enforced social distancing caused by the Coronavirus, this meeting took place by video communication, accessed by the Zoom meetings facility.*