



CITY OF ELY COUNCIL
CHRISTMAS LIGHTS COMMITTEE

MINUTES OF A MEETING
HELD ON MONDAY 22ND JUNE 2015 AT 7.00 PM

PRESENT:

The Mayor – Cllr E Every	Cllr I Lindsay	Cllr M Lansell	Cllr A Arnold
Cllr S Friend-Smith	<i>Mr S Pittock</i>	<i>Mr I Newstead</i>	<i>Mr M Chinery-Colyer</i>
<i>Mr J Dennick</i>			

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1. APOLOGIES

Apologies were received from Cllr Hobbs & Miss J Sindall.

2. DECLARATIONS OF INTEREST

To receive Declaration of Disclosable Pecuniary & other interests, from Councillors as per standing order 83 b

No interests were received.

3. TO ELECT CHAIRMAN AND VICE CHAIRMAN

The Mayor requested proposals for Chairman and Vice Chairman. The Mayor proposed Cllr Arnold as Chairman, and this was seconded by Cllr Lindsay. Cllr Friend-Smith proposed Cllr Lansell for Vice Chairman and this was seconded by Cllr Lindsay. Members unanimously agreed both these proposals. Cllr Arnold then chaired the meeting.

4. CO-OPTION OF MEMBERS

Cllr Arnold requested nominations for co-opted members. The Mayor proposed Mr M Chinery-Colyer, Mr I Newstead, Mr J Dennick, Mr S Pittock and Miss J Sindall. These nominations were seconded by Cllr Arnold and unanimously agreed by members

5. TO NOTE COMMITTEE TERMS OF REFERENCE

Members unanimously agreed the Terms of Reference that had been circulated with the agenda.

6. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the Christmas Lights Committee meeting held on the 19th January 2015, were agreed and signed as a true record. CL 122 & 123 refer.

Matters arising: Page CL 123 – item 9, The Deputy Clerk reported that planning permission relating to the storage containers had been applied for and a decision is expected to be received within 8 weeks.

The Mayor requested that Cllr Hobbs in his capacity as a District Councillor, confirms that space will be available for putting up the lights when the Sunday Market is in situ in November.

7. BUDGET UPDATE

Members noted the budget dated 15th June 2015. There were no significant variances. The amount for electrical testing will be altered to £1000.00, Mr Chinery-Colyer will obtain a quote for this.

Members agreed the Council will not pay for the hire of a replacement grotto or for the repairs to the old one, as this cost should be met by the organisation that benefits from the income the grotto generates.

8. TO RECEIVE UPDATE FROM SWITCH ON GROUP.

Mr Chinery-Colyer reported that he and 3 volunteers, along with 2 members of the Council's staff had attended the IPAF training and all had passed. He advised the lights will all be tested shortly. He also reported that the arrangements for erecting the tree may need to be revised, but he will look into this. The anchor point testing will be carried out in October.

Mr Pittock advised he had secured £400 to £500 for sponsorship of the ping pong lights.

It was agreed a press release would be issued to try and recruit around 6 more volunteers for the lighting group.

Mr Pittock suggested solar powered lights may be a possibility for around the lamp-posts. Mr Chinery-Colyer will discuss this idea with him and if appropriate Mr Pittock will obtain a quote.

9. TO RECEIVE AN UPDATE FROM THE LIGHTING GROUP

Mr Newstead reported there will be a Magic show, to be held at the Maltings in aid of Christmas Lights on the 29th and 30th October 2015. It was agreed that the tickets for this should not be sold through a third party. Tickets could be sold at the Maltings and the Council offices. The Deputy Clerk will look into how this can be administered. Mr Pittock offered to Duty Manage this event to reduce costs. The Deputy Clerk advised there will be costs associated with cleaning and possible additional Duty Manager costs.

Mr Newstead reported that the road closure application had been submitted.

There will be a theme for this year – 'The Magic of Christmas'.

10. ANY OTHER BUSINESS

Mr Chinery-Colyer suggested putting lights on Sessions House. The Deputy Clerk will confirm with ECDC's Conservation Officer that this is permitted, as long as no fixings are made on the building.

11. DATE OF NEXT MEETINGS

Tuesday 25th August 2015 @ 6.30pm, Monday 9th November 2015 @ 6.30pm.

Monday 1st February 2016 @ 6.30pm. Additional meetings will be arranged if they are required.