



CITY OF ELY COUNCIL RECREATION & CEMETERY COMMITTEE

MINUTES OF A MEETING HELD AT 7.00 PM ON
MONDAY 30TH JANUARY 2012

PRESENT:

The Mayor, Cllr John Yates Cllr R Hobbs Cllr E Every Cllr E Griffin-Singh Cllr R Wood
Cllr W Burton Cllr A Winchester Cllr N Clarke Cllr A Brear Cllr B Ashton arrived 7.04pm

1. APOLOGIES FOR ABSENCE

There were no apologies.

2. REQUEST INTENTION OF THOSE IN ATTENDANCE WHO WISH TO SPEAK ON AN AGENDA ITEM *as per Standing Order 83b*

No intentions were received.

3. MINUTES OF THE LAST MEETING & MATTERS ARISING

Minutes of the meeting held on the 5th December 2012 were agreed and signed as a true record. Pages RC 024 & RC 025 refer.

Page 1, item 7. The Assistant Clerk advised the replacement fun box for the skate park had been ordered.

Page 1, item 9. The storage container for the Cemetery was now in place.

4. BUDGET UPDATE

Members noted the budget update dated 24th January 2012. There were no significant variances.

5. TO DISCUSS REPLACEMENT OF ROUNDABOUT AT PARADISE PLAY AREA

The Assistant Clerk advised the roundabout and associated wet pour at the Paradise Play area was in a poor state of repair and is in need of replacing. Three quotations had been obtained for a replacement, however one of these excluded a speed restrictor, and therefore a price would need to be obtained for this. Two of these quotes were for a Wicksteed manufactured roundabout and one from an alternative manufacturer. Members agreed that a Wicksteed manufactured roundabout is the preferred option. This will be obtained from either Wicksteed or Fenland Lesiure Products with the cost not exceeding £7695.00.

6. TO DISCUSS NEW PATH FOR SECTION CON E

The Assistant Clerk advised that a complaint had been received regarding the lack of a path alongside section Con E. Members agreed that there is a need for a path in this section and that the cost for this will be included within the improvements to the cemetery workshop. In the interim it was agreed to hire an aerator in order to drain the ground.

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7. TO DISCUSS STAFFING LEVELS

The Assistant Clerk advised that the Recreation & Cemetery Supervisor had requested 2 full time members of staff for the months April to October. Members recognised that there is a definite need for the equivalent of 1 full time member of staff but could not see the justification for 2. Therefore it was agreed commencing in April, to employ 2 part-time members of staff whose total hours equate to 37. The salary points for these positions will range from spinal points 4 to 9, depending on age and experience. Members unanimously agreed to then review the level of staffing hours for the Recreation areas and the Cemetery. This review will examine the current and potential future workloads. Cllr Clarke and Cllr Every will undertake the review along with the Assistant Clerk.

The Assistant Clerk advised that a member of staff is considering retirement in 2013, but would like to return to work 3 days a week. Members agreed this option will be discussed as part of the staffing review.

A schedule of Recreation and Cemetery work, which had been provided by the Recreation and Cemetery Supervisor was circulated to members. Members agreed that although this was a start, further details will be required when the review is undertaken.

8. TO RECEIVE UPDATE ON HIGH BARNES MULTI USE GAMES AREA

Cllr Hobbs reported that an order will be placed for the Multi Use Games Area as soon as the lease has been finalised with the Church Commissioners.

9. REVIEW OF FEES

Members noted the comparison of fees table and the proposed increases to charges compiled by the Assistant Clerk. The Assistant Clerk reported that an increase of 5% had been applied, except where it was felt necessary to increase charges to be more in line with neighbouring authorities. Members agreed unanimously to accept the proposed charges, which will take effect from 1st April 2012. Cllr Hobbs thanked the Assistant Clerk for compiling the report.

10 TO RECEIVE UPDATE ON CEMETERY WORKSHOP IMPROVEMENTS

Cllr Clarke updated members on the requirements of the provision of additional storage space and improved working conditions within the Cemetery. He reported that there had been an idea to build a much larger structure than had been previously discussed, however this would come at a much higher cost. He said that by building something smaller would suit the current needs of the service. This could be added to in the future if further services are taken on. He advised that a contractor had priced the work and this had come out at approximately £90k. Members agreed that the next stage will be to apply for planning permission for the new storage shed. Cllr Yates reported that Mr Dover from East Cambridgeshire District Council's planning department had advised that planning permission would not be required for the alterations to the existing workshop. Members agreed Section 106 monies will be applied for to pay for the work.

11. ANY OTHER BUSINESS

There was no other business.

11. DATES OF FUTURE MEETINGS

Monday 26th March 2012 at 7pm, Monday 18th June at 7pm.

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COMMITTEE CHAIRMAN

26th March 2012