



CITY OF ELY COUNCIL
CHRISTMAS LIGHTS COMMITTEE
MINUTES OF A MEETING
HELD ON MONDAY 3RD SEPTEMBER 2018 AT 6.30PM

PRESENT: Mrs S Jay – Deputy Clerk to the Council

The Mayor - Cllr M Rouse (left at 7.10pm)

Mr M Chinery-Colyer

Cllr R Hobbs

Mr J Dennick

Cllr I Lindsay

Mr I Newstead

Cllr J Yates

1. APOLOGIES

Apologies were received from Cllrs Arnold, Pearson and Every and Miss L Newstead.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. MINUTES OF THE LAST MEETING (HELD ON 11TH JUNE 2018) & MATTERS ARISING

Minutes of the Christmas Lights Committee meeting held on the 11th June 2018, were agreed and signed as a true record pages CL 160 & CL 161 refer.

There were no matters arising.

4. BUDGET UPDATE

Members noted the budget update, dated 3rd September 2018. There were no significant variances.

5. TO APPROVE QUOTATION FOR STAGE AND SOUND

Three quotations had been received for both stage and sound. Members unanimously approved the quotation of £2612.50, for the supply of sound, from JEZ O and the quotation of £1994.00 for the supply of the stage, from Soundstage One. The stage this year will not be inflatable.

6. HEALTH AND SAFETY ISSUES

There were no health and safety issues to report.

7. TO RECEIVE UPDATE FROM LIGHTING GROUP

Mr Chinery-Colyer reported the team will get together on 18th September 2018 at the cemetery at 9am. Catenary wire will be ordered shortly. The Deputy Clerk will order the Christmas tree. A long-standing volunteer is retiring, and it was requested the Deputy Clerk will send a letter of thanks to them. Mr Chinery-Colyer requested 20 hi-vis jackets are purchased, the Deputy Clerk will arrange this. The dates of when the lights and tree will be erected on the Market Place, will be forwarded to ECDC Markets.

8. TO RECEIVE UPDATE FROM SWITCH ON GROUP

Mr Newstead circulated notes of the Switch On Sub group meeting held on the 29th August 2018 to members. He reported he has received several pledges of sponsorship and the Ely Standard has offered unconditional media support. He advised that it would be helpful to have a representative from Forehill to help in getting the businesses involved in this area. He also reported there will be no charge for policing the event.

Chairman
1st October 2018

9. ANY OTHER BUSINESS.

There was no any other business.

10. DATE OF NEXT MEETING: Monday 1st October 2018 @ 6.30pm, Monday 12th November @ 6.30pm, Monday 26th November @6.30pm, Monday 4th February 2019 @ 6.30pm, Monday 1st April @ 6.30pm and Tuesday 11th June @ 6.30pm. Additional meetings will be arranged if required.