



CITY OF ELY COUNCIL
CHRISTMAS LIGHTS COMMITTEE

MINUTES OF A MEETING
HELD ON MONDAY 10TH JUNE 2013 AT 6.30 PM

PRESENT:

Cllr E Every – Deputy Mayor Cllr J Chaplin Cllr S Overall Cllr J Mackay
Cllr R Hobbs Cllr P Eden (arrived 6.40 pm) *Mr M Chinery-Colyer* *Mr T Overall*

1. APOLOGIES

Apologies were received from The Mayor and Mr J Dennick.

2. ELECTION OF COMMITTEE CHAIRMAN

Cllr Every requested nominations for the role of Committee Chairman. Cllr Chaplin was proposed by Cllr Overall, this was seconded by Cllr Hobbs and unanimously approved by members. Cllr Chaplin then chaired the meeting.

3. ELECTION OF VICE CHAIRMAN

Cllr Chaplin requested nominations for Vice Chairman, she proposed Cllr Overall, this was seconded by Cllr Mackay and unanimously approved by members.

4. CO-OPTION OF MEMBERS

Cllr P Eden, Mr J Dennick, Mr T Overall, Mr M Chinery-Colyer and Mr I Newstead were co-opted as members on to the committee.

5. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM – (*as per standing order 83 b*)

There were no intentions.

6. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the Christmas Lights Committee meeting and Finance meeting held on 18th March 2013, were agreed and signed as a true record. CL 107, 108 and FGCL 20 refer respectively. There were no matters arising.

7. TO SET AIMS AND OBJECTIVES FOR THE YEAR.

Cllr Chaplin advised that this was not the correct time to set the aims and objectives for the current year, as the budget for the Christmas Lights for 2013 was already in place. Therefore, members unanimously agreed to defer this to October when the budget for 2014/15 will be set.

8. BUDGET UPDATE

Members noted the budget update dated 10th June 2013. There were no significant variances. The Assistant Clerk advised that the figures entered for estimated expenditure were subject to change within the parameters of the total budget.

9. TO DISCUSS FUNDRAISING EVENT, IN CONJUNCTION WITH THE CADETS.

Mr Chinery-Colyer advised he had not moved any further forward with this idea, but would shortly be speaking to the Commander of the Cadets.

10. TO RECEIVE UPDATE ON LAMPPOSTS

The Assistant Clerk reported that a letter was still awaited from the County Council regarding permission for Christmas Lights to be erected on the lampposts. Once this has been received, Balfour Beatty will be willing to provide a quotation for the installation of electrical sockets to these lampposts. Cllr Hobbs advised this could possibly be funded through the Sainsbury's Section 106 monies and also the general Section 106 fund. He advised once the costs for the work had been received, he would see how the project could be funded. The Committee would like to see an expansion of lights erected on lampposts, to include Fore Hill and St Mary's Street.

11. TO RECEIVE AN UPDATE FROM THE LIGHTING GROUP

Mr Chinery-Colyer advised the storage shed had become very wet through the winter, and all the lights need to be tested and an inventory carried out. This will be undertaken in the near future. He also requested that the Assistant Clerk contact ECDC, to request permission for the Council to install a replacement lock on one of the gates at Barton Road. Spare keys for the lock will be supplied to ECDC. This will enable easier access to the storage shed.

12. TO RECEIVE AN UPDATE FROM THE SWITCH ON GROUP

Cllr Eden circulated the income and expenditure totals sheet for Christmas 2012, which was noted by members. He reported that plans are well under way for this year's switch on evening. The stage, lighting, road signs etc, are all arranged. Mr Newstead is talking to Star FM re acts etc.

Cllr Hobbs left the meeting at 7.20 pm

13. ANY OTHER BUSINESS

Cllr Overall asked if the Council would be having a stall on switch on night. It was agreed that this would happen, but ideas for what type of stall would be looked at, such as glow products, tombola etc. The Assistant Clerk will contact the larger retailers to see if they would be willing to donate items or money to help fund the stall.

14. DATES OF NEXT MEETINGS

Monday 16th September at 6.30pm, Monday 11th November at 6.30pm, Monday 20th January 2014, at 6.30pm, Monday 31st March 2014, at 6.30pm and Monday 9th June 2014 at 6.30pm.